

**ST LEONARDS & ST IVES PARISH COUNCIL**

Meeting of the Full Council

Minutes of the Meeting Held On Wednesday 25<sup>th</sup> April 2018 at 7.00pm  
in the Committee Room at the Village Hall, Braeside Road, St Leonards

Members Present: Cllr R Adkins, Chairman

Cllr R Bryan

Cllr Mrs J Carter

Cllr A Davies

Cllr M Dyer

Cllr K Gawler

Cllr B Goringe

Cllr N Hindmarch

Cllr Mrs K Neale

Cllr J Parker

Cllr Mrs A Warman

Cllr R Warman

In attendance: Mrs A Jacobs, Clerk to Council and three members of the public.

**Public Open Forum:** Residents raised their concerns about issues with traffic along the Horton Road, particularly vibrations, potholes and what appears to be an increase in usage by HGV's. Concern was raised about the current condition of the surface and the width of unescorted wide loads. The resident reported that he felt that the camber of the road was also deteriorating as a result. They also asked that consideration should be given to reduce the speed limit to 30mph and raised concerns about the impact if the new waste facility proceeds..

**County Councillors report-** Cllr R Bryan reported: The County is extremely busy due to the LGR proceeding. A new shadow authority will be formed during the second quarter of the year and they are trying to find a way forward for working and setting budgets. Boroughs and Districts are looking at disposing of assets but if this happens there will not be enough assets for a new Council. If Secretary of State agrees then the Council tax harmonisation will begin from day one. Cllr Bryan will report further as plans develop. The new group is currently formulating a business plan. The new HQ will in the interim be the existing County Hall until the new Council finalises matters however, the existing building has insufficient accommodation.

**305. Pecuniary Interests:** None declared.

**306. Apologies** for absence were received and accepted from Cllr Mrs S Marshall

**307. Council Vacancies:** Members considered the two applications for co-option. This was discussed.

- i) Co-option for the West Ward – Mr Keith Gawler was co-opted to fill the vacancy on the West Ward. Proposed by Cllr Mrs A Warman, seconded by Cllr Mr A Davies agreed, unanimously.  
**RESOLVED: To co-opt Mr Keith Gawler onto the Parish Council to fill the vacancy in the West Ward.**
- ii) Co-option for the South Ward - Mr John Parker was co-opted to fill the vacancy on the South Ward. Proposed by Cllr M Dyer, seconded by Cllr B Goringe, agreed, unanimously.  
**RESOLVED: To co-opt Mr John Parker onto the Parish Council to fill the vacancy in the South Ward.**
- iii) The newly appointed Councillors were asked if they had any declarations of pecuniary interests on items on the agenda. None were made.

**308. Minutes of the Parish Council** Meeting held on 28<sup>th</sup> March 2018 pages 61-63- were approved as a true and accurate record. Proposed by Cllr Mrs A Warman, seconded by Cllr A Davies. Agreed unanimously.

**RESOLVED: To adopt the Minutes of the meeting held on 28<sup>th</sup> March 2018 pages 61-63.**

**309 Matters arising from the Minutes:** None

**310. Correspondence:**

1. EDDC Agendas
2. Minerals and Waste – The Draft plan has been submitted without change but with supplementary documentation to the Secretary of State. The date of the hearing by the Planning Inspectorate is awaited but is scheduled for June 2018.

3. Land ownership query following complaints about the condition of land to the left travelling East on the Ringwood Service Road just after the junction with Woolsbridge Road. Ownership has been confirmed as the Highways Agency.
4. Complaints about damage to verges during development have been received from St Ives Park; Webs Close and Oaks Drive. These have been followed through and assurances have been made by Developers to make good once the projects are complete.
5. Jubilee Copse – a resident has complained about litter and debris from gardens. The Lengthsman has visited.
6. Complaint about fly posting along Sandy Lane and Ringwood Road – A request for an item about this in the next Directory.
7. Verge Parking complaint - A request for an item about this in the next Directory.
8. A request for a new dog bin in a footway at Ashley Park has been received. An explanation of cost has been given and a suggestion that an article is submitted in the next Directory.
9. Invite to civic service – Ferndown 19<sup>th</sup> June 2018
10. DWP – New Food Waste Campaign launched – All bins regardless of contents will be stickered in an attempt to reduce food waste in the normal rubbish bins. Food Waste disposal costs are higher than for other waste.
11. Notification of temporary speed order A338 50mph – 26<sup>th</sup> April for 18 months work anticipated to end on 10.05.18.
12. Notification of fly tipping on the Trailway, resident has been spoken to by the Ranger.

