ST LEONARDS & ST IVES PARISH COUNCIL

Meeting of the Full Council

Minutes of the Meeting Held On Wednesday 28th August 2019 at 7pm

in the Committee Room at the Village Hall, Braeside Road, St Leonards

Present: Cllr B Goringe

|  |  |  |  |
| --- | --- | --- | --- |
| Cllr R Bryan Cllr A DaviesCllr M Dyer  | Cllr K GawlerCllr Mrs M Goringe | Cllr Mrs U Lucas Cllr Mrs S MarshallCllr Mrs K Neale |  Cllr J B ParkerCllr Mrs A Warman |

**In attendance:** Mrs Ann Jacobs, Clerk.

**Public Open Forum**

**110. Pecuniary Interests:** Cllr Gawler declared an interest in item 17 as he is a Trustee of Age Concern and the

 author of the request, he declined to participate and left the room for the item.

**111.** **Apologies** for absence were received and accepted from Cllr N Hindmarch and Cllr J W Parker

**112. Minutes of the Annual Parish Council Meeting held on 31st July 2019** pages 17-21 Members agreed that the Minutes were a true and accurate record and resolved to approve and adopt the minutes of this meeting. Proposed by Cllr J B Parker, seconded by Cllr A Davies. Agreed unanimously.

 **RESOLVED: The Minutes of the meeting held on 31st July 2019, pages 17-21 were approved and adopted.**

**113. Matters arising from the Minutes duly noted:**

* Petition re the 38 bus service despatched to Dorset Council 1st August 2019 – lost in the post, resent 27th August electronically
* Transfer of land from EDDC completed on 16th August 2019- Solicitor is updating the Land Registry. The Clerk is obtaining a quotation for a Tree Survey for all sites. Cllr Gawler reminded the Clerk about a letter to all immediate neighbours informing them of the transfer.
* Fire risk assessment scheduled for 12th September for both Tennis and Youth Club
* Grant for the Church defibrillator confirmed – will pay once installation date advised
* Tennis Club lease – premises surveyed just awaiting confirmation from Solicitor
* Dog Warden contract signed and returned. Dog Warden service has resumed. Stray dogs now dealt with by the Dorset Council Dog Warden.
* The Working Lunch 24th July called by Mr Prosser, only Town Councils were invited. Further information sought. Next lunch 24th September 12-2pm the Clerk has been invited.

**114. Dorset Council** – Report from Members to the Parish Council:-

**Cllr B Goringe:** August has been very quiet with just a couple of meetings and training sessions attended.

**Cllr R Bryan:** Petition 38 Bus – The Clerk has now received details of the petition process. Under delegated powers it appears that the decision for the next step will be down to Cllr Bryan as portfolio holder.

Due to the budget shortfall the Leader has written to the Government for further funds to assist with the significant spend on adult and children’s social care costs.

Planning met recently. Work has started on the Avon Heath Country Park plan which requires the removal of 11,000 trees. They will be trying to keep the trees that edge the park but are required to do the work by Natural England as the aim is to reinstate the former heathland. Any queries on the tree loss are to be referred to Cllr Bryan.

A question was raised about the effects of the removal and climate change – Cllr Bryan responded that whilst there is a duty in this respect Dorset Council also have a duty to protect the special habitat which is the site of eleven special protected species.

Cllr Dyer informed Members that most of the trees in the area are Scots Pines which are not the best type of tree for removing carbon. There are other trees which do a better job. Cllr Parker asked about other replanting schemes. Cllr Bryan reported that Dorset Council is in liaison with the Forestry Commission to locate other sites for replanting to offset the impact of removal at Avon Heath.

Cllr Gawler informed the Council that there had been a lot of adverse publicity on social media regarding Moors Valley and Somerley. Cllr Bryan informed the Members that there is a press release out today.

Cllr Bryan reported that he had spent the day visiting various harbours and there is a lot of work required to bring them up to standard. Some would know of a very large site at West Bay which had been scheduled for major work but due to budgets this would not now happen.

Dorset Council have formed an EAP on public transport and one on Highways but is seeking volunteers.

The Council is trying to inform the public about the benefits of biodiversity. Currently only the edges of verges are being trimmed to allow plants for pollinators to grow but it is difficult to get the message across to residents.

**115. Parish Councillors’ Reports** -To receive reports from Parish Councillors including:-

1. DAPTC – no meeting

2. Homewatch – next meeting 7th September

3. EDEP Meetings – Cllr Dyer reported: The AGM was held on 21st August. There were a couple of speakers and the meeting focused on trees, the environment and the new Stour Valley Project. The project is a 50 year project and will be difficult to achieve as a lot of the land is in private ownership. It is hoped eventually to provide a green space. There is pressure on the conurbation to provide more housing and this puts green spaces under pressure. Cllr Dyer passed a leaflet on the project for the Clerk to circulate to Members. Cllr Bryan responded that there is pressure to form a Dorset National Park which if successful would result in a very large area in the middle of the County being designated. EDEP have been providing Cllr Bryan with some useful information.

4. Youth Club –

* AGM called for 16th October 2019 followed by a Management Committee meeting.
* Insurers would not cover the Child Friendly Café suggestion
* The Clerk reported that the Nursery had passed their OFSTED inspection

**116. Correspondence:**

* Forestry Commission Indicators report – circulated by email to all.
* Hurn Lane speeding complaint – reported to Dorset Road Safe who will arrange for a mobile camera to visit. Resident has been kept informed.
* Dorset Council – consultation on Dog Control orders launched
* MWDP – site AS27 remains in the plan – results emailed to Members. Actual development of any site will require individual planning permission.

