

ST LEONARDS & ST IVES PARISH COUNCIL

Meeting of the Full Council

Minutes of the Meeting Held On Wednesday 31st October 2018 at 7pm
in the Committee Room at the Village Hall, Braeside Road, St Leonards

Members Present: Cllr A Davies, Vice Chairman in the Chair

Cllr R Bryan (8pm item 17)	Cllr K Gawler	Cllr Mrs S Marshall	Cllr Mrs A Warman
Cllr M Dyer (7.45pm item 14.7)	Cllr N Hindmarch	Cllr Mrs K Neale	Cllr R Warman
		Cllr J Parker	

Present: Mrs A Jacobs Clerk to Council

165. Pecuniary Interests: None.

Other Interests declared: On item 14 (ii) Cllr Gawler and Cllr Mrs A Warman abstained from the vote as Trustees of the Village Hall. Cllr Gawler also abstained from item 14 (i) 1 as he is a Trustee of Age Concern.

166. Apologies for absence were received and accepted from Cllr R Adkins, Cllr B Goringe. Cllr M Dyer and Cllr R Bryan will be late attending an EDDC meeting.

167. Minutes of the Parish Council Meeting held on 26th September 2018 pages 31-34 were agreed as a true and accurate record. Proposed by Cllr Mrs A Warman, seconded by Cllr Mrs K Neale.

RESOLVED: The Minutes of the Council meeting held on 26th September 2018 were duly adopted.

168. Matters arising from the Minutes

- Co-option – no applicants
- Litter picking – kits distributed
- Remembrance Day reminder that service starts at 10.45am and then reconvenes at the Ex Service Club.
- DAPTC – Cllr Dyer has received a response see copy of explanation of DCC grant attached.
- Tree Loss in the Parish – Min. 146 refers Cllr Dyer and Cllr Goringe will meet with Jayne Lynch middle November.
- Boundary Review Conclusion on new Dorset Council noted

169. Correspondence to be noted:

1. Agendas EDDC
2. DAPTC annual report emailed
3. Oaktree Park access route letter from the Forestry Commission to MP Sir Christopher Chope
4. EDDC Urgent Motion agenda – HCC Charging at Somerley Tip – discussions are taking place
5. Email requesting signage and crossing outside of St Ives Nursing Home – The Clerk will look into.

170. Finance:

- i) Members reviewed and approved the schedule of payments for October. Proposed by Cllr J Parker, seconded by Cllr K Gawler. Agreed unanimously.

RESOLVED: To approve the schedule of payments for October.

- ii) Members reviewed and approved the bank reconciliation for end of September 2018 and noted the Transfer of £21,000 from Lloyds to Santander to ensure FSCS protection. Members also noted that the bank reconciliations had been verified against statements June to September inclusive. Proposed by Cllr J Parker, seconded by Cllr K Gawler. Agreed unanimously.

RESOLVED: To approve the bank reconciliation for end of September 2018.

- iii) Reserves Committee – The minutes from the Committee meeting held on 17th October 2018 were noted. Further investigations on alternative investments are continuing to maximise returns. It was agreed to accept the recommendation from the Committee to allow the Clerk to sign on the Lloyds account and for her to contact the bank to obtain a limited spend debit card. Proposed by Cllr Mrs A Warman, seconded by Cllr Mrs K Neale. Agreed unanimously.

RESOLVED: The Clerk will contact the bank to arrange for a limited spend debit card.

- iv) Members received the findings and recommendations of the Internal Auditor – It was noted that no recommendations or findings were received.

- v) CIL Receipt – to note receipt of the CIL payment for 2018-2019. Members noted that the funds have to be separately accounted for, spent within 5 years and are restricted to certain types of expenditure. It was noted that Cemetery provision is a permitted use of funds.

171. Precept 2018/2019 – Members reviewed the budget vs expenditure figures to date and commenced precept preparations. Final recommendations to be put to Council for the November meeting. A draft budget was discussed. The deadline for submission of demands is the 31st January 2019. Members noted that we will be charged for election costs in future. Future working of the Council may have a significant impact but until further investigations and the final outcome of additional responsibilities following LGR are known it is difficult to formulate an accurate budget. The Clerk will update the figures to reflect the discussion on grants to follow.

172. Highways Update on meeting held with Community Highways Officer – Further meeting held, the request for reconsideration of reduction in speed on Horton Road was declined due to not meeting criteria. Noted. A bespoke travel survey was an option but would be costly and the Parish would need to determine the parameters.

173. Transfer of assets from EDDC to the Parish as a result of LGR – Notices published. Awaiting end of consultation process.

