

**ST LEONARDS & ST IVES PARISH COUNCIL**

Meeting of the Full Council

Minutes of the Meeting Held On Wednesday 26<sup>th</sup> October 2016 at 7pm  
in the Committee Room at the Village Hall, Braeside Road, St Leonards

Members Present:, Cllr R Adkins, Chairman

Cllr R Bryan

Cllr Mrs J Carter

Cllr J Crow

Cllr A Davies

Cllr M Dyer

Cllr B Goringe

Cllr N Hindmarch

Cllr M Hockley

Cllr Mrs S Marshall

Cllr Mrs A Warman

Cllr R Warman

Cllr Mrs B Waugh

Present: Mrs A Jacobs Clerk; two members of the Public and DCC P Richardson.

**149. Pecuniary Interests:** None.

**150. Apologies:** None all present.

The meeting was suspended for the next item.

**151. Public Questions:-**

A resident of Laurel Close expressed his concerns over the parking issues he experienced in the turning circle of Laurel Close. His concerns related to the obstruction caused by parked cars to the fire hydrant and also for emergency vehicles turning. He had written to the County Councillor and understood the issues regarding the installation of yellow lines and that the process was slow. It was suggested that support of fellow residents should be sought by means of a signed letter.

A resident of Lions Lane complained about the state of the land at the corner of The Glade and Lions Lane which was currently being used to store builders spoil and two containers. The issue had now been ongoing for 5 months. The Environment Agency had not even visited the site, they had purely based their assessment on photos supplied by EDDC. The resident was concerned as he thought he had seen pieces of broken up asbestos within the spoil, and was concerned about what was hidden from view. The resident asked the Parish Council to put serious pressure onto the Landowner to sort this out.

Cllr Bryan responded that as a District Councillor he would speak to the Enforcement Team at EDDC tomorrow. He was aware that currently there are three major complaints in this area currently under investigation and this is causing major disruption. Cllr Bryan will also press the Environment Agency for action.

**152. Dispensation** – Members considered the guidance sought from the Monitoring Officer and the Clerk's report. It was agreed unanimously to accept the Clerk's advice and seek a whole Council dispensation from 26<sup>th</sup> October to the end of the term of the Council, to enable discussion on Freedom Youth Club matters. It was also noted that in the role of Sole Trustee all matters pertaining to the Club would be discussed as a separate issue at a separately convened meeting of the Trustees. The Clerk cautioned the appointed representatives to consider carefully before participating in the Trustee meetings in case they had already made their decision prior to the Council Trustee meeting. Proposed by Cllr Mrs A Warman, seconded by Cllr J Crow. The Clerk signed the dispensation for the whole Council as proper officer.

**153. County Councillor** – A report had been circulated to Members, a copy appears as appendix A with these Minutes in the Minute Book. The report was noted.

**154. Minutes of the Parish Council Meeting held on 28<sup>th</sup> September 2016 pages 25-27** were confirmed as an accurate record and adopted. Proposed by Cllr R Bryan, seconded by Cllr M Dyer. Agreed unanimously.

**RESOLVED: To adopt the minutes of the meeting held on 28<sup>th</sup> September 2016, pages 25-27.**

**155. Matters arising from the Minutes:**

1. Insurance details for RTA destroying bench on Horton Road have now been received.

**156. Correspondence:**

1. EDDC Agendas
2. Letter to resident from County Councillor re yellow lines request – Laurel Close
3. Letter sent to driver of car involved in RTA demolishing bench Horton Road

**157. Committee Meeting Minutes:** Minutes of the Planning Committee Meeting held on Planning 15<sup>th</sup> September, 2016 were duly adopted. Proposed by Cllr Mrs A Warman, seconded by Cllr A Davies (Cllr R Warman and Cllr M Hockley abstained) rest in favour.

**158. Village Hall Management Committee:-**

- i) Minutes of 8<sup>th</sup> September 2016 were noted.
- ii) AGM was held on Thursday 20<sup>th</sup> October at 7.00pm in the Annexe

**159. District Councillors' Update:-**

Cllr Goringe reported: Attended a recent Highways meeting there is a lot happening as a result of the changes in Local Government.

Cllr Dyer reported: EDDC Planning Committee listened to the Parish concerning the extension to the Pilates application which was subsequently refused.

Cllr Bryan reported: There is a meeting of the Stour Valley and Poole Partnership on Monday. The meeting will discuss why a number of people in the area have had a refund in Council Tax. DWP have hopefully rectified their issues. I have been told that there will be no more alterations to the collections until the new system has settled. The additional crew taken on to deal with the issues is to be kept on until the end of December. The Consultation on Unitary is now closed there is a key meeting to discuss the results. Bournemouth is reported in the echo as being short of money but has £40m in unallocated reserves. Cllr Goringe asked why two un-adopted roads in the Parish have letters from DWP stating that their bins will not be collected unless an indemnity is signed. There are a significant number of un-adopted roads in the Parish. Cllr Bryan would make enquiries.

7.50pm Cllr P Richardson left the meeting.

