

ST LEONARDS & ST IVES PARISH COUNCIL

Meeting of the Full Council

Minutes of the Meeting Held on Wednesday 31st March 2021 at 7pm

Held virtually on MS Teams

Present: Cllr A Davies, Chairman

Cllr M Dyer

Cllr Mrs M Goringe

Cllr Mrs S Marshall

Cllr B Goringe

Cllr R Bryan

Cllr K Gawler

Cllr JB Parker

Cllr Mrs K Neale

Cllr JW Parker

In attendance: Mr Jonathan Ross, Clerk to the Council.

293. Public Open Forum: None

294. Pecuniary Interests: None declared.

295. Apologies for absence were received and accepted from Cllr Mrs B Waugh and Cllr N Hindmarch.

296. Minutes of the Parish Council Meeting held 24th February 2021 - Members approved and adopted the minutes of this meeting as a true and accurate record, agreed unanimously. Proposed by Cllr K Gawler, seconded by Cllr Mrs K Neale.
RESOLVED: To adopt the minutes of the Parish Council Meeting held 24th February 2021.

297. Matters Arising: None

298. Correspondence noted:

The Parish Council's response to the Dorset Council Local Plan has been submitted.

299. Scoping Report on a Parish Introductory Document – Cllrs Mrs K Neale and JB Parker briefed members on their initial thoughts for this document. Discussion took place concerning its content, who the document is aimed at and how it will be advertised and made available. More detail will be produced for further discussion.

300. Finance:

1. 1. Report on Reserves as of 31st March 2021

The Clerk presented a report on the financial reserves held by the Parish Council.

a. Members reviewed the Budget Vs Expenditure updated to 23rd March 2021 and approved the reserves as indicated on the last sheet for March 2021 totalling £12,988. Proposed by Cllr M Dyer, Seconded by Cllr Mrs M Goringe. Carried, unanimous.

RESOLVED: To approve the reserves as indicated totalling £12,988.

b. Members to note that further additional reserves are also allocated for retained income and emergency staff cover totalling £37, 664. Noted.

2. Members reviewed and approved the schedule of payments for March 2021. A copy of which appears as Appendix A to this minute in the minutes book. The Clerk

verbally reported that two additional payments have been made. EP00064 Cleaning £199.08 and EP00065 SID Bracket & solar panels £762.00. Proposed by Cllr Mrs S Marshall, seconded by Cllr K Gawler, carried unanimously.

RESOLVED: To approve the schedule of payments for March 2021 as presented.

3. Members reviewed and approved the bank reconciliation for end of February 2021 a copy of which is at Appendix B to these minutes in the minute book. Proposed by Cllr Mrs S Marshall, seconded by Cllr R Bryan, carried unanimously.

RESOLVED: To approve the bank reconciliation for end of February 2021.

It was noted that the Lloyds deposit account holds £102,915.53 which exceeds the £85,000 threshold for FCSC financial protection. Concern was raised that this presents a small risk to the Parish Council. The Clerk was tasked with investigating how this risk can be mitigated.

4. The Clerk confirmed the SID has been added to the Asset Register and insurance.

301. Speed Indicator Device (SID) Update

The SID has been installed on the post adjacent to Ashley Cottages on the Verwood Road. Early indications are that it is effective in making motorists aware of the speed limit on that road and as a result reducing their speed. It will be moved every 4 weeks on a rotational basis between Boundary Lane, Woolsbridge Road and the Verwood Road.

The introduction of the SID prompted requests from residents for additional sites to locate a SID. The Clerk presented a report on these requests. Advice sought from DC SID Team is that a SID should only be used in a maximum of three locations. Any more than three and its effectiveness is reduced. If additional sites were to be introduced a second SID would need to be purchased.

One site that has been requested as a location for a SID is the Horton Road near to the One Stop/MVCP entrance. The Council were made aware that DC have plans for future cycle ways in this area and these may result in the introduction of speed restrictions on this road. For that reason, there are no plans to install a SID on the Horton Road.

The Clerk highlighted that the Speedwatch campaign is due to start again soon and this was another initiative aimed at encouraging drivers to observe the speed limit on local roads.

Members agreed that we should see how effective the SID is first before agreeing to add any further sites and purchase a second SID. It was proposed members review the need to increase the number of SID locations in 12 months' time. Proposed by Cllr K Gawler, seconded by Cllr JW Parker, carried unanimously.

RESOLVED: The Parish Council will assess the effectiveness of the SID for 12 months first before considering any additional sites to locate a second SID.

302. Climate Change

Cllr Bryan advised Councillors that Dorset Council will review a paper on Climate Change on Tuesday 6th April 2021.