174. Boundary review conclusion – Members noted that the result was that the Parish would have two representatives.

175. Parish Councillors' Reports -To receive reports from Parish Councillors including:-

1. DAPTC AGM 10th November 2018- Cllr Hindmarch would attend.
2. Homewatch- Cllr Davies reported: last meeting 16th October. The Chairman and a number of Committee Members were retiring and there was a lack of people coming forward to replace them. An EGM is intended for February. The Facebook page is more lively and could be a way forward.
3. EDEP Meetings – no meeting
4. Burial Ground – no further news. The Clerk has passed the details of the Lengthsman to Cllr Adkins for the Augur drilling.
5. Chairman's report – Members noted the report and points concerning grants for Greyfriars and CAB's.

176. Grants

Grants to Outside Bodies:-

i) **Members** considered grants for 2018/2019 and budgetary provision for 19/20 in respect of each organisation:-

1. Age Concern Mondays - all day - Council meets the room hire costs estimated cost for 2018/2019 is £2500. Currently has a membership of 24, 16 from the Parish. It was agreed to approve the cost for 2018/2019 and allocate the same sum in the budget for 2019/2020. Cllr Gawler abstained as he is a Trustee of Age Concern. Proposed by Cllr Mrs A Warman, seconded by Cllr Mrs K Neale.
RESOLVED: The grant for 2018/2019 was approved and to allocate the same sum in the precept for 2019/2020.
2. Brightside club - Wednesday afternoons instigated by the Council, Members pay a weekly contribution balance from the Council. Cost £750 pa. Proposed by Cllr K Gawler, seconded by Cllr Mrs S Marshall.
RESOLVED: To allocate £750 in the precept for 2019/2020.
3. Greyfriars Community Centre –Members noted the budgetary provision £400 towards cost of minibus which collects elderly Parishioners weekly for shopping visits in Ringwood a new monthly service is also running to Lidl and proving popular. After discussion taking into account the additional service it was agreed unanimously to grant a sum of £500 for 2018/2019 and put the same allocation in the budget for 2019/2020. Proposed by Cllr J Parker, seconded by Cllr Mrs S Marshall.
RESOLVED: To grant the sum of £500 to Greyfriars for use of their minibus for 2018/2019 and allocate the same sum for 2019/2020.
4. East Dorset CAB budgetary provision £600 number of clients seen 299 (128 last year) average cost per client £69.42. More than 700 issues. Accounts and request noted.

Members also noted that changes in the benefits systems had resulted in increased demand for advice. After discussion it was agreed unanimously to grant the sum of £750 for 2018/2019 and make the same provision for 2019/2020. Proposed by Cllr N Hindmarch, seconded by Cllr Mrs S Marshall.

RESOLVED: To grant the sum of £750 for 2018/2019 and allocate the same for 2019/2020 to CAB East Dorset.

5. CAB New Forest – budgetary provision £600– last year 75 clients seen no figure for this year. Letter and accounts noted. It was agreed unanimously to grant the sum of £750 for 2018/2019 and make the same provision for 2019/2020. Proposed by Cllr N Hindmarch, seconded by Cllr Mrs S Marshall.

RESOLVED: To grant the sum of £750 for 2018/2019 and allocate the same for 2019/2020 to CAB New Forest.

6. Royal British Legion – budgetary provision £150 which includes the wreath. If cheque is made payable to The Poppy appeal it goes to welfare costs if RBL then to general costs including administration. The Clerk advised that the wreath and cross cost £36.00 and had been billed for separately. This was discussed it was agreed unanimously, to grant the sum of £150 to The Poppy Appeal on top of the £36.00 for the wreath and cross. Proposed by Cllr A Davies, seconded by Cllr J Parker.

RESOLVED: To grant £150 to the RBL Poppy Appeal and in addition cover the cost of the wreath and cross separately.

7.45pm Cllr M Dyer arrived.

7. EDEP Grant request for £300 to assist with meeting costs. Accounts provided, note the reports sent through the year on consultations. Benefit is their expertise on environmental issues and professional responses. This was discussed. It was agreed to grant the sum of £300 for 2018/2019 and allocate the same for 2019/2020. Cllr Dyer abstained from the vote as he had arrived during the discussion and was also a Member of EDEP.

RESOLVED: To grant the sum of £300 to EDEP for 2018/2019 and allocate the same sum for 2019/2020.

8. Youth Club Grant for 2019/20 now on an imprest system running at around £5,000 to £6,000 pa. It was agreed unanimously, to continue supporting the Club. Proposed by Cllr R Warman, seconded by Cllr Mrs S Marshall.

RESOLVED: To continue to support the Youth Club on an imprest system.