**160. Parish Councillors' Reports :-**

1. DAPTC – AGM 5<sup>th</sup> November – Cllr Hindmarch will attend.  
Cllr Dyer reported: The latest Area meeting was held at Corfe Mullen on 10<sup>th</sup> October EDDC Councillor Andy Skeats gave a presentation on Community matters.  
Members reported recent problems regarding notifications of planning applications to Town and Parish Councils. St Leonards Parish Members can obtain the full minutes from Ann Jacobs. The meeting was informed that we were making progress on the burial ground.
2. Homewatch – no meeting
3. EDEP - Cllr Dyer reported: John Stobart from Natural England answered questions about Biodiversity Mitigation. The Christchurch and East Dorset Local Plans Review consultation is underway, and ends on 9 November. Consideration was given to the existing policies and whether EDEP would recommend any changes.
4. Allotments – no news still with planning, if the application goes to the EDDC Committee Cllr Dyer expressed his view which was that he believed that the Parish District Councillors should not be present when it was discussed.

**161. Parish online tools:-** The Council has now subscribed to the system.

**162. Finance Matters:**

- i) The schedule of payments for September and October were approved. Proposed by Cllr Mrs A Warman, seconded by Cllr M Dyer. Agreed unanimously.  
**RESOLVED: To approve the schedule of payments for September and October.**
- ii) The bank reconciliation for end September was agreed and approved. Proposed by Cllr R Bryan, seconded by Cllr B Goringe.  
**RESOLVED: To approve the bank reconciliation for end of September.**
- iii) Members appointed Cllr Mrs B Waugh to scrutinize accounts prior to full Council approval as per the Internal Audit recommendation 29<sup>th</sup> August 2016. Proposed by Cllr N Hindmarch, seconded by Cllr R Bryan. Agreed unanimously.  
**RESOLVED: Cllr Mrs B Waugh was appointed to scrutinise the accounts.**

- iv) Members received the recommendations for payments of grants for 2016/2017 from the Grants and Precepts Committee, these were authorised for payment as per the recommendations made, Minute 139 refers. Proposed by Cllr Mrs A Warman, seconded by Cllr J Crow. Agreed unanimously.  
**RESOLVED: The grant payments as per the recommendations, Minute 139 refers were authorised.**
- v) Members received the recommendations from the Grants and Precepts Committee and approved the provisions suggested in the precept calculation for 2017/2018. Minute 139 refers. Proposed by Cllr J Crow, seconded by Cllr Mrs B Waugh, Cllr R Bryan abstained the rest were in favour.  
**RESOLVED: To accept the recommendations made, Minute 139 refers for grant provisions for 2017/2018.**

**163. Amenity Matters:**

- i) Enquires for parts have been made with Proludic and Ippsett following the monthly inspection. Noted.
- ii) The report from the dog warden was noted. Additional patrols made to Spinney Close. The Clerk reported that the Warden had caught two offenders on the recreation ground this week.

**164. Request to extend the path from Lions Wood to Village Hall** - A request from a resident to put in a path from Lions Wood through the recreation Ground to the Village Hall was considered. The Clerk was asked to obtain costs for further consideration.

**165. Traffic outside the School – conflict with buses incident 28<sup>th</sup> September 2016** – The bus company are investigating and looking into the possibility of scheduling however, users of the service are also endeavouring to attend other schools outside the Parish. The Clerk has requested the Police to make patrols.

**166. Burial Ground** – Cllr Adkins reported: Tier 1 has now been done. Currently the Committee is awaiting a response from the Environment Agency as to whether Tier two is required. If it is it will be a further year.

**167. Youth Club** – Members received a report from the Clerk concerning formalising becoming the Corporate Trustee of the Club. The management structure was agreed. It was agreed unanimously to ratify the Council decision, Minute 442 refers and become the Sole Corporate Trustee of the Freedom Youth Club. The Clerk will process the insurance with immediate effect.  
**RESOLVED: To accept the request from the Club Management Committee to become the Sole Corporate Trustee of the Freedom Youth Club.**

Cllr R Warman was thanked for his considerable efforts, without which the Club would have folded years ago.

**168. Oaktree Access Route** - Cllr Crow reported that Shorefields had cleared back shrubbery and filled in potholes along the edge on the route from Oaktree to Shorefields only. Noted.

The Clerk was asked to leave the room whilst the Council discussed its options on Auto enrolment and selection of a compliant pension. No public were present.

**169. Pensions Auto Enrolment** –The Clerk left the room while members discussed the pension options and what would be offered to the Clerk. The Council discussed participating in the LPGS and agreed with low staff levels this could be an option and would be offered to the Clerk. If the Clerk chose to stay with Aviva then arrangements would be made to transfer into the compliant scheme.

If the Clerk so chose to opt for the LGPS it was resolved that the Council would participate in the Local Government Pension Scheme on behalf of the Clerk and that the required notice of this intention will be placed on the notice board. It was resolved to commence the Scheme on the 1<sup>st</sup> November 2016 or defer to the 1<sup>st</sup> December if the 28 day notice had to be served before commencement. Unanimous, none against and no abstentions.

**170. Exchange of information:**

1. Next meeting 30<sup>th</sup> November 2016 - 7.00pm
2. Cllr Hindmarch reported that the bus shelter outside the St Leonards Hotel was in a poor condition and needed a good clean up. The Clerk will report this to the Lengthsman.

3. EDDC had withdrawn the consultation on the street naming of the hospital site as they had decided that it did not meet policy. The Clerk had informed them that the Parish Council had thought the suggested use of the names on the plaque was excellent and kept to the historical links. Further information awaited.
4. The Clerk confirmed that the play area lights were now connected and working
5. The Clerk reminded Members of the invitation to the East Dorset CAB AGM to be held on 3<sup>rd</sup> November in the Village Hall.

The meeting closed at 8.55pm

Chairman