

ST LEONARDS & ST IVES PARISH COUNCIL

Meeting of the Full Council

Minutes of the Meeting Held On Wednesday 31st August 2016 at 7pm
in the Committee Room at the Village Hall, Braeside Road, St Leonards

Members Present:, Cllr R Adkins, Chairman

Cllr R Bryan (from 8.15pm)

Cllr A Davies

Cllr N Hindmarch

Cllr Mrs A Warman

Cllr J Crow

Cllr M Dyer (from 8.20pm)

Cllr M Hockley

Cllr R Warman

Cllr B Goringe (from 8.15pm) Cllr Mrs S Marshall

Present: Mrs A Jacobs Clerk and two Members of the Public

A Member of the public asked whether there was any further news about the proposal to site an incinerator at Woolsbridge Industrial Estate?

The Clerk was asked to read out the Parish Council's official response to the proposal, which will be copied to the resident. The Clerk advised that strong objections were also made by EDDC and EDEP. Cllr Davies highlighted the conflict of such a proposal with the recreational facilities close by and employment opportunities, how can a vibrant community be promoted if such an increase in HGV's is permitted on Horton Road? Other Members raised health concerns and it was highlighted that the Government suggest that such sites should not be installed in populated areas with a high percentage of elderly persons. The Chairman pointed out that there were other sites being considered.

89. Pecuniary Interests: None.

90. Apologies: County Councillor P Richardson sent his apologies. Cllr R Bryan; Cllr B Goringe and Cllr M Dyer were attending a meeting at EDDC. Cllr Mrs J Carter and Cllr Mrs B Waugh.

91. Minutes of the Parish Council Meeting held on 13th July 2016 pages 9-12 were confirmed as an accurate record and adopted. Proposed by Cllr A Davies, seconded by Cllr Mrs S Marshall. Agreed (Cllr M Hockley abstained).

RESOLVED: To adopt the minutes of the meeting held on 13th July 2016 pages 9-12.

92. Matters arising from the Minutes

1. Street naming: New cul-de-sac off St Ives Park – Thomas Close has now been put forward
2. Waste Facility Proposal for Woolsbridge – email objecting despatched by Clerk
3. Clerk attended Risk Assessment for the Village Hall – some issues raised re storage in the Parish Office
4. Dementia Information morning – Thank you for support received, unfortunately, poorly attended however
it is hoped to still move the project forward.

93. Correspondence:

1. EDDC Agendas
2. Query from resident about o. 38 bus – More Buses advise no changes planned to service however this is a subsidised route and DCC may well be considering further cuts to subsidies. All services being reviewed to improve their long term sustainability.
3. Resurfacing improvements Woolsbridge Roundabout – letter to Mr Chope MP, from Transport Minister advises scheduled to start end September approximately 12 nights work.
4. NALC new salary rates
5. Copy of the EDEP response to the Waste facility proposal for Woolsbridge Ind Est received
6. New Forest Local Plan Review – consultation on Regulation 18 – planning strategy – closes 16 September 2016
7. Dorset Highways Performance Report
8. Request from resident for a bin to be sited at the bus stop on Horton Road opposite the Woolsbridge Road junction. Request forwarded to DWP for their action. Cllr Davies pointed out that the pavement was very narrow at this point. It was suggested that the bus stop should be relocated slightly although a better location was not identified.
9. Cllr Bryan has reported a number of potholes in Woolsbridge Rd, Highways have repaired theirs, Wessex Water will be repairing those around manhole covers.

10. Invitation to Remembrance Service at All Saints on Sunday 13th November at 10.45am. Members were asked to let the Clerk know if attending for seating arrangements.

94. Committee Meeting Minutes: The approved minutes of the following Committee Meetings were adopted by the Council:-
 Planning 23rd June 2016 pages 7 & 8 and Planning 14th July 2016 page 13 & 14
 Proposed by Cllr N Hindmarch, seconded by Cllr Mrs A Warman. Cllr M Hockley and Cllr R Warman Abstained rest in favour.

95. Village Hall Management Committee:-

- i) The minutes for July were noted.
- ii) Village Hall Grant – Members reviewed the grant application. Papers had been despatched to Members on 16th August, no questions have arisen. The VHMC Treasurer was thanked for her work on the application. It was agreed unanimously to award a grant of £10,000 for 2017/2018. Proposed by Cllr N Hindmarch, seconded by Cllr J Crow.