9. To consider any other budgetary provision for 19/20 sum requirements in respect of grants allocations

- ii) **Grant for the Village Hall Management Committee for 2019/20** – Members received the statement of bank balances from the VHMC. Cllr Mrs A Warman asked to explain the £99850.74 currently held in the Accounts. Savings were being retained to cover potential costs which were thought to be required for a new main hall floor, new chairs for the main hall (current ones were cracking) and the possible roof replacement. Significant reserves would be required for these potential costs. A sum of £8,000 was allocated in the budget for 2019/2020 for the VHMC grant. Proposed by Cllr J Parker, seconded by Cllr Mrs K Neale, Cllr Mrs A Warman and Cllr K Gawler abstained as Trustees of the hall, the rest were in favour.

RESOLVED: To allocate a sum of £8,000 for the VHMC in the budget for 2019/2020.

177. Amenities:

- i) Dog warden report - noted
- ii) Report on play area from working party – A copy of the report was noted. The inspection process is rigorous. A replacement basketball hoop is being sourced. The conclusion was that at present the area met the needs of the community but future replacement planning will be needed as equipment wears. A directory item was suggested on “What is available in the Parish”.

178. **Planning meetings** – Members adopted the approved minutes of the following meetings:- 19th July 2018; 9th August 2018; 30th August 2018; 20th September 2018. Proposed by Cllr Mrs A Warman, seconded by Cllr Mrs K Neale. Agreed unanimously.

RESOLVED: The following approved Minutes were adopted by the Council:-19th July 2018; 9th August 2018; 30th August 2018; 20th September 2018

179. **Future Council working** – Members considered the future working of the Council and appointed a working party to discuss this and to put recommendations back to full Council. This will include

future accommodation provision, potential for renewing/altering the leases; Clerks Contract. The main points were the leases which expire on 31st March 2019 and staffing requirements. The working party agreed unanimously, were Cllr Goringe, Cllr K Gawler, Cllr J Parker, Cllr Mrs A Warman and Cllr A Davies. Proposed by Cllr Mrs K Neale, seconded by Cllr K Gawler. The review would need to be completed by middle of January.

RESOLVED: To appoint a working party to discuss the leases and future staffing requirements and accommodation needs.

8pm Cllr R Bryan arrived

180. Exchange of information:

1. Next meeting to be held on 28th November 2018
2. Bowling Club meeting to be held asap to discuss boundaries.
3. Cllr Hindmarch had been speaking to Hendy Ford about their new site and still had concerns about conflicts between users of the footpath and vehicles crossing.
4. Cllr Gawler reported that there had been a spate of burglaries locally including one in Lions Lane and one in Horton Road.

181. District Councillors update:

Cllr Dyer reported : EDDC continue to work on the reviewing the Master Plan. The next step is to look at the Local Transport plan in conjunction with the master planning work. This is to ensure that the plan that goes forward will be robust. Cllr Dyer had also attended the Bournemouth International growth meeting which was mainly discussing the A338 work. Currently it is reported that the A338 work is about a week ahead of schedule. The Clerk was asked whether updates on progress were received? The Clerk advised that certainly some information did come through which was then circulated to Members, notifications of road closures were also put on the Next Door site.

On the Boundary Review only two responses had been received his own and that of the Clerks on behalf of the Parish Council, were as West Moors had a considerable response. The final outcome was a two Councillor Ward for West Moors and a two Councillor Ward for St Leonards.

Cllr Bryan reported: Moors Valley Golf Club ceased trading about a month ago, it had been agreed this evening that EDDC will take over the Club again to get it up and running and had also agreed a £60,000 investment as the facilities have been run down. Golf Club Members will not be disadvantaged. The Health and Well being area is to move down to the Golf Club. Matt Raudespee put forward a very good business plan which should put the Club back into profit by the end of the year. Moors Valley is a flagship for the area and it would be a great shame to see it sold off.

182. County Councillors Report- Cllr Bryan reported:

The Secretary of State had confirmed that the new Councils can harmonise from year one but must have completed this by year 7. Cllr Bryan was on the group discussing the process and they have agreed to harmonise from day one. Local residents should gain. The Stour Partnership requested a meeting, currently there are three offices dealing with benefits, and they have asked for it to come under one organisation.

Cllr Bryan had a meeting with people responsible for telecoms, BT are not producing what they said they would and yet they have been paid a lot of money. Service in Matchams and other areas is non-existent and needs to be provided.

Verwood have had a lot of activity with caravans and vehicles in Lower Common Lane a number of enforcement notices have been issues and the Enforcement Team is doing a great job to remedy the problem.

Central Government has given DCC £1.4m for potholes. In addition with Highways, Cllr Bryan is looking at locating what roads need working on.

The new Shadow Council is extremely busy at present it is in operation but currently not moving forward, we were promised savings with no cuts to services.

The Chairman thanked Cllr Bryan and Cllr Dyer for their efforts with the shadow Council and at EDDC.

The meeting closed at 8.25pm.

Chairman