

**St Leonards & St Ives Parish Council**

The Parish Office  
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20<sup>th</sup> October 2022

To: All Members of the Parish Council

Dear Councillor

**MEETING OF THE FULL PARISH COUNCIL**

You are hereby summoned to attend a meeting of the Parish Council to be held in the Russell Room, Village Hall, Braeside Road, St Leonards on **Thursday 26<sup>th</sup> October 2022 at 7pm** to transact the business as listed on the agenda below: -

JR ROSS

Mr Jonathan Ross, Clerk to Council

***No Fire drill is planned please exit the building if the alarm sounds  
Meetings are recorded to facilitate the compilation of the Minutes only***

*Members will consider potential impact on Climate change on all decisions and if necessary, refer for further guidance.*

**AGENDA**

**Public Open Forum** immediately after the above items for 5-10 minutes - An opportunity for Members of the Public to ask questions of the Council. Members of the Public are reminded that they must not interrupt the meeting when this item has ended. Please note that the meeting must resume promptly to ensure the conclusion of business. A copy of the public speaking policy is available on our website or from the Clerk.

- 1. Pecuniary Interests.** Members are requested to declare any Pecuniary Interests which have not already been included on their Register of Interests form. To consider any written requests for a Grant of Dispensation for items on the agenda. (Members are respectfully reminded that Standing Order 13(b) requires a member with a disclosable interest in an item to withdraw from a meeting for that item)
- 2. Apologies.** To receive apologies for absence.
- 3. Minutes of the Parish Council Meeting held on 29<sup>th</sup> September 2022.** To approve and adopt the minutes of this meeting.
- 4. Matters arising from the minutes:**

**Control of dogs on the recreation ground.** Following on from the discussion at Full Council on 29<sup>th</sup> September 2022 and a meeting with Dogs of Dorset on 4<sup>th</sup> October

2022. The Clerk will present options to improve the recreation ground layout and facilities. The preferred options will then be consulted on with residents.

## **5. Correspondence to be noted:**

## **6. Finance:**

**6.1. Payment Schedules.** To receive and approve the list of payments for October 2022.

**6.2. Bank Reconciliations.** To receive and approve the bank reconciliations for September 2022.

**6.3. Budget v Expenditure.** Members to receive the budget v expenditure figures for the end of the 2<sup>nd</sup> quarter. This includes the proposed precept budget for 2023/2023.

**6.4. Review the Effectiveness of the Internal Audit.** Members to consider the report and if minded resolve that the system of Internal Audit is effective and meets the standards required under the current Account and Audit Regulations.

**6.5. CIL Payment.** To note that the council has received a further CIL payment of £14,725.41.

**6.6. Fees for Website Hosting.** The Parish Council use a company called 'Reg123' to host and support its website. The annual cost of this is rising to £80 per annum, as per our contract. Members to receive and approve a proposal to pay £129 for a 3-year contract.

**7. Precept for 2023/2024.** A discussion document for setting the precept for 2023/2024 has been circulated to members. Clerk will brief members on its details.

## **8. Grants to Outside Bodies:**

**8.1. Grant for the Ex-Services Club.** We have received a request for a grant of £250 to offset the cost of the Remembrance Day event at the club. There is a sum of £250 in the budget for this.

**8.2. Grant for Age UK.** We have received a request from Age UK for a grant to pay for the hire of the Village Hall. There is a sum of £1,258 in the budget for this. Age UK intend to start meeting in the Village Hall again from October.

**8.3. Grant for Age UK.** To consider budgetary provision for 2023/2024 in respect of this grant for £2840.

**8.4. Grant for Village Hall - Solar Batteries.** At Full Council on 31<sup>st</sup> August 2022 (Min.88.4) members approved a grant in principle to the Village Hall for the purchase and installation of batteries to support the solar panels. The Clerk

will present quotations obtained for the works. Members if minded to approve the recommendation.

**8.5. Grant for the Summer Fair, 11<sup>th</sup> June 2023.** The Village Hall Management Committee are planning to hold a Summer Fair on 11<sup>th</sup> June 2023. They have requested a grant to support the event.

**9. Clerks Report:** Members to receive a quarterly update on the Parish Council Risk Management Assessment. Clerk to brief members on the need for an Equality Policy.

**10. Community Engagement.** Clerk to brief members on new community engagement initiatives. The following topics will be raised:

**10.1.** Alternatives to a neighbourhood plan. Creation of a document that sets out what residents may want in terms of facilities, infrastructure and planning.

**10.2.** How members can contribute to community engagement and assist with the promotion of Parish Council actions, initiatives and general business.

**10.3.** The creation of a communications plan.

**11. Brief Reports from Dorset Council Members.** To receive reports from Dorset Councillors.

**12. Parish Councillors' Reports.** To receive reports from Parish Councillors.

**13. Amenities.** To discuss recent amenity issues.

**14. Climate Change.** To discuss recent climate change issues.

**15. Exchange of Information.** Next meeting date to be confirmed.