

ST LEONARDS & ST IVES PARISH COUNCIL

Meeting of the Full Council
Minutes of the Meeting Held in the Village Hall, Braeside Road,
on Wednesday 25th January 2023 at 7pm

Present: Cllr JB Parker, Chair

Cllr N Hindmarch	Cllr A Davies	Cllr S Marshall	Cllr C Johnson
Cllr B Goringe	Cllr M Goringe	Cllr JW Parker	Cllr M Dyer
Cllr U Lucas	Cllr B Waugh		

In attendance: Mr. Jonathan Ross, Parish Clerk

Public Open Forum:

No public attendance.

183. Minutes Silence. Members observed a minutes silence in recognition of the very sad passing of a former Parish Councillor Mr Bob Warman. Bob spent many years contributing his time and energy to the parish council.

184. Pecuniary Interests: No pecuniary interests were declared.

185. Apologies: Apologies were received from: Cllr K Gawler and Cllr R Bryan. Members voted to accept apologies from those councillors listed. Proposed by Cllr M Goringe, seconded by Cllr John W Parker. Agreed.

RESOLVED: That the apologies from the Councillors listed were accepted.

186. Minutes of the Parish Council Meeting held on 30th November 2022. The minutes were agreed as a true and accurate record. Proposed by Cllr M Dyer, seconded by Cllr A Davies. Agreed.

RESOLVED: The minutes of the Parish Council Meeting held on 30th November 2022 were adopted.

187. Matters arising from the minutes:

187.1. Control of Dogs. The Clerk reported that he has one resident who is a dog owner that is willing to sit on the working group, but he was unsuccessful in recruiting any further residents without dogs. Cllr JW Parker volunteered to sit on the working group. The Clerk will now set the group up.

187.2. Grant for the Village Hall. The Village Hall in liaison with the PC has identified a preferred contractor to carry out the solar battery installation works. A site meeting took place this week to discuss details of the works. The PC now awaits feedback from that meeting and if positive will award the contract.

187.3. Rental of Parish Facilities. This item was previous discussed and minuted under classified cover. The clerk reported that the actions that have been taken are positive.

188. Correspondence to be noted:

188.1. A letter received from a resident concerning an update on traffic monitoring was noted. Cllr R Bryan was not in attendance at the meeting so no update could be given.

188.2. A letter was received from a resident requesting a TRO on The Glade at the end nearest to Lions Lane. Members discussed the long-term problem of motorists parking in The Glade, mainly to access Moors Valley Country Park. As the road is very narrow in parts this causes a great nuisance to residents living in The Glade who can't access/egress their driveways safely and to road users trying to pass each other. The Clerk is to meet with a Dorset Council highways officer next week to discuss the issue. Members supported the need for a TRO in this location. Proposed by Cllr S Marshall, seconded by Cllr C Johnson. Agreed.

RESOLVED: Members supported the need for a TRO in The Glade at the end nearest to Lions Lane.

189. Finance:

189.1. Payment Schedules. Members reviewed and approved the schedule of payments for November 2022 and December 2022. Copies of the schedules appear at Appendix A to these minutes in the minute book. Proposed by Cllr A Davies, seconded by Cllr B Goringe. Agreed.

RESOLVED: The schedule of payments for November 2022 and December 2022 were approved.

189.2. Bank Reconciliations. Members reviewed and approved the bank reconciliation for November 2022 and as at 20th December 2022. A copy of the reconciliations appears as Appendix B to these minutes in the minute book. Proposed by Cllr B Goringe, seconded by Cllr C Johnson. Agreed.

RESOLVED. The bank reconciliations for November 2022 and as at 20th December 2022 were approved.

190. Precept for 2023/2024. Members reviewed the proposed budget for 2023/2024 and approved an increase in the precept of 4.51% over last year. Members agreed to submit a precept demand of £105,086. Proposed by Cllr B Goringe, seconded by Cllr A Davies, agreed.

RESOLVED: Members approved an increase in the precept of 4.51% over last year and agreed to submit a precept demand of £105,086.

