

ST LEONARDS & ST IVES PARISH COUNCIL

Meeting of the Full Council

Minutes of the Meeting Held On Wednesday 30th August 2017 at 7pm
in the Committee Room at the Village Hall, Braeside Road, St Leonards

Members Present: Cllr R Adkins Chairman

Cllr R Bryan

Cllr M Dyer

Cllr Mrs S Marshall

Cllr Mrs A Warman

Cllr Mrs J Carter

Cllr B Goringe

Cllr Mrs K Neale

Cllr R Warman

Cllr A Davies

Cllr N Hindmarch

Present: Mrs Ann Jacobs Clerk and two Members of the Public

Public Open Forum: Members of the Public asked whether the Senior Persons bus pass would be accepted on the new Southbourne Coaches bus? The Clerk had asked the bus company who had advised that they would check with the County Council. Cllr R Bryan will check with the County Council and advise the resident..

County Councillors Report – Cllr R Bryan gave a brief verbal overview of County matters and will circulate a report after the meeting. He has been appointed to the Joint Economic Growth and Scrutiny Committee. He had visited Winfrith with them. The Committee is responsible for the effective delivery of outcomes in the Core Plan. Cllr Goringe asked why the A31 Eastbound carriageway had not been done yet whilst the Westbound has been completed? Different signs with different dates are dotted along the stretch which is confusing for the public. Cllr Bryan will check and come back to Cllr Goringe.

Cllr Davies asked what the future plans were for improving the Canford Bottom roundabout which was persistently backed up? Cllr Bryan will make enquiries.

Cllr Bryan reported receiving correspondence from Knowlton PC who were concerned about the C2 road from Ashley Heath roundabout and called for a meeting with other Parishes affected. The Clerk was asked to contact the Clerk at Knowlton to ask for their opinion.

Cllr Mrs Marshall asked about plans for improving broadband in Dorset. This was critical for businesses and still very poor in some areas.

Cllr Bryan reported that he will ask for further information and get back to Cllr Marshall.

108. Pecuniary Interests: None

109. Apologies: were received and accepted from Cllr J Crow and Cllr Mrs B Waugh

110. Minutes of the Parish Council Meeting held on 26th July 2017 pages 15-17 were agreed unanimously, as a true and accurate record. Proposed by Cllr A Davies, seconded by Cllr B Goringe.

RESOLVED: To adopt the Minutes of the Parish Council Meeting held on 26th July 2017 pages 15-17

111. Matters arising from the Minutes

- Replacement goals with nets now obtained and in situ – The Chairman asked the Clerk to ensure that the true replacement value was recorded on the assets and insurance details.
- Leave of absence for Cllr Crow will need to be extended at the September meeting if minded.
- High Street Pavement - Quotes in progress delayed due to leave and other issues
- Bowling Club hedge replacement– The Clerk has been advised that the Club Trustees need to meet first before any meeting with the working party can proceed.

112. Correspondence was noted:-

1. EDDC Agendas
2. Citizens Advice Bureau AGM 5th October 2017
3. Letter of observation following the last Full Council meeting concerning the public speaking item – copy attached. The letter was noted. Cllr Dyer advised Members that EDDC had an agreed public speaking protocol which the Parish may wish to consider, it limits the number of people who may speak on any one item. In defence of the Chairman, time has to be controlled to enable business to continue. A number of those attending had been misled by threads on social media and attended the meeting believing it to be a meeting about the buses, which it was not.
4. DCC Councillors Highways Satisfaction Survey – emailed to Members
5. Copy of Fire Risk assessment for the Village Hall received – Chairman to check the computer battery backup connection. Issue with storage in office raised.
6. Invitation to opening of Classrooms at Sheiling declined

7. invitation to Ferndown Civic Service – declined
8. Complaint about area of land on Horton Road
9. Notification of appeal by hearing Proposed lawful Use for permanent residential use of 45 caravans at 190 Hurn Road, St Leonards/St Ives.
10. DCA – Invitation to conference 29th September “Working Together for a Stronger Civil Society- The Clerk will resend the invitation to all Members.
11. Cllr Hindmarch reported attending a fund raising dinner for a new hall for the Sheiling and asked whether any planning applications had been received? None had been received yet but it was noted that there was an agreed Statement of Development Intent so any application would need to comply with this document.

113. Boundary Lane Speed Limit changes – Members discussed and agreed unanimously to endorse the proposal. The Clerk will respond that the Council supports the proposal but would have still liked to see the reduction in speed limit go all the way to the junction from Matchams Lane.

114. Impact of impending roadworks on the Parish – Cllr Bryan reported: Work has just started near the Airport and further work is about to commence at West Parley. Within the next 12 months work will also take place near the Blackwarter junction as they put in a new road onto Wessex Field. The combined effect of the works will cause a certain amount of havoc for the Parish. An article has been placed in the Homewatch magazine. Cllr Dyer reported that when the B3073 corridor work is complete it is suggested that travel times will improve by about 11minutes.