**311. Horton Road Traffic Issues** – The Clerk reported 9 emails and letters complaining about the traffic on Horton Road in particular residents of Peveril Close and also Struan Close are concerned about the vibrations caused by the volume and frequency of HGV's. Cllr Bryan responded as County Councillor. He will check the weight and axle width regulations for the road. He reminded Members that if the waste plan does proceed the waste is from East Dorset area and this will mean around eight additional movements a day. EDDC consented to the use. On the 12<sup>th</sup> April a Policy and Development Panel held their second meeting, Cllr Bryan is the Chairman. The panel went through all the maintenance schedules, issues and budgets for Highways. Sat Navs are now an issue as these are now more common in HGV's and this is they believe directing them down Horton Road. There will be some special equipment installed next week which will check vibrations and some speed monitoring close to where the vibrations have been reported. The budget is limited and spending needs to be prioritised. Cllr Bryan has mentioned the previous plan for a separate link direct onto the A31 at the rear of the Woolsbridge Ind. Estate. DCC are looking at the width of the road as well. Cllr Bryan asked for patience as any work is going to take some time. The budget for roads is now £2m pa, in previous years it has been £15m. Cllr Bryan pointed out that in 2012 Highways Division borrowed £11m from the Public Works Loan Board to repair roads across the County, the repayments for which come from the annual Highways budget so there is a historic funding issue that needs to be resolved.

The Chairman pointed out that there is evidence from Moors Valley that the numbers from the traffic survey are incorrect. The County Council is trying to get more accurate data. Cllr Bryan will keep the Parish informed.

**312. Annual Return - 2017/2018 (Audited):-**

- i) Annual Governance Statement for 2017/2018 – Members to considered the Annual Governance Statement and agreed with the declarations made. Proposed by Cllr R Bryan, seconded by Cllr Mrs A Warman for the Chairman to sign Section 1 of the Annual Return on behalf of the Parish Council. Agreed unanimously.  
**RESOLVED: The Council agreed with the declarations made and the Chairman was authorised to sign Section 1 of the Annual Return.**
- ii) Accounting Statements for 2017/2018 – Members reviewed and agreed that the accounting statements present fairly the financial position of the Council and its receipts and payments for the financial year 2017/2018. Members noted that the figures have been audited by the Internal Auditor. It was agreed that the Chairman will sign Section 2 of the Annual Return. Proposed by Cllr Mrs K Neale, seconded by Cllr R Bryan. Agreed unanimously.  
**RESOLVED: That accounting statements present fairly the financial position of the Council and its receipts and payments for the financial year 2017/2018, the Chairman was instructed to sign Section 2.**

**313. Finance:**

- i) Members reviewed and approved the schedule of payments for April. Proposed by Cllr Mrs K Neale, seconded by Cllr B Goringe. Agreed unanimously.  
**RESOLVED: The schedule of payments for April was approved as presented.**
- ii) Members reviewed and approved the bank reconciliation for end March. Proposed by Cllr Mrs A Warman, seconded by Cllr Mrs K Neale. Agreed unanimously.  
**RESOLVED: The bank reconciliation for end of March was approved as presented.**  
It was noted that the reserves were not earning interest, this was flagged for attention by the Internal Auditor. The Reserves Committee will meet as soon as possible after the Annual meeting to review the reserves.
- iii) The Annual DCC Pension Fund return has been submitted and accepted. Noted
- iv) The Annual HMRC PAYE Return has been submitted and accepted. Noted.
- v) Annual Insurance Renewal – The annual insurance is due on 31<sup>st</sup> May. Members noted that a long term agreement which gives us a reduced rate was previously agreed. Members approved the renewal with Zurich at a premium of £2209.50 for 2018/2019. Proposed by Cllr R Warman seconded by Cllr B Goringe. Agreed unanimously.  
**RESOLVED: To renew the Council insurance with Zurich at a premium of £2209.50 for 2018/2019.**

