

ST LEONARDS & ST IVES PARISH COUNCIL

Meeting of the Full Council

Minutes of the Meeting Held On Wednesday 30th March 2016 at 7.00pm
in the Committee Room at the Village Hall, Braeside Road, St Leonards

Members Present: Cllr R Adkins, Chairman

Cllr Mrs J Carter

Cllr M Dyer

Cllr B Goringe

Cllr N Hindmarch

Cllr M Hockley (left at
8pm during item 13 (ii))

Cllr Mrs J House

Cllr C House

Cllr Mrs B Waugh

Present: Mrs A Jacobs Clerk in attendance and Mr G Willetts.

Public Open Forum: Mr Willetts explained recent work on Lions Hill:

There are three new information boards on the site funded by the Great Heaths Project with excellent explanations on them. Further work has been done on the site and it is much improved. Mr Willetts encouraged Members to visit the site particularly during August and September when the Heather would be in bloom. Mr Willetts reminded the Council that he had previously requested consideration of a dog bin close to the entrance from Lions Lane as people have nowhere to deposit their collections as they leave the site. The Clerk will contact EDDC to see if they will give this consideration. The Chairman asked about the Management Development Plan for the site, Mr Willetts responded that he had a good link with the Manager and had been given a tour of the site, they seem to be very responsive.

Mr Willetts also complained about street sweeping particularly the walkway from Shelley Close to Bracken Close which he thought had not been swept for 6-7 months. The Clerk has already logged this with DWP and will chase it up. Mr Willetts was pleased to see that a wildflower meadow was to go in front of the Halt, a fitting tribute to Mr Kliger, and thanked Cllr Richardson for allocating some of his grant.

EDEP – no meeting recently. Currently the group is looking into the new development in Verwood where the Developer has felled 6 large Oaks and increased the number of dwellings without permission. Cllr Dyer responded that there is a possibility that the Forestry Commission may have issued a felling licence but this is still being investigated.

435. Declarations of Pecuniary Interests: None

436. Apologies were received and accepted from Cllr R Bryan; Cllr J Crow; Cllr Mrs A Warman and Cllr R Warman.

437. Minutes of the Full Council meeting held on 24th February 2016 pages 85-88 were agreed as a true and accurate record. Proposed by Cllr Mrs J House, seconded by Cllr C House. Cllr M Hockley abstained the rest were in favour.

RESOLVED: the Minutes of the full Council meeting held on 24th February 2016 were adopted.

438. Matters arising from the Minutes, noted:-

- Min. 353 – Newsletter distribution took place on 28th March
- Min. 355 – Defibrillator training – Several Councillors and the Clerk attended.
- Min. 356 – Youth Club toilet drain repaired insurance claim submitted.
- Min. 357 – Car park drainage – Recent rain indicates that the drain is now clear so no further action taken. The Clerk will monitor the situation.
- Min. 397 – DAPTC advised that the Essentials course was a repeat of New Councillor training which Cllr Mrs Waugh has already attended.
- Min. 399 (i) - Grant request for lighting does not meet criteria, order placed will fund from reserves
- Min. 399 (ii) - Screen on order.

439. Correspondence to note only:

1. EDDC Agendas
2. Key dates for Police and Crime Commissioner elections and EU Referendum – emailed to Members
3. Anonymous report of parking nuisance Glenives Close – also sent to Police
4. CCG consultation events – Christchurch 8th April 2016
5. Christchurch and East Dorset Council Residents Survey Results – emailed to all on 8th March

6. Oaktree Park Requests for free Fire check emailed to Fire Brigade.
7. 90th Birthday Queens commemorative Medal – to be retained in Fire safe.
8. Notification of nominal increase in room hire rates from VHMC
9. ICO certificate of registration renewal 13.03.16
10. Dorset Highways Capital Programme for 16/17 – emailed to Members
11. FOI request received querying development information on 13 Cedar Avenue. Request concluded.

440. Committees: Members noted the approved Minutes of the following Committee meetings:-

Planning 28th January 2016 pages 79-80.

Matter Arising: Minute 380.2 – Cllr Hindmarch explained that there had been some misunderstanding on this point. The request had been made after Cllr Hindmarch had attended the EDDC Planning meeting in relation to the proposed change of use to a Starbucks from the Stove Shop on the A31. A number of residents had also attended and reported that they were disappointed with the apparent lack of support received. Cllr Hindmarch understood that District Councillors had different information and role when attending such meetings but if they disagreed with a Parish decision an abstention might have been a more appropriate route to go.

Cllr Dyer responded: As Chairman unless a situation arises when a casting vote is required then he does not vote. This point has been made before. The Committee was significantly in favour of the application and it could be argued that by voting against would have been playing to the gallery.

The Chairman responded that the Parish Committee needed to understand the decision the Highways report did not help but input of local knowledge might have. There is a big difference between a drive through and a sit down restaurant.

Cllr Dyer: The Officer explained that if the District Council refused the application after Highways had reported that they had no issue it would be an automatic cost at appeal which would be substantial and we would automatically lose the appeal.