191. Clerks Report:

191.1. The Annual Review of the Risk Management Assessment. The Clerk briefed members on several updates to the document. Members approved the annual renewal of the Risk Management Assessment. Proposed by Cllr A Davies, seconded by Cllr S Marshall. Agreed.

RESOLVED. Members approved the annual renewal of the Risk Management Assessment.

191.2. Review of Future Parish Projects and Expenditure of CIL Funds.

The clerk briefed members on the requirement to identify potential future projects that could be funded by the Community Infrastructure Levy (CIL). The CIL must be spent within 5 years of receipt. Members supported the setting up of a working group to discuss potential projects. The group would report back to future meetings with ideas. Councillors A Davies, B Goringe, JB Parker and JW Parker volunteered to sit on the working group. The Clerk was tasked with using social media to seek ideas from residents on suitable projects. Proposed by Cllr B Goringe, seconded by Cllr S Marshall. Agreed. **RESOLVED: A working group consisting of Cllrs A Davies, B Goringe, JB Parker and JW Parker is to be set up to discuss potential projects that could be funded by CIL. The group will report back to future council meetings with ideas. The Clerk is to use social media to seek ideas from residents on suitable projects.**

191.3. Kings Coronation. Members discussed ideas on how to commemorate the Kings Coronation on 6th May 2023. No one specific action was supported. Members to consider ideas and discuss at future meetings.

191.4. Proposal to Introduce a Safeguarding Policy. The Clerk explained that the PC doesn't currently have a Safeguarding Policy and that it would be beneficial for the PC when organizing and running events to have one. The reason being to identify and understand how to manage vulnerable people attending a PC organized event. Members requested clarity on some issues in the proposed policy. The Clerk to clarify these issues and bring the proposal back to a future meeting.

191.5. Proposal to Introduce an Environmental Policy. The Clerk explained that the PC doesn't currently have an Environmental Policy. There are several reasons the PC will benefit from having a policy. It shows the PC's commitment to reduce its impact on the environment and it is often a requirement when seeking grants from outside agencies. Members asked for additional wording to be included and the proposed policy to be brought back to committee for further discussion.

191.6. Pavement Sweeping. Members discussed the benefits of contracting in a pavement sweeper and operator to clear pavements within the parish of leaf/pine needle litter and moss. The Clerk explained that a company has agreed to carry out the works daily at £48/hour. The Clerk will arrange a date for the works to go ahead. Funding will be from CIL funds and will be under £1000 and can be authorised by the Chair. The Clerk was tasked with using social media to ask residents which pavements needed sweeping.

191.7. Warm Hub Update. The Clerk told members that the warm hub is well used. The Christmas meal was attended by over 40 residents and was a success. An Easter meal is being planned for the end of March. The warm

hub will continue to operate until at least the end of March. A decision would then be made about its future.

191.8. Update on the Ringwood Foodbank. The Clerk briefed members on the latest number of residents who are being supported by the foodbank.

191.9. Update on the Recruitment of a New Assistant Parish Clerk. The Clerk briefed members on the number of applicants received so far. The cut off date for applications is 19th February and interviews will be on 2nd March. A Clerks Committee has been organized for 16th February to discuss interview arrangements.

192. Brief Reports from Dorset Council Members. Members received a joint report on Dorset Council business from Cllr B Goringe. A copy of which can be found at Appendix C in the minute book.

193. Parish Councillor Reports. Cllr A Davies expressed gratitude for the recent cleaning of pavements along Horton Road.

194. Amenities. The Clerk informed members that a tree survey had been carried out by a tree surgeon at the end of 2022. The survey identified remedial works that are required in the forested areas managed by the PC. The Clerk is obtaining quotes for the works and will seek approval for the preferred contractor at February's full council.

195. Climate Change. Councillors requested the Clerk investigate the creation of a Climate Change Policy for the PC. The Clerk will report back with a proposal.

196. Exchange of Information. Next meeting date is Wednesday 22nd February 2023.