RESOLVED: To award a grant of £10,000 to the Village Hall for 2017/2018.

96. District Councillors' Update: Members were attending a meeting at EDDC.

97. Parish Councillors' Reports -To receive reports from Parish Councillors including:-

1. DAPTC – AGM 5th November – deadline for motions 2nd September – No meeting held and no motions received.
2. Homewatch – Cllr Davies reported in Cllr Goringe's absence: A number of burglaries through French doors had occurred during the day, jewellery taken. A couple of bikes had been stolen and sheds had been broken into at night. Car breaks were also noted where bags/laptops etc., had been stolen. The Police are raising awareness as phone scams continue. A discussion is planned on speedwatch especially since the SID's have been withdrawn.
3. EDEP – no meeting
4. Allotments
 - i) Update on progress – So far the first application was refused and a second has been submitted as the Officer required the security lodge to be resited resulting in the layouts of the allotments being altered.
 - ii) An additional planning fee has been incurred due to the reapplication requirements both of which have been paid by the Landowner. This was discussed. It was agreed unanimously to reimburse the planning fee for the second application to the Landowner for up to £400. Proposed by Cllr Mrs A Warman, seconded by Cllr R Adkins.

RESOLVED: To reimburse the planning fee for the second application to the Landowner for up to £400.

98. Burial Ground -

- i) Members reviewed and agreed unanimously to adopt the Terms of Reference for the Burial Ground Committee as circulated. A copy of which appears with these Minutes in the Minute Book as appendix A. Proposed by Cllr A Davies, seconded by Cllr M Hockley.

RESOLVED: To adopt the Terms of Reference for the Burial Ground Committee as circulated.

- ii) The Chairman gave an update on the quotations received for Hydrology and the budget for the project. A company has been appointed to carry out a Tier 1 assessment which needs to confirm to rules set by the Environment Agency. The water table is not too much of a concern as it appears to be 20m down but there is a possible spring which might need diverting. The type of soil might be an issue. Tier 2 will calculate how far biodegrading will travel, this is another step and cost. Tier 3 would then follow. Currently we are assessing the viability of the site.
- iii) The Clerk was asked to put the appointment of additional Member(s) on to the next agenda. Cllr A Davies was suggested.

99. Amenities Matters:

A Request from Homewatch to use the new parking area for a hog roast at an event to be held at the Village Hall in October was received. Public Liability cover is in place for Homewatch. It was agreed to allow the use as requested provided a tarpaulin was placed on the surface to prevent any grease spillage. Proposed by Cllr Mrs A Warman, seconded by Cllr A Davies.

