

**St Leonards & St Ives Parish Council**  
The Parish Office  
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17<sup>th</sup> February 2021

**To: All Members of the Parish Council**

**Dear Councillor**

**MEETING OF THE FULL PARISH COUNCIL**

You are hereby summoned to attend a meeting of the full Parish Council to be held virtually on MS Teams on **Wednesday 24<sup>th</sup> February 2021 at 7.00 pm**, to transact the business as listed on the agenda below: -

JR ROSS

**Mr Jonathan Ross, Clerk to the Council**

***Meetings are video recorded to facilitate the compilation of the Minutes only, by attending the meeting you are deemed to be consenting to the recording by default. It is asked that you join the meeting with your video enabled. You may also join the meeting by telephone link.***

**AGENDA**

- 1. Public Open Forum for 5-10 minutes** - whilst we trust that the published link works, the public may submit any comments on the matters listed on this agenda by email to [clerk@stleonardspc.org.uk](mailto:clerk@stleonardspc.org.uk) these will be circulated to members. The public may attend the meeting and can obtain the link for the meeting by contacting the clerk by email. Comments need to be received by 9am on the day prior to the meeting for consideration. Members of the Public are reminded that they must not interrupt the meeting outside of the public forum. We reserve the right to exclude any person from the meeting if they are disrupting the meeting.
- 2. Pecuniary Interests:** Members are required to declare any Pecuniary Interests which have not already been included on their Register of Interests form. To consider any written requests for a Grant of Dispensation for items on the agenda.
- 3. Apologies:** To receive Apologies for absence.
- 4. Minutes of the Parish Council Meeting held 27<sup>th</sup> January 2021** - To approve and adopt the minutes of this meeting. To be signed by the Chairman as soon as possible after the meeting.
- 5. Matters Arising:**  
Use of MS Teams for virtual meetings.
- 6. Correspondence to note:**  
Notice has been received from New Forest District Council that the designation of Ringwood Parish is now confirmed as a Neighbourhood Area. This is the first step in their production of a Neighbourhood Plan (NP).

- 7. Feasibility Report on St Leonards and St Ives Neighbourhood Plan** – Members to discuss the feasibility report which has been compiled by the Assistant Clerk and to direct next steps.
- 8. Dorset Council Local Plan Consultation** – Members to discuss the Local Plan and formulate a response to Dorset Council.
- 9. Finance:**
  1. To review and approve the schedule of payments for February 2021.
  2. To review and approve the bank reconciliation for end of January 2021.
- 10. Planting of Trees in the Parish Area** - To discuss a Dorset Council Notice of Motion concerning planting trees in town and parish areas.
- 11. Climate Change** – Members to discuss climate change issues.
- 12. Clerk's Report** – To receive a report to update Members in relation to:
  1. Fire Alarm and Security Alarm Response – Members to receive a report on different options to improve the fire alarm and security alarm response procedures.
  2. Update on the setup of Corporate emails.
  3. Update on the group called Councillors Climate and Ecological Emergency Support Group.
- 13. Planning meetings** – Members to adopt the approved minutes of the following meetings: - 4<sup>th</sup> February 2021.
- 14. Parish Councillors' Reports** -To receive reports from recent meetings.
- 15. Report from Dorset Council Members**
- 16. Amenities:**
  1. Dog warden report
  2. To receive recent local amenity matters.
  3. Play Park Refurbishment Project – Clerk to update Members on progress.
- 17. Exchange of information:** Next meeting to be held on 31<sup>st</sup> March 2021.