

**St Leonards & St Ives Parish Council**

The Parish Office  
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Clerk to the Council: Mr Jonathan Ross  
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15<sup>th</sup> February 2023

To: All Members of the Parish Council

Dear Councillor

**MEETING OF THE FULL PARISH COUNCIL**

You are hereby summoned to attend a meeting of the Parish Council to be held in the Russell Room, Village Hall, Braeside Road, St Leonards on **Wednesday 22<sup>nd</sup> February 2023 at 7pm** to transact the business as listed on the agenda below: -

JR ROSS

Mr Jonathan Ross, Clerk to Council

***No Fire drill is planned please exit the building if the alarm sounds  
Meetings are recorded to facilitate the compilation of the Minutes only***

*Members will consider potential impact on Climate change on all decisions and if necessary, refer for further guidance.*

**AGENDA**

**Public Open Forum** immediately after the above items for 5-10 minutes - An opportunity for Members of the Public to ask questions of the Council. Members of the Public are reminded that they must not interrupt the meeting when this item has ended. Please note that the meeting must resume promptly to ensure the conclusion of business. A copy of the public speaking policy is available on our website or from the Clerk.

1. **Pecuniary Interests.** Members are requested to declare any Pecuniary Interests which have not already been included on their Register of Interests form. To consider any written requests for a Grant of Dispensation for items on the agenda. (Members are respectfully reminded that Standing Order 13(b) requires a member with a disclosable interest in an item to withdraw from a meeting for that item)
2. **Apologies.** To receive apologies for absence.
3. **Minutes of the Parish Council Meeting held on 25<sup>th</sup> January 2023.** To approve and adopt the minutes of this meeting.
4. **Matters arising from the minutes:**
  - 4.1. **Control of Dogs on the recreation ground.** The Clerk will brief members on the progress of setting up a working group to discuss the 'Friends of Braeside Park' initiative

**4.2. Grant for Village Hall – Solar Batteries.** The Clerk to brief members on a recent meeting with the solar panel contractor.

**4.3. Request for TRO in The Glade.** The Clerk and Cllr Goringe met with a Dorset Council highways officer on site at The Glade and The Ringwood Road Service Road. Clerk to brief members on the meeting.

**4.4. Review of Future CIL Funded Parish Projects.** A working group consisting of Cllrs Goringe, Davies and JW Parker met on 15<sup>th</sup> February to discuss potential projects. The Clerk will produce a report summarising all ideas for proposed projects that will be sent to members prior to the meeting. Members can then discuss projects to support and take further.

**4.5. Proposal to Introduce a Safeguarding Policy.** The Clerk has clarified certain points within the proposed policy and will present to Council for approval and adoption.

**4.6. Proposal to Introduce an Environmental Policy.** The Clerk has added wording to the proposed policy in line with discussions at the previous meeting. It is presented again for approval and adoption.

**4.7. Pavement Sweeping.** The Clerk to update members on the pavement sweeping initiative.

## **5. Correspondence to be noted:**

A suggestion has been made for the parish council to fund the installation of a defibrillator next to the chemist on the high street.

## **6. Finance:**

**6.1. Payment Schedules.** To receive and approve the list of payments for January 2023.

**6.2. Bank Reconciliations.** To receive and approve the bank reconciliations for January 2023.

**6.3. Reporting Financial Information to Members.** The Clerk will brief members on proposed changes to the way financial information is presented to members. It is aimed to do this by better utilising the Rialtis financial software we currently use. This will result in members receiving financial information in a slightly different format. The Clerk to brief members on this proposal and the necessary changes that are required to facilitate it.

**6.4. Support Grant for Ukrainian Families Hosted in St Leonards and St Ives Parish.** The Clerk to brief members on a proposed support grant for those Ukrainian families being hosted within this parish.

## **7. Clerks Report:**

- 7.1. Parish Council Elections in 2024.** The Clerk will brief members on the need to add the Parish Council Elections in 2024 to the Risk Register. There is a risk of losing General Power of Competence (GPOC) if the PC does not achieve two thirds of its councillors holding office as a result of being elected and not co-opted. Members to consider a campaign of recruitment to encourage residents to seek election as a councillor.
- 7.2. Update on the recruitment of a new Assistant Parish Clerk.** The Clerk will update members on the progress of recruiting a new Assistant Parish Clerk.
- 7.3. Review of the Effectiveness of Internal Audit.** Members to review the effectiveness of the system of internal audit and if satisfied to resolve to approve the system in place.
- 7.4. Internal Audit Report.** Members to receive the recent internal audit report and if minded, to resolve to approve it and the recommendations made.
- 8. Brief Reports from Dorset Council Members.** To receive reports from Dorset Councillors.
- 9. Parish Councillors' Reports.** To receive reports from Parish Councillors.
- 10. Amenities.** To discuss recent amenity issues.
- 10.1. Tree Surgery Works.** The Clerk sought quotes for the tree work as recommended in the tree survey conducted in late 2022. The Clerk will brief members on the quotes received and request approval to place an order for the works.
- 10.2. Replacement Jubilee Tree.** The oak tree that was planted last year as part of the Queens Jubilee has died. Despite constant watering directly to the roots, it didn't survive the extremely hot summer. It is proposed that the PC purchases a new oak tree that is larger and has a more robust root system at a cost in the region of £300-£500.
- 11. Climate Change.** To discuss recent climate change issues.
- 12. Exchange of Information.** Next meeting date to be 29<sup>th</sup> March 2023.