

St Leonards & St Ives Parish Council

The Parish Office

Village Hall, Braeside Road,

St Leonards, Ringwood, Hants, BH24 2PJ

Clerk to the Council: Mr Jonathan Ross

Telephone: 01425 482727 email: office@stleonardspc.org.ukwww.stleonardspc.org.uk24th January 2024**To: All Members of the Parish Council****Dear Councillor****MEETING OF THE PARISH COUNCIL**

You are hereby summoned to attend the Meeting of the Parish Council to be held in the Russell Room, Village Hall on **Wednesday 31st January 2024 at 7.00 pm**, to transact the business as listed on the agenda below: -

*Jonathan Ross***Mr Jonathan Ross, Clerk to Council**

Meetings may be recorded to facilitate the compilation of the Minutes only

AGENDA

All Members are respectfully reminded that it is their responsibility to check their Register of Interest forms to ensure that any changes are reflected. Their current forms are available online.

Public Open Forum immediately after the above items for 5-10 minutes - The public may submit and are encouraged to send any comments on the matters listed on this agenda below by email to clerk@stleonardspc.org.uk in addition to joining the meeting these will then be circulated to Members. Comments need to be received by 9am on the day prior to the meeting for consideration. Members of the Public are reminded that they must not interrupt the meeting outside of the public forum. We reserve the right to exclude any person from the meeting if they are disrupting the meeting.

- 1. Pecuniary Interests:** Members are required to declare any Pecuniary Interests which have not already been included on their Register of Interests form. To consider any written requests for a Grant of Dispensation for items on the agenda.
(Members are respectfully reminded that standing order 13(b) requires a Member with a disclosable interest in an item to withdraw from a meeting for that item.)
- 2. Apologies:** To receive Apologies for absence.
- 3. Minutes of the Parish Council Meeting held on 29th November 2023** - To approve and adopt the minutes of this meeting. To be signed by the Chair as soon as possible after the meeting.
- 4. Matters Arising:**
- 5. Correspondence:**

- 5.1. A letter has been received from the DC Transport Planning Officer asking whether the PC would be interested in the installation of a vehicle charging point in its car park.
 - 5.2. Hampshire Minerals and Waste Plan consultation starts 8th January 2024. <https://www.hants.gov.uk/minerals-waste-update>
- 6. Clerks Report:**
- 6.1. **Request for 20mph Zones.** The Clerk to update members on its request for 20mph zones on Sandy Lane and Victory Oak Estate.
 - 6.2. **Future CIL Funded Projects.** The Clerk will present a report on the proposed CIL funded projects together with recommendations. Members, if minded, to accept the Clerks recommendations.
 - 6.3. **Kitchen Refurbishment in the Function Room.** The Clerk to present a report on the kitchen refurbishment together with recommendations and costs. A budget of £17k has been set aside for this work. Members, if minded, to accept the Clerks recommendations.
 - 6.4. **Grant to the Scouts.** The Clerk to brief members on a grant that is being sought by the PC to assist with improvements to the scout hut facilities.
 - 6.5. **Proposal to Create a Tree Warden Post on the Parish Council.** The Clerk to brief members on a proposal to create a Tree Warden position on the Parish Council.
- 7. Payments:**
- 7.1. To review and approve the schedule of payments for November and December 2023.
 - 7.2. To review and approve the bank reconciliations for November and December 2023.
 - 7.3. To note the updated annual budget report. The Clerk will update members on the annual budget and highlight any areas of risk.
- 8. St Leonards and St Ives Neighbourhood Plan.** The Chair to brief members on a proposal to create a neighbourhood plan and for members to receive a briefing on it on 22nd February 2024 – prior to the Planning Meeting taking place that evening.
- 9. To adopt the approved minutes of the following Committee Meetings: -**
Planning held on 9th November 2023, 30th November 2023 and 21st December 2023.
- 10. Dorset Council – Report from appointed Members circulated prior to the meeting.**
- 11. Parish Councillors’ Reports:**
- 12. Exchange of information:** Next meeting date is 28th February 2024.