

ST LEONARDS & ST IVES PARISH COUNCIL

Meeting of the Full Council

Minutes of the Meeting Held On Wednesday 25th January 2017 at 7pm
in the Committee Room at the Village Hall, Braeside Road, St Leonards

Members Present:, Cllr R Adkins, Chairman

Cllr R Bryan (from 7.30pm)	Cllr A Davies	Cllr N Hindmarch	Cllr Mrs A Warman
Cllr Mrs J Carter	Cllr M Dyer(from 7.30pm)	Cllr Mrs S Marshall	Cllr R Warman
	Cllr B Goringe(from 7.30pm)		

Present: Mrs A Jacobs Clerk

232. Pecuniary Interests: None

233. Apologies were received and accepted from Cllr J Crow, Cllr M Hockley and Cllr Mrs B Waugh. Apologies were received from District Councillors: Cllr R Bryan; Cllr M Dyer and Cllr B Goringe were all attending a meeting at EDDC on Unitary and Devolution options and arrived at 7.30pm after item 11.4 on the agenda.

234. Public Questions: none

235. County Councillor:

236. Minutes of the Parish Council Meeting held on 30th November 2016 pages 40-43- were agreed unanimously as a true and accurate record. Proposed by Cllr Mrs A Warman, seconded by Cllr A Davies.

237. Matters arising from the Minutes:

- Min. 213 after a number of emails between the Clerk and Scouts a copy of the lease sent to the Scouts
- Min. 59 - We requested temporary Speed limit Boundary Lane to be made permanent but all the way to the Matchams Rd junction at 40mph – DCC not willing to extend 40 all the way to Matchams junction. DCC are willing to put speed down to 40mph as per the temporary reduction and then cut to 50 from Avon Autos to Matchams junction (as no housing from there on). Do we require a full explanation and the officer to come in? It was agreed unanimously to accept the proposal to make the temporary reduction permanent. The Clerk will thank DCC for offering to visit the Council and accept their suggestion.

238. Correspondence:

1. EDDC Agendas
2. Civic service invitation to the Chairman 26.02.16
3. Royal Funeral Protocol template – to be reviewed by Clerk
4. Report on suspicious behaviour from a resident – vehicles were unregistered
5. Generic request for a grant from East Dorset Tourist Information Centre
6. Healthwatch Dorset – NHS services review launch 1/12 to end Feb
7. DAPTC CE circ Dec subs 17/18
8. Council tax base for 17/18 3842
9. Complaint about verges and maintenance of, scanned to DCC who have responded directly
10. Further changes to Waste Collections, properties affected have been written to individually

Emails circulated:-

1. Survey on Dorset Police – Your Priorities
2. Survey on Police Council tax funding
3. DAPTC survey on carers
4. Survey on concessionary fares scheme – EDDC passes not affected.
5. Christchurch and East Dorset Partnership Budget Consultations 2017/18 meetings 23rd and 24th Jan
6. Email from Highways Officer Pete Holland offering to come in and discuss Highway issues. Cllr Davies accepted as he has concerns over Horton Road. The Clerk will arrange for a meeting at her office.

239. Committee Meeting Minutes: The approved minutes of the following Committee Meetings were adopted by the Council:-
 Planning 17th November proposed by Cllr A Davies seconded by Cllr Mrs A Warman and 15th December 2016 proposed by Cllr Mrs A Warman, seconded by Cllr A Davies. Agreed with one abstention, Cllr R Warman.

240. Village Hall Management Committee:- Minutes of the last meetings – October, November and December were noted.

241. Annual Parish Meeting – Members asked the Clerk to book a speaker. The suggestions were Mrs Pat Shepherd on the Moscow Olympics or Mr Holt. A donation to a charity of their choice of £50 would be offered.

