

ST LEONARDS & ST IVES PARISH COUNCIL

Meeting of the Full Council

Minutes of the Meeting Held On Wednesday 24th April 2019 at 7pm
in the Committee Room at the Village Hall, Braeside Road, St Leonards

Present: Cllr B Goringe, Chairman

Cllr R Adkins

Cllr R Bryan

Cllr A Davies

Cllr M Dyer

Cllr K Gawler

Cllr Mrs S Marshall

Cllr Mrs K Neale

Cllr J Parker

Cllr Mrs A Warman

Cllr R Warman

In attendance: Mrs Ann Jacobs, Clerk

321. Pecuniary Interests: Cllr Davies declared an interest in item 11.1 as a cheque for travelling expenses to the Annual Conference had been received. Cllr Davies did not vote on the item.

322. Apologies: Apologies for absence were received and accepted from Cllr N Hindmarch.

323. Minutes of the Parish Council Meeting- The minutes of the Full Council held on 27th March 2019 pages 63-65 were agreed as a true and accurate record. Proposed by Cllr J Parker, seconded by Cllr K Gawler. Agreed unanimously

RESOLVED: To adopt the minutes of the meeting held on 27th March 2019 pages 63-65.

324. Matters arising from the Minutes duly noted:-

- June full Council meeting will take place on 12th June. Committee room booked.
- Safeguarding policy for Leonives Youth Club has been circulated to all Members
- Revised calendar of meetings circulated by email

325. Correspondence noted:

1. Notice of uncontested election of Parish Councillors. 11 applicants for the 13 seats have been duly elected. Appointment takes place from 6th May 2019. Next step is to co-opt two more people to fill the vacancies one on the East and one in the West Ward.
2. VHMC Minutes to note for January, February and March. Emailed to members on 16.04.19
3. Age Concern statement explaining future need for collaboration with Age UK Bournemouth

326. Transfer of Land from EDDC – We still await a completion date. BCP Council have been trying to conclude the issue as there were staffing issues towards the end of March. Our Solicitor has been put in touch with BCP and we hope to conclude shortly. Further papers for signing were collected today.

327. Annual Parish Meeting - 22nd May 2019 at 7.30pm in the Main Hall - speaker booked and an advert has gone in the free directory. Noted.

328. Parish Councillors' Reports -To receive reports from Parish Councillors including:-

1. DAPTC – Request to host DAPTC Towns and Larger Parishes Committee - 14 June 2019 – 10am-1pm Annexe booked however the Clerk has queried as we are not members of this group so should not be covering the cost.
2. Homewatch – AGM 27th April doors open at 1300.
3. EDEP Meetings – no meetings, consultations compiled by email. EDEP responded to the Environment Agency consultation on the licensing for Dorset Soils.

329. Finance:

- i) Members reviewed and approved the schedule of payments for late March and April. Proposed by Cllr R Adkins, seconded by Cllr B Goringe. Agreed, Cllr Davies abstained rest in favour.
RESOLVED: To approve the payments for late March and April as presented.
- ii) Members reviewed and approved the bank reconciliation for end of March. Proposed by Cllr K Gawler, seconded by Cllr J Parker. Agreed unanimously.
RESOLVED: To approve the bank reconciliation for end of March
- iii) Members received and noted the Budget Vs Expenditure report.
- iv) The Internal Audit has had to be rearranged, this is now scheduled for 30th April.

330. Annual Return for 2018/2019 – The Clerk reported that the figures were subject to signing off after the end of year Audit which was now scheduled for 30th April 2019.

- i) Annual Governance Statement for 2018/2019 – Members considered the Annual Governance Statement and agreed with the declarations made. The Clerk and Chairman were authorised to sign Section 1 provided a satisfactory Internal Audit report was received. Proposed by Cllr Mrs A Warman, seconded by Cllr Mrs K Neale. Agreed unanimously.