115. Village Hall Management Committee

- i) The Minutes for 20th July and accounts were noted.
- ii) The VHMC request a Deed of Variation to the lease from the VHMC to increase the Elected Trustees to twelve from 6 and decrease the Representative Trustees from twenty to 12. This was discussed it was agreed to accept the proposal for the variation to the lease. Proposed by Cllr Mrs K Neale, seconded by Cllr A Davies. Cllrs B Goringe and Cllr Mrs A Warman abstained as Trustees, the rest were in favour.
RESOLVED: To accept the proposed variation to the lease from the VHMC to increase the Elected Trustees to twelve from 6 and decrease the Representative Trustees from twenty to 12.
- iii) Grant for 2018/2019 – Members confirmed that they require a copy of the Rolling Works Programme and latest year to date accounts to be able to discuss the grant. The Clerk will advise the VHMC.

116. Parish Office –

- i) Alarm issues and keyholders - Members discussed the process if a call out is required. It was noted that the Clerk had been called out twice in the last month due to issues with the Tennis Club alarm as their panel has been sited in the Youth Club and no one else was available. The Tennis Club has now been given a set of keys for access. The Chairman advised the Clerk to contact the Chairman or Vice Chairman in the event of a call as she lives too far away. The matter will be put to the next meeting for further discussion.
- ii) Clerks leave – The Clerk reported that an automated message can be arranged for emails. The Chairman will speak to the Clerk tomorrow about the message.

117. Planning –

- i) The minutes of the Committee Meetings, Planning 3rd August 2017 was deferred to the next meeting as the Committee had not yet approved them.
- ii) The final Statement has been sent out in respect of the appeal – Land adj 53 The Glade to the Inspectorate and also copied to DCC. Cllr Bryan reported that Mr Chope MP had written to the Inspectorate for an explanation for the two separate extensions in time allowed to the applicant.

118. Finance:

- i) The schedule of payments for August were reviewed and approved unanimously. Proposed by Cllr A Davies, seconded by Cllr R Bryan.
RESOLVED: The schedule of payments for August were reviewed and approved
- ii) The bank reconciliation for end July was reviewed and approved unanimously. Proposed by Cllr Mrs K Neale, seconded by Cllr R Bryan.
RESOLVED: The bank reconciliation for the end July was reviewed and approved.
The Clerk circulated the Budget Vs Expenditure figures for the first quarter which were noted.
- iii) Internal Auditor – Members agreed to the request for an increase in the honorarium to £350, last increased in 2012, currently £250 pa as this will include the Youth Club as well in future. Proposed by Cllr R Bryan, seconded by Cllr M Dyer, Cllr Mrs A Warman voted against motion carried 10:1.
RESOLVED: To increase the honorarium payment to £350 pa to the Auditor.
- iv) DAPTC – Annual Subscription £1076.94 – Members approved the payment, which had been agreed in principle at the May Annual Meeting. Proposed by Cllr N Hindmarch, seconded by Cllr Mrs S Marshall.

RESOLVED: To pay the Annual subscription to DAPTC at a cost of £1076.94.

- v) Reserves Committee – Cllr Bryan gave a brief overview. Some further information was still required. Defer to next meeting.

119. External Audit – The Council received the response from the External Auditor. The Council approved and accepted the certificate and it was noted that there were no issues raised. Proposed by Cllr R Bryan, seconded by Cllr Mrs S Marshall. Agreed unanimously.

RESOLVED: To accept and approve the response and certificate from BDO LLP, the external Auditor, and noted that there were no matters arising and that the information in the annual return for 2016/2017 submitted is in accordance with proper practices.

120. Amenities:

- i) Dog Warden report was noted.
- ii) Email from resident reporting an incident with a dog, forwarded to Dog Warden for action at their request. Noted.
- iii) Members noted - Requests for quotes for treework on all sites have been despatched to four companies. To be discussed at the September meeting.

8pm Cllr Mrs J Carter apologised and left the meeting

121. District Councillors' Update

Cllr Goringe reported: District business was quiet at present due to leave, nothing to report.

Cllr Dyer reported: There is a new scale of charges for planning applications. One main change is that the District will now be charging for pre-application advice given to householders. Advice will be officially logged. This will then form part of the application. In the past this has only been given verbally which has led to confusion and misunderstanding.

Cllr R Bryan reported: He had been working on Assets Management, and he now needs to meet with Cllr Goringe and Cllr Dyer to discuss a way forward. All Councils are now looking at their assets and what they can do with them. Assets are now recorded on a GIS system.

Cllr Mrs A Warman reported that Spinney Copse which is owned by EDDC needs looking at as it needs work in respect of trees and dog fouling.

122. Parish Councillors' Reports -To receive reports from Parish Councillors including:-

1. DAPTC – no meeting
2. Homewatch – no meeting next meeting on 6th September. Cllr Davies gave a brief report based on recent updates: Police nationally report a 10% increase in crime including violent crime. It has been highlighted that holidaymakers should make themselves aware of terror alerts and the “run, hide tell message”. It has been suggested that intercoms would be a good method to reduce doorstep crime.
3. EDEP Meetings – no meeting. The Clerk was asked to send a get well message on behalf of the Council.
4. Burial Ground – brief update
5. Emergency Plan Working Party – Community Resilience Workshop attended by Cllr A Davies and Cllr Mrs S Marshall – report circulated

123. CIL – Letter from EDDC asking whether the Parish wishes to retain the neighbourhood proportion of CIL. Deferred from August meeting. Members to discuss.

124. Exchange of information:

1. Next meeting to be held on 25th October 2017

The meeting ended at 8.40pm.

Chairman