Cllr Hindmarch responded that Cllr Dyer had been extremely helpful, the application will affect the whole Parish.

The consensus was that there is a safety issue however there was an agreement to a small reduction in opening hours. There was concern about HGV's stopping on the verge and causing further traffic issues.

441. Parish Councillors' Reports:-

1. A338 updates circulated by email direct from DCC to all members. Noted.
2. Allotments report – Cllr C House reported that he had heard that the application had been resubmitted with a relocation of the proposed area and reduction in building size.
3. DAPTC – Annual conference 3rd March attended a brief report has been circulated a full report will follow at the April meeting. Noted.
4. Homewatch meeting – report attached on meeting held on 8th March noted.
5. PREVENT training – The Clerk circulated a report on her recent attendance at PREVENT training which was aimed at reducing the radicalisation of people into terrorism.

442. Youth Club

- i) Trustee status – The Youth Club Committee met on 21st March 2016 and resolved in accordance with their Constitution, to proceed with the appointment of the Parish Council as Corporate Trustee in the new financial year. The sole Trustee Mr Skeats has confirmed that he has no issue with this and suggested a possible liaison with West Moors Club. A date of transfer was discussed and it was agreed to work towards 1st June 2016 to allow for a Management Plan to be agreed between the two parties. The Clerk reported that the Annual Return required the Council to confirm that all accounts were being handled in accordance with required procedure and regulations. It was agreed unanimously that the Council would become the Sole Corporate Trustee, subject to an agreed Management Plan from 1st June 2016. Proposed by Cllr Mrs J House, seconded by Cllr B Goringe.

RESOLVED: that the Council would become the Sole Corporate Trustee of the Freedom Youth Club, subject to an agreed Management Plan from 1st June 2016.

The Charity Commission will then be informed.

- ii) WIFI for the Youth Club Cllr Adkins reported that he hoped to attend the Computer Club on Friday to talk to Mrs Frecknall, the grant has been approved but the VHMC need to agree formally.

443. Request from a resident to consider installing a play area at Horton Road Village Green - The Clerk gave a brief report with a rough estimate and mentioned the possibility of grants from the "carrier bag green payments from Tesco". This was discussed. Members had serious concerns about the safety of the Horton Road especially with the planned expansion of the Woolsbridge Industrial Estate which is likely to lead to an

increase in traffic. As the site is a Registered Green a car park cannot be installed which would also potentially lead to on road parking and further crossing to access the site. Security was also an issue. After further discussion it was agreed to decline the request.

444. District Councillors' Brief Update:

Cllr Dyer: The Grange Road application 15/0978 was scheduled for the EDDC meeting on Tuesday but had been withdrawn, the recommendation was for refusal.

The Qinetiq site is partly in Christchurch and partly in EDDC, Christchurch approved in last week subject to no sirens being permitted and a reduction in use to prevent use on certain religious days. The EDDC Officer is recommending approval subject to the same conditions. The site already has a Certificate for Lawful Use. Most of the site comes under EDDC not Christchurch.

Cllr Goringe: At the last EDDC Planning meeting the plans for the expansion of the Woolsbridge Industrial site were approved. I did not agree or vote as they want to proceed before the traffic scheme is in place.

Cllr Bryan: Report of meetings attended circulated by email prior to the meeting, noted.

445. Flood Warden appointment for Oaktree Park –

- i) Following the recommendation from EDDC Officer Members considered the formal appointment of a second Warden for Oaktree Park. PSE as required will be provided to both wardens. This was discussed. Cllr Hockley questioned why with his specific experience and qualifications he could not be considered? The Chairman explained that the appointment of an onsite resident had been explained at the previous meeting and was following guidance received from EDDC. It was agreed to confirm the appointment of Mr Hancock, proposed by Cllr C House, seconded by Cllr Mrs B Waugh. Motion carried 8:1.

RESOLVED: To appoint Mr Hancock as volunteer floodwarden assisting Cllr J Crow at Oaktree Park.

The Clerk will obtain the necessary pse and inform the Insurers.

- ii) High Viz Vests – Members considered purchasing 12 vests printed “Parish Council” two for the flood wardens at Oaktree Park and the rest to be kept in the Parish Office in case of need. Total cost £72 + VAT mixed sizes will be purchased. This was agreed. Proposed by Cllr Mrs J House, seconded by Cllr C House. Cllr M Hockley was against. Motion carried 8:1.

RESOLVED: To purchase 12 high viz vests printed “Parish Council” at a cost of £72+VAT in mixed sizes.

8pm Cllr Hockley stood and immediately left the meeting.

446. **Oaktree Park** – The Clerk reported on issues with Footpath 7 edge and middle is breaking up. There have been several falls and discussions previously on responsibility for repairs to what is a unadopted tarmacked footway used heavily by delivery lorries and vehicles accessing Oakdene and Oaktree park. Cllr Mrs House reported that this had been previously discussed at length by PACT and with the various user groups represented, no one was prepared to accept responsibility. The site is now run by Shorefields and other local sites in the area give vouchers to their customers to use the site for the leisure facilities. The