303. Clerk's Report –

1. **Asbestos Survey.** The Clerk presented a report to members which recommended the PC obtain an Asbestos Survey of the whole site with an aim of

creating an Asbestos Register. The best price so far received for the survey is £795+VAT.

2. Legionella Survey. The Clerk presented a report highlighting recent works that have been carried out on the hot and cold-water systems in the Village Hall, Youth Club/Parish Office and the Tennis Club. As a result, it is recommended a full Legionella Survey is conducted on the whole site. Costs for a survey are currently being obtained. It is proposed that the Asbestos survey is commissioned for the sum £795+VAT and delegated powers given to the Clerk, Chairman and Cllr B Goringe to obtain prices for the Legionella Survey and commission the work. The costs for the Asbestos and Legionella Surveys will be split equally between the Village Hall, Parish Office and the Tennis Club. Proposed by Cllr R Bryan, seconded by Cllr JW Parker, carried unanimously.

RESOLVED: The Asbestos Survey to be commissioned for the sum of £795+VAT and a Legionella Survey Commissioned under delegated powers by the Clerk, Chairman and Cllr B Goringe.

304. Planning meetings – Members resolved to adopt the approved minutes of the following meetings: 25th February 2021. Proposed by Cllr JW Parker and seconded by Cllr Mrs S Marshall. Agreed unanimously.

RESOLVED: To adopt the minutes of the Planning Committee for 25th February 2021.

305. Parish Councillors' Reports - To receive reports from Parish Councillors.

1. 2 Saints Homewatch Meeting, 3rd March 2021. The Chairman attended this meeting. He explained that Homewatch membership has increased, and Facebook numbers are improved. John Hawkins, local historian is available to give advice to residents on all matters concerning local history. He can be contacted via the Meeting House in Ringwood. Speedwatch is due to start up again after 12th April. Police will be actively targeting speeding drivers on the A31. An increase in graffiti along the A31 is being dealt with and offenders charged with criminal damage. The Homewatch AGM is on 11th September 2021.

2. DAPTC Eastern Area, Virtual Meeting 23rd March 2021. The Chairman updated members on his recent attendance on the DAPTC Eastern Area Meeting. Climate change and Carbon Capture calculations were discussed. More work is required to enable Clerks to fully understand how the calculations are conducted. DAPTC have a range of training courses available. The date for the Clerks conference is 14th October 2021.

306. Report from Dorset Council Members – Copies of reports from Cllr B Goringe and Cllr R Bryan had been circulated prior to the meeting and were noted. Copies appear as Appendices C and D, respectively.

307. Amenities:

1. Dog warden report – nothing unusual to report from the inspections.
2. Other amenity matters – None
3. Play Park Refurbishment Project – The Clerk gave members an update on progress. The PC received two returned tenders from the seven tenders sent out. Whereas this was disappointing, the reasons given by firms was that they are all extremely busy and did not have sufficient time and resources to return a tender.

The returned tenders were of an extremely high quality and the PC is satisfied that both offered value for money. The tenders were evaluated by the Clerk and two councillors. The winning tender was Tenderer A, for the sum £98,893.58+VAT. This tender allows for work to start in June and be complete in July 2021, in time to open for the school summer holidays. The playpark will need to close in early May to allow the existing equipment and gravel to be removed. The ringfenced budget allocated to this project of £100k will need to be increased to afford the winning tender. A 10% contingency on the project is required and there will be additional costs on completion such as landscaping, picnic benches, bin provision and signage. The PC have sufficient funds to afford these additional costs. It is proposed that the winning tender be accepted and awarded and that funds are made available to provide a 10% contingency and to carry out the necessary post installation works. Proposed by Cllr JB Parker, seconded by Cllr Mrs S Marshall, carried unanimously.

RESOLVED: The tender is to be awarded to Tenderer A for the sum £98,893.58 and that funds are made available to provide a 10% contingency and to carry out the necessary post installation works.

308. Exchange of information:

1. The Clerk read out details of a letter from DAPTC explaining that current legislation does not allow for virtual meetings to continue after 7th May 2021. Unless legislation is changed any meeting after this date will have to be face to face. As a result, the Clerk recommended that the Full Council meeting on the 28th April is cancelled and the annual Parish Council Meeting planned for 26th May is brought forward to 5th May. It was agreed that in the circumstances this was the most practical solution. The Annual Parish Assembly will still take place virtually on 14th April.
2. The Guppys Yard Public Enquiry will open on 13th April 2021.
3. Grundon Sand & Gravel has submitted its planning application to develop a building sand quarry, on land known as Purple Haze, South of Verwood. Comments are to be made by 21st May 2021.

Meeting closed at 20.46pm

Chairman