100. Finance Matters:

- i) The schedule of payments for May, June, July and August were approved unanimously. Proposed by Cllr A Warman, seconded by Cllr A Davies. It was noted that there were payments for expenses to Cllr Davies in respect of his attendance at a training event also attended by Cllr Mrs Marshall, and also the Chairman's allowance duly authorised within the budget.
RESOLVED: To approve the schedule of payments for May, June, July and August.
- ii) The bank reconciliations for May, June, July were approved unanimously. Proposed by Cllr A Davies, seconded by Cllr Mrs S Marshall.
RESOLVED: The bank reconciliations for May, June, July were approved
- iii) The Budget vs Expenditure figures for the first quarter were noted.
- iv) Reserves – Members noted that the AIB investment is currently in a holding account awaiting Council instructions on reinvestment. The subcommittee had been waiting for the Brexit vote and Cllr Bryan had been attending meetings on EDDC investments. The Clerk will ask Cllr Bryan if he is now ready to inform a meeting. Cllr R Warman, Cllr R Bryan and Cllr J Crow are the appointed Members.
- 101. Workshops on options for local government reorganisation** are being held throughout Dorset next month. The workshops will be hosted by DAPTC and independently facilitated by Opinion Research Services (ORS). All Councils invited to send two representatives, no cost. This was discussed Cllr Mrs A Warman and Cllr R Warman will attend on the 29th September.
- 102. Oaktree Access Route** - The Clerk reported: A very rough cost for bringing up a highway to DCC standard has been obtained which will be required if the bridleway can be adopted. A price will be calculated and reported to both Haulfryns and Shorefield emphasising that to proceed an accurate figure would need to be obtained which might be substantially more. The owners of the bridleway would also need to give their permission. There was question over who actually owns the path the Clerk will endeavour to do a Land Registry search, the Chairman will calculate the area of the path.
- 103. Annual Return – The** response from the External Auditor, is still awaited. The Clerk reported that it is currently awaiting signing off but official response and report awaited.
- 104. Youth Club –**
- i) Cllr R Warman reported: The DCC Leader has agreed to staff the Wednesday group on a self employed contractor basis. DCC have absolved themselves of any responsibility and laid off all their staff. As we own our premises our main concerns are staffing and maintenance as the usual grants will no longer be available. An assistant is still to be found. The cost is thought to be around £14 per hour.
- ii) Members consider budgetary provision requirements to ensure the financial stability of the Youth Club to the end of the current financial year. It was agreed to award a grant to the Youth Club to be reviewed annually, for staffing, Maintenance and insurance costs of up to £12,000 per annum. It is anticipated that these costs will need to be met on an annual basis. Proposed by Cllr A Warman, seconded by Cllr R Bryan, Cllr Dyer abstained as he had not been present for all of the discussion, the rest were in favour.
RESOLVED: to award a grant to the Youth Club to be reviewed annually, for staffing, Maintenance and insurance costs of up to £12,000 per annum.
- 8.15pm Cllr R Bryan, Cllr B Goringe joined the meeting during the discussion on the Youth Club.
8.20pm Cllr M Dyer joined the meeting during the discussion on the Youth Club.
- iii) The Monitoring Officer has advised the Council to obtain a dispensation once they become Corporate Trustee and information is currently awaited. It was suggested that the Clerk contact Ian Milner.
- 105. Pensions Auto Enrolment** – Aviva have advised that the current staff stakeholder pension scheme set up in 2004 does not comply with the Auto-Enrolment criteria. The Council Auto Enrolment Staging date is 1st February 2017. The Council must decide on a new scheme by 1st November 2016 as this is the deadline for declaring compliance. Members agreed to form a subcommittee to review the new statutory requirements as well as taking advice from independent professional pension advisors and make recommendations to Council on its options. It was agreed that the following Councillors will form the Committee: Cllr R Warman; Cllr Mrs S Marshall; Cllr R Adkins and Cllr A Davies. Proposed by Cllr A Warman, seconded by Cllr A Davies, agreed unanimously.

RESOLVED: To form a subcommittee to review the requirements of Pension Auto Enrolment and make recommendations to full Council to ensure compliance. The Committee may seek Advice from independent pension advisors in need.

106. Report on briefing attended on Devolution Combined Authorities and Local Government Reform 19th August – Chairman and Clerk attended. The Chairman and Cllr Bryan reported. This was discussed. There are four different options, the information on them is now available on the web. There was concern that the public would return their consultation forms without fully appreciating the implications to this area. A roadshow will be coming to the Parish in October. 20,000 forms are being distributed across the whole of Dorset. This was discussed at length it was agreed unanimously, that a public meeting would be held in the main hall as soon as possible. Proposed by Cllr N Hindmarch, seconded by Cllr M Hockley. **RESOLVED: To arrange a public meeting to discuss the consultation paper.**

As advertising the event was crucial it was agreed unanimously, that a press statement would be compiled by the Clerk; District Councillors and Chairman for use on Streetlife and Facebook. Cllr Mrs Marshall will set up a Facebook page.

RESOLVED: To prepare and release a press statement for use on Streetlife and Facebook and set up a Facebook page.

107. Exchange of information:

1. Next meeting 28th September 2016 - 7.00pm
2. Cllr Mrs Warman reported receiving a complaint about parking on the corner, often blocking the pavement, outside of the new properties on the corner of Woolsbridge Road and Peveril Close. Further details will be obtained.
3. Cllr Hindmarch reported that the Post Office will shortly be under new ownership.
4. Cllr Bryan reported that from January 2017 new charges will be enforced at Somerley tip. Non Hampshire residents will have to pay £2 per trip. DWP is making further enquiries about other options.

108. Exclusion of Press and Public - The Council resolved to exclude the press and public to receive recommendations from the Clerks Committee. The Clerk left the room briefly. Proposed by Cllr N Hindmarch, seconded by Cllr Mrs A Warman. Agreed unanimously.

RESOLVED: To exclude the press and public to receive the recommendations from the Clerks Committee.

On the Clerks return to the meeting Chairman advised the Clerk that decisions following her appraisal would be deferred until a decision on the pension arrangements were reached.

The meeting closed at 9.10pm

Chairman