

ST LEONARDS & ST IVES PARISH COUNCIL

Meeting of the Full Council

Minutes of the Meeting Held on Wednesday 27th January 2021 at 7pm

Held virtually on Zoom

Present: Cllr A Davies, Chairman

Cllr M Dyer

Cllr Mrs M Goringe

Cllr Mrs S Marshall

Cllr B Goringe

Cllr N Hindmarch

Cllr K Gawler

Cllr JW Parker

Cllr Mrs B Waugh

Cllr R Bryan (joined 19:54)

Cllr JB Parker

Cllr Mrs U Lucas

In attendance: Mr Jonathan Ross, Clerk to the Council.

226. Public Open Forum: None

227. Interests - Pecuniary: None declared.

228. Apologies for absence were received and accepted from Cllr Mrs K Neale.

229. Minutes of the Parish Council Meeting held 25th November 2020 - Members approved and adopted the minutes of this meeting as a true and accurate record, agreed unanimously. Proposed by Cllr K Gawler, seconded by Cllr M Dyer.

RESOLVED: To adopt the minutes of the Parish Council Meeting held 25th November 2020.

230. Matters Arising:

1. The Speed Indicator Device (SID) was received, and the support post installed at Ashley Cottages. Due to Covid 19 restrictions the training and installation has been put on hold.
2. The Fire Alarm works went ahead satisfactorily.
3. The Dorset Council Local Plan Consultation will run from 18th January 2021 to 15th March 2021. The Parish Council agreed that it will submit comments on the plan.

231. Correspondence noted:

The Citizens Advice Bureaux's of Wimborne and Purbeck are to merge on 1st April 2021.

232. Previous request for Pedestrian Crossing on Horton Road near to Moors Valley Country Park Entrance – The Clerk reported that the ITS Team

Maintenance Manager at Dorset Council has confirmed that he will carry out a traffic survey on the Horton Road. The Clerk will liaise with him to undertake this survey. It was agreed that the best time for the survey is in the summer.

233. Finance:

1. Members reviewed and approved the schedule of payments for December 2020 and January 2021. Copies of which appear as Appendix A to these Minutes in the Minute Book. Proposed by Cllr B Goringe, seconded by Cllr Mrs S Marshall. Agreed.

RESOLVED: To approve the schedule of payments for December 2020 and January 2021 as presented.

2. Members reviewed and approved the bank reconciliation for end of November and December 2020. Copies of which appear as Appendix B to these Minutes in the Minute Book. Proposed by Cllr B Goringe, seconded by Cllr Mrs S Marshall. Agreed.

RESOLVED: To approve the bank reconciliation for end of November and December 2020 as presented.

234. Faster Broadband – The Broadband voucher scheme is a government initiative that provides funding to assist householders and businesses with improving their broadband speeds. The current scheme finishes on 31st March 2021. Dorset Council have indicated that the government will introduce a separate new scheme soon. The Parish Council will assist in publicising the new scheme when it is introduced.

235. Precept 2021/2022 – Members reviewed the budget vs expenditure figures to date. It was agreed to increase the precept by 3% over last year. Members agreed to submit a precept demand of £97,658. Agreed unanimously. Proposed by Cllr B Goringe, seconded by Cllr John B Parker.

RESOLVED: It was approved to increase the precept by 3% over last year. Members agreed to submit a precept demand of £97,658.

236. Climate Change – Members discussed the recent communication from a group called Councillors Climate and Ecological Emergency Support Group. The Clerk was tasked with assessing what the group offers and to report back.

237. Clerk's Report –

1. **Adopting MS Teams as the virtual platform for hosting Parish meetings.** MS Teams can be utilised by the Council to host its meetings at no cost. The Clerk has the necessary MS Office package that can create virtual meetings and provide a link to those meeting. The link can be used by Councillors to access meetings without the need to download any software. It was agreed that the Council would move to using MS Teams instead of Zoom. The Clerk is to arrange some training and practice sessions with Councillors in readiness for the next Full Council on 24th February 2021.

2. **Upgrade of Parish Council Website** – The Parish Council's website has been upgraded and has a new and improved visitor page.

3. **Corporate Emails for Parish Councillors** – Part of the contract for our website management is the provision of corporate emails. This would allow all Councillors to have a corporate email address ending with @stleonardpc.org.uk. There is no cost for this. The Clerk was tasked with investigating how this will operate and to report back with a proposal.

4. **Fire and Security Alarm Response** – The Clerk presented a report on how the response functions of the fire alarm and security alarm systems could be improved. As a result, the Clerk has been tasked to investigate other methods of response and to report back with a proposal.

238. Planning meetings – Members resolved to adopt the approved minutes of the following meetings: 26th November 2020 and 17th December 2020. Proposed by Cllr K Gawler and seconded by Cllr N Hindmarch. Agreed unanimously.

RESOLVED: To adopt the minutes of the Planning Committee for 26th November 2020 and 17th December 2020.

239. Parish Councillors' Reports - To receive reports from Parish Councillors

The Chairman commented that DWP have been extremely busy in carrying out some good work clearing leaf litter and debris from the local roads.

240. Report from Dorset Council Members – Copies of reports from Cllr B Goringe and Cllr R Bryan had been circulated prior to the meeting and were noted. Copies appear as Appendices C and D, respectively.

241. Amenities:

1. Dog warden report – nothing unusual to report from the inspections.
2. The Clerk reported back following his tasking to look at initiatives on how to deal with the increasing number of people not picking up after their dog. The Clerk attended a meeting at Avon Heath Country Park with rangers and a member of Dorset Dogs. Following a walk around the area it was agreed that the park will, where possible, improve signage showing where the dogs bins are located. A planned meeting with DWP to discuss the location and size of the current waste and dog waste bins in the Parish had to be cancelled due to the new lockdown measures. This meeting will be reconvened at a later date.
3. Other amenity matters – An inspection and risk assessment of the Parish Councils assets was undertaken. The report is at Appendix E to these minutes. No significant risk issues were identified. Fly tipping in several different areas was noted. As a result, the clerk wrote to several residents requesting they clear certain items away from areas close to their property. It can be reported that in all cases the residents cleared all items away.
4. Play Park Refurbishment Project – The Clerk gave members an update on progress. Actions so far:
 - i. Following a very successful consultation and discussion with the Playpark Committee a final design has been prepared.
 - ii. The Clerk is preparing tender documents and will go out to tender in the next week. It is anticipated that returned tenders will be evaluated and an award for the contract will be presented for approval to Full Council in March.
 - iii. The Clerk is currently planning the works which will not be included in the tender package and will report back to committee with an estimate of costs for these works.

242. Exchange of information:

1. Next meeting to be held on 24th February 2021.
2. A yellow line survey is to be carried out by Dorset Council.
3. Works are to take place to improve the condition of the Castleman Trailway and to improve the cycling routes to local areas.

Meeting closed at 20.27pm

Chairman