242. Parish Councillors' Reports -To receive reports from Parish Councillors including:-

1. DAPTC – Cllr Hindmarch had not attended the meeting. The next date is 19th April 2017 at Alderholt.
2. Home watch- Cllr A Davies reported: There had been a speed watch survey and it was noted that people's perception of speed is higher than the actual speed. Membership numbers were good. The Police recommended that the group liaises with other home watches. There has been a drop in crime since November in this area. A Co-ordinators training seminar is being organised. Next meeting 14th March.
3. EDEP - no meeting
4. Allotments – The Chairman reported. Case Officer advice was sought and followed but it appears that it will be refused. The Chairman is checking mapping figures. Cllr R Warman asked if there was still a demand for them? The Clerk responded that the Committee seems to have now disbanded but names were still on a waiting list. The Planning Committee will discuss the issue.

7.30pm: Cllrs Bryan; Dyer and Goringe arrived.

5. Update Briefing for Town and Parish Councils on Devolution – Cllr A Davies reported: Around 20 other Councillors attended. The need for change was explained and the different options discussed. The Government considers a population of 300K to 400K people to be an ideal number to form an area Council. A final proposal is to go to Parliament in March 2017, implementation will be early 2018 ready for the next elections and new Councils to form in 2019. Cllr R Bryan reported that after the survey it appeared that the most financial benefit would be if all joined together, a meeting held in London made it clear that the Government would not force an option onto an area. Cllr Bryan has asked the Chief Executive of EDDC for a breakdown of the results by post code and for a copy of the Terms of Reference for the Consultants. Cllr Bryan had not seen any figures in the consultation for the transition costs.
6. School traffic issues – Cllr Goringe had spoken to the Police who advise that they are visiting the school and monitoring the situation for now they had spoken to the various interested parties. .

243. Bench Horton Road bus stop – Settlement for the destroyed bench has been received. It was agreed unanimously to purchase a replacement for the same location. Proposed by Cllr Mrs A Warman, seconded by Cllr A Davies. The Clerk will order the removal of the damaged bench and purchase a replacement.

RESOLVED: To purchase a replacement bench and site it in the original location.

244. Burial Ground – Cllr R Adkins reported: Bore holes have to be dug to establish water levels. He is currently awaiting for a draft agreement from the Landowner but we will be the operators and responsible for the facility. Planning will involve a Change of Use application for the land use and an application for a structure for ceremonies. The Clerk highlighted that the procurement rules will need to be followed due to the cost of the proposal.

245. Finance Matters:

i) The schedule of payments for December and January were reviewed and agreed for payment . Proposed by Cllr M Dyer, seconded by Cllr R Bryan. Agreed unanimously.

RESOLVED: The payments for December and January were approved.

ii) The bank reconciliation for end November and December were reviewed and approved. Proposed by Cllr R Warman, seconded by Cllr Mrs S Marshall. Agreed unanimously.

RESOLVED: To approve the bank reconciliations for November and December.

- iii) In line with Minute 104 the Clerk has arranged for the issuing of a quarterly cheque for £3,000 to the Freedom Youth Club and will request that a quarterly financial statement showing how the grant has been expended is submitted to the Council. Cllr Warman explained that it was difficult to establish an exact financial plan as maintenance costs came in at different times, but this would be monitored and reviewed. Noted.
- iv) Internal Audit – The Council received the report from the internal Auditor. Members noted that whilst they had reviewed the Standing Orders and Financial Regulations at the Annual Meeting in May 2016 the minutes did not reflect this. This will be put to the next agenda for ratification.

246. Pensions Auto Enrolment (Staging Date 1st Feb 17)– Joining the Local Government Pension Scheme – Members received confirmation from the LGPS that the Parish Council can now participate in the scheme, forms completed and despatched. Members noted the Council's responsibilities under the scheme.