**314. Parish Councillors' Reports -**

1. DAPTC - Cllr Dyer and Cllr Hindmarch attended. Most of the meeting was taken up with the LGR. A potential list of duties for the new Authority was circulated but challenged by Officers. East Dorset have arranged meetings the first on 3<sup>rd</sup> May. A number of the tasks which will be passed down are likely to have to be contracted out as Parishes and Towns will not have the skill sets to deal with. Cllr Hindmarch reported that there was general frustration all round. Members would like to be sure that DAPTC is not making decisions on behalf of the Parish Council unless the Parish is consulted. Whilst it is good that DAPTC have a voice on these Committees they need a mandate without which they should not be making decisions on our behalf.
2. Homewatch – no meeting, AGM is on Saturday.
3. EDEP Meetings – no meeting but the Chairman of the group has been active in responding to a number of documents.
4. Burial Ground – Survey reports awaited.

- 315. Local Government Reform Update** – Members noted that EDDC have called meetings for 2<sup>nd</sup> May, 20<sup>th</sup> August and 5<sup>th</sup> November with EDDC Officers. This is now open to two Councillors as well as the Clerk.

**316. District Councillors' Update:**

Cllr Goringe: attendance at a briefing in Dorchester lead by the Minister of Housing and the Boundary Commission for England. The session discussed the next steps in a review of boundaries in light of the LGR. Cllr Goringe had also attended a Highways roadshow.

Cllr M Dyer: Proposals are emerging for ward boundaries based on a ward of 3765 electorate per Member. St Leonards has a problem with numbers. The Boundary Commission have said that any change must revolve around the Parish.

Cllr R Bryan: There have been some management changes, one senior Officer has been made redundant. A 2% increase in staff pay has been agreed. The pay gap analysis for EDDC and Christchurch is reported as less than half the National average.

- 317. Annual Parish Meeting** – No points were raised. The Chairman thanked Cllr Goringe for stepping into the Chair for the evening and Cllr Davies was thanked for his interesting presentation on the Falklands and the Vulcan participation

**318. Amenities:**

- i) Dog Warden – noted.
- ii) Playground monthly inspection report and Annual Inspection report noted. Copies have been sent to the Contractor to price up any work required.
- iii) Members received the recommendation from the Clerk for a replacement gate at the play area cost up to £1,000. This was discussed. It was agreed that a new gate should be purchased and a budget of up to £1,000 was agreed. The Clerk will liaise with the Chairman and Vice Chairman before proceeding. Proposed by Cllr Mrs A Warman, seconded by Cllr Mrs K Neale. Agreed unanimously.

**RESOLVED: To authorise a budget of up to £1,000 to purchase a new gate for the play area with gas closure.**

**319. Street Naming** – The new development off St Ives Park, the Developer has suggested Poppy close. Members made no objection to the suggestion. The Clerk will respond.

**320. CIL – Members received** confirmation that CIL collected for our area as of 28<sup>th</sup> February 2018 was zero. The proposal is to pass on any funds only once collected funds have exceeded £5,000. Noted.

**321. GDPR** – Members received and noted the Clerks report on a review of data held. The recommendations were considered. It was agreed that the Clerk will liaise with Cllr Gawler and Cllr Parker to review procedures to ensure compliance. Proposed by Cllr Mrs A Warman, seconded by Cllr Mrs K Neale. Agreed unanimously.

**RESOLVED: The Clerk will liaise with Cllr Gawler and Cllr Parker and report back to Council to ensure compliance.**

**322. Exchange of information:**

1. Next meeting is the Annual Meeting on 30<sup>th</sup> May 2018.
2. Cllr Davies reported complaints about heavy traffic and vibrations from residents.
3. The Waste Plan is now with the Secretary of State and a date for the Planning Inspectorate hearing is awaited and scheduled for June. The Clerk will publish this once known. Cllr Mrs Neale offered to put the date on facebook.

**Meeting closed at 8.35pm.**

**Chairman**