RESOLVED: That this Council agrees with the declarations made on the Annual Governance Statement, and authorised the Chairman and Clerk to sign section 1 on behalf of the Parish Council.

- ii) Accounting Statements for 2018/2019 – Members resolved that the accounting statements present fairly the financial position of the Council and its receipts and payments for the financial year 2018/2019 and authorised the Clerk and Chairman to sign section 2 on their behalf provided a satisfactory Internal Audit report was received.

RESOLVED: That this Council agrees with the accounting statements made on their behalf and present fairly the financial position of this Parish Council, the Chairman and Clerk were authorised to sign section 2.

331. Annual Insurance Renewal – Members received the invitation to renew the annual insurance with Zurich Municipal. This was discussed and it was agreed to accept the invitation for a 5 year LTA at a cost of £2108.88. Proposed by Cllr M Dyer, seconded by Cllr R Adkins. Agreed unanimously.

RESOLVED: To accept the renewal proposal from Zurich Municipal on a 5 year LTA.

332. Amenities:

- i) Dog warden – Dorset Council Legal Services have put submitted a draft contract the increase in price was noted. The Clerk was instructed to accept the document. Proposed by Cllr A Davies, seconded by Cllr R Bryan. Agreed unanimously.
RESOLVED: to accept the draft contract as presented.
- ii) Report on play area – Based on the findings from the Annual inspection two new swing seats have been purchased. The Aerial Slide was inspected when repainted a few months ago. Elite have been asked to confirm this in writing. The Operational Inspector has suggested some amendments to the Monkeys Wood which will allow it to remain in use safely for a year or two longer. New Parts are possible but the quotation for parts alone is £1707, the equipment was installed in 1998. Noted.
- iii) Request to reduce height of trees in the Spinney – currently on hold before reviewing as we do not own the land.at the moment. Noted.

333. Horton Road Speed limit reduction request near One Stop – A resident has asked for the speed limit to be reduced to 30mph at the One stop section of Horton Road and has directly asked Highways. Officer suggests installation of adjacent slow road markings to help inform drivers might help but the criteria for lowering the speed limit has not changed and we still fail to meet the requirements for a lower limit. This was discussed on the basis that anything to assist in reducing speed should be supported Members agreed to support the request. Proposed by Cllr J Parker, seconded by Cllr K Gawler. Agreed unanimously.

RESOLVED: To support the request for additional road markings near One Stop.

334. Youth Club Alterations – Work will commence next week on replacing the boiler and the building alterations will commence on 20th May. The Clerk reported that a new security alarm will be needed a cost from the existing company was accepted at £632 + VAT. Proposed by Cllr R Adkins, seconded by Cllr Mrs S Marshall. Agreed unanimously.

RESOLVED: To accept the quotation of £632 + VAT from Custom Security for a replacement alarm system.

The Clerk highlighted that advice received was that the fire system would also need replacing but a Fire risk assessment would be needed to compile a specification. The Clerk was obtaining quotations for the assessment.

335. Dorset Soils and Aggregates – Members noted the response from the Clerk to the Environment Agency consultation on a licensing application, if permitted then an application for planning permission will be required.

336. Exchange of information:

1. Annual Meeting of the full Council will be held on 15th May 2019
3. A Planning Meeting is scheduled for 16th May as appointments will not be made until 15th all Members will be summoned but attendees will be selected on 15th May.
3. Annual Parish Assembly – i.e The meeting of the Electorate 22nd May 2019 at 7.30pm
4. The Clerk is compiling a new handbook for the new Council.
5. Moors Valley – it was noted that despite car park improvements the car park was closed over the Easter break at 8.30am in the morning as it was full and this left Horton Road gridlocked. Members queried whether any thought to an entrance from the Verwood side had been given?
6. Special thanks were given by the Members to Councillor R Adkins and Councillor R Warman for their service as they were not seeking re-election in May.

Meeting closed at 7.55pm.

Chairman