

**St Leonards & St Ives Parish Council**  
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22<sup>nd</sup> July 2021

## **FULL PARISH COUNCIL**

### **Temporary Cessation of Parish Council Meetings**

Since the beginning of the Covid 19 pandemic the Parish Council has not been permitted to meet face to face for its Full Parish Council meetings. Instead, government legislation allowed the Parish Council to meet virtually and make lawful decisions.

This legislation ended on 6<sup>th</sup> May 2021 and has not been extended by the government. As a result, the Parish Council is not able to meet virtually and make lawful decisions. The Parish Council has decided it does not feel safe returning to face to face meetings at the moment. It has therefore approved the Clerk having emergency delegated powers to make decisions on behalf of the Parish Council. This is part of a phased approach in returning to face-to-face meetings.

This means in the short term there will be no further official Full Parish Council meetings. The situation will be reviewed on a monthly basis.

Parish Councillors will discuss business topics at a Parish Council Discussion Group and make recommendations on those topics to the Clerk. The Clerk will then make the necessary lawful decisions in line with their delegated powers.

JR ROSS

**Jonathan Ross, Parish Clerk**

### **Parish Council Discussion Group to be held on Wednesday 28<sup>th</sup> July 2021 at 7pm to discuss the following list of topics.**

The meeting will be held virtually on Zoom.

#### **1. Correspondence to note:**

1. Clerk will report on the response received from the Clinical Commissioning Group in relation to the PC's letter of concern regarding St Leonards Pharmacy, Covid distancing and parking issues.
2. Email of thanks received from Greyfriars Community Centre for their minibus grant. Email has been circulated to members.

#### **2. Finance:**

1. To review and approve the schedule of payments for July 2021.
2. To review and approve the bank reconciliation for end of June 2021.

3. **Climate Change** – Members to discuss the Parish Councils actions on climate change and if minded creating a Climate Change Strategy.

4. **Clerk's Report** – To receive reports to update Members in relation to:

1. **Internal Audit:** It is proposed to change our current internal auditor. The Clerk has circulated a prepared report for members consideration.

**Recommendation:** - **That the Council considers the JPAG guidance and reviews the appointment of Internal Auditor. If minded, resolves to appoint Fair Account as the Internal Auditor for 2021/2022.**

2. **Queens Green Canopy.** The Clerk will report on the further information gathered for this project and make recommendations.

3. **Speed Indicator Device:** The SID was moved on Friday 16<sup>th</sup> July to Ashley Cottages. Whilst in position in Boundary Lane the battery had at some point fully discharged and the unit stopped working. It is thought that the solar charging panel is not receiving sufficient sunlight due to the height of the tree canopy in that area. The battery was removed and successfully charged. It is proposed that a second battery is purchased. This can then be swapped if this situation occurs again in the future. The cost of the battery is £55 + VAT.

**Recommendation:** - **That the Council if minded, purchases a spare battery for the SID at a cost of £55 + VAT.**

4. The Clerk has received an email from DAPTC requesting completion of a Town and Parish Council Members Allowances Review Survey. The email and details of the survey have been circulated to members.

**Recommendation:** - **That the Council if minded, authorise the Clerk to complete the survey on behalf of the Parish Council.**

5. **Parish Councillors' Reports** -To receive reports from recent meetings.

6. **Report from Dorset Council Members**

7. **Amenities:**

1. To receive recent local amenity matters.

2. Play Park Refurbishment Project – Clerk to update Members on progress.

8. **Resumption of Face-to-Face Meetings:** To discuss the return to face-to-face meetings.

9. **Improvements to Parish Office:** The Clerk to update members on the quotes received for the improvement works and make recommendations.

10. **Planning – Cessation of Neighbour Letters by Dorset Council.** Dorset Council ceased sending neighbour letters for planning applications on 1<sup>st</sup> July 2021. The Parish Council Planning Committee feel that this decision will have a serious impact on the ability of residents to find out and respond to planning applications being submitted by their neighbours. The committee have therefore requested it is discussed by full council, which if minded, will recommend further action to be taken by the PC.

11. **Exchange of information:** Next meeting date to be confirmed.