**117. Adoption of minutes of the following Committee Meetings:-**

 Members resolved to adopt the minutes of the Planning Committee meeting held on 18th July 2019. Proposed

 by Cllr A Davies, seconded by Cllr Mrs K Neale. Agreed unanimously.

  **RESOLVED: The minutes of the Planning Committee meeting held on 18th July 2019 were adopted.**

**118.**  **Finance:**

i) Members reviewed and approved the schedule of payments for August. Proposed by Cllr Mrs U Lucas, seconded by Cllr Mrs K Neale. Agreed unanimously.

 **RESOLVED: The schedule of payments for August was reviewed and approved**.

ii) Members reviewed and approved the bank reconciliation for end of July. The Clerk will arrange for verification. Proposed by Cllr J B Parker, seconded by Cllr K Gawler. Agreed unanimously.

 **RESOLVED: The bank reconciliation for the end of July was approved.**

iii) Reserves Committee – need to arrange to meet up and review the Council’s investments. The Clerk will circulate information on an investment strategy and CCLA. Members are Cllr B Goringe, Cllr K Gawler and Cllr Mrs A Warman.

**119. Annual Return 2018/2019** – The Clerk has chased the report from the External Auditor but it is awaiting signing off. Noted.

**120. List of Council appointments and Committees –**

**i**) Min. 10 May 2019 refers Members reviewed the appointments made in May and noted the skills audit forms received. New Members declined the invitation to join the Planning Committee. The rest of the appointments made in May remain as agreed at the Annual Meeting.

ii) Members reviewed the Clerks Committee members noting the skill audit forms. The Committee was appointed and directed to meet and commence the process of recruiting a replacement Clerk in line with the agreed Terms of Reference. Proposed by Cllr Mrs A Warman, seconded by Cllr Mrs M Goringe. Agreed unanimously.

 **RESOLVED: Cllr B Goringe; Cllr A Davies; Cllr J B Parker; Cllr Mrs S Marshall; Cllr Mrs U Lucas and Cllr K Gawler were appointed to the Clerk’s Committee.**

**121. Update on work on the Youth Club** and new Parish Office - The Clerk reported that the flooring was now complete. Youth Club commences on 4th September. Notice to quit has been given to the VHMC for the existing Parish Office. New phone line is installed on 17th September. Furniture has been sourced but has yet to be delivered to the new office. Noted.

**122. Chairman’s Allowance –** Auditors now expect an itemised record to justify expenditure if awarding a lump sum. Members considered a proposal put by Cllr Goringe to allocate his allowance this year to various charities. This was discussed. It was agreed unanimously that the Chairman would allocate the allowance to charities of his choosing. Proposed by Cllr J B Parker, seconded by Cllr K Gawler.

 **RESOLVED: That the Chairman will allocate the annual Chairman’s allowance to charities.**

**123. Pensions Regulator –** Notification to carry out a three year review has been received. Due on 1st November 2019. The Clerk is unable to do this until the date as the system locks out. Noted.

**124. Office Computer upgrade –** Cllr Mrs Marshall had provided costings and recommendations on alternative equipment. Backing up to the Cloud was highly recommended. The Clerk will consult with the company who normally assists and check whether they are able to carry out the installation and then proceed with the order.

**125. Website update –** The Clerk reported that input of documents had begun and was well underway. It was hoped to go live shortly. Members agreed that profile pictures of each Councillor would be included. Members were asked to forward a picture to the Clerk. Noted.

Cllr Gawler left the room for the discussion on the next item as he is a Trustee of AUKB and put forward the request.

**126. Age Concern Grant and Update:** Members received a report concerning the merger of Age Concern Ferndown and District with Age UK Bournemouth. Members considered the grant allocation for 2020/2021 to allow the continuance of the room hire for Mondays to AUKB which would ensure the future of the Day Centre at the Village Hall for a further 12 months. A copy of the report appears as Appendix C with these Minutes in the Minute Book. It was agreed unanimously to approve the cost of room hire for AUKB for 2020/2021 and to include budgetary provision in the precept for £2550. Proposed by Cllr Mrs K Neale, seconded by Cllr Mrs S Marshall.

 **RESOLVED: To include budgetary provision of £2550 for AUKB to cover room hire costs for the Monday Day Centre group for 2020/2021.**

**127. Exchange of information**:

* Next meeting to be held on 25th September 2019 and will be followed by a Trustee meeting of the Youth Club for all Members.
* Cllr Davies reported that Horton Road was flowing better since the completion of recent road works.
* Cllr Bryan reported that Enforcement were dealing with a number of issues concerning Guppy’s Yard. Enforcement have to allow applications for certificates of legal use to be processed before any action can be taken and currently a number of applications have been made. A Certificate of Lawful Use requires evidence that the function/process has been taking place for 10 years minimum. Witnesses are required to give statements to either prove or dispute the claims. Google Earth was suggested as a good tool to prove or dispute claims.
* Cllr Bryan reported that there was an area of land near Matchams Close where a Landowner has cleared a large area and waste appears to have been brought onto the site.
* Cllr Mrs Warman reported an issue with a car parked on the bend in The Glade. Cllr Goringe suggested that it was reported to the Police.

**Meeting closed at 7.45pm**

**Chairman**