1. **Discretions Policy – Members RESOLVED: To ratify the Discretions policy as per the draft submitted and directed the Clerk to sign the document.** Proposed by Cllr R Warman, seconded by Cllr Mrs S Marshall. Agreed unanimously.
2. IRMP - Members will appoint the Independent Registered Medical Practitioner when required potentially this could be an IRMP from Cornerways.
3. Budgetary Provision: The Clerk highlighted that the figures were £1094 short. Members reviewed the budgetary provision allocated but did not instruct any increase.
4. **Internal Dispute Resolution – Members RESOLVED: To adopt the template for the Internal Dispute Resolution Procedure (copy attached).** Proposed by Cllr A Davies, seconded by Cllr Mrs S Marshall. Agreed unanimously.
5. **Review and compliance – Members RESOLVED: To Authorise the Sub Committee appointed under Min. 105 to review and ensure compliance of the LGPS.** Proposed by Cllr M Dyer, seconded by Cllr R Bryan. Agree unanimously.

247. Precept Demand 2017/2018 - Min. 204 (iii) refers - Members to discuss and make any final adjustments before finalising the precept demand for 2017/2018. An updated Budget Vs Expenditure sheet is attached. This was discussed. It was agreed unanimously, that the sum of £3500 allocated for allotments would be reduced to £1000 as the project was now in question, but could still potentially go ahead. The balance of £2500 would be put as a general contingency sum. Proposed by Cllr Adkins seconded by Cllr M Dyer.

RESOLVED: To adjust the figure for allotments to £1,000 and provide a contingency sum of £2500.

The final precept calculation would remain at £86,451. Proposed by Cllr A Davies, seconded by Cllr R Warman. Agreed unanimously.

RESOLVED To submit a precept demand of £86451 for 2017/2018.

248. District Councillors' Update:

Cllr Dyer: The DAPTC Area meeting was held on 24th January. The main topic was the local Government organisation and the Healthcare consultation. Cllr Dyer highlighted the healthcare consultation as the recommendation is to close St Leonards Hospital. The Council could submit a response or individuals can. The proposal is for Wimborne Hospital to be enhanced. The consultation closes on 28th February. Members were encouraged to submit a personal response.

Cllr Goringe: Had been seconded to the Task and Finish group for local Government which had led to a number of meetings in preparation for the decision of the Council on 30th January.

Cllr Bryan: Looking at Local Government Reform and working at putting forward a balanced budget. The future of the Barrington Centre is of concern, it is an important centre but it cannot continue to lose money as it has been.

249. Exchange of information:

1. Next meeting 22nd February 2017 - 7.00pm

2. The Clerk reported:

- further reports of antisocial activity at Braeside Road the resident is keeping a diary of events and reporting them to the Police.

- The Clerk had attended a meeting of Verwood Clerks and Jayne Lynch of EDDC which was most useful.
 - Andy Skeats has queried whether he is still down as a Trustee for the Youth Club. The Clerk has responded.
 - St Ives House – marketing ST Ives Close as separate properties yet nothing from Street Naming. Splitting off as separate individual dwellings which was not what was understood. The Clerk was asked to query this with EDDC as whether this is compliant.
 - Newsletter – The Clerk highlighted the need for articles currently there is over a page to fill. The Clerk will circulate the rough draft for information.
3. Cllr R Bryan: St Ives Park - If we felt we should have altered our response following hearing of the number of objections we could do so up to the last minute of the EDDC meeting. The Clerk explained to complainants about the timeframe of notification.
 4. Cllr R Bryan: The allotments refusal - the Landowner is taking legal action against EDDC for misleading him. Cllr Adkins will be checking the GIS system which has been blamed for the error.
 5. Wattons Lane – Cllr Hindmarch reported: The Committee anticipate the applicant attending tomorrow. The application revolves on whether or not the application is Green Belt compliant.
 6. Cllr Bryan: The Enforcement Officer wrote to DCC asking them to take legal action themselves this gave 7 days, which expires this Friday 27th January. If no action by them then EDDC can serve a notice to clear the land within a set period or they will clear and charge for this, notices will go up on the land. There is a complication because the actual owner of the land is not currently within UK jurisdiction.
 7. Cllr Mrs Warman- hall has been repainted and the curtains will be replaced eventually. The old ones had to be returned as otherwise the tennis club lights can interfere with the hall users. An issue has been reported with the annexe lights.

Meeting closed at 8.32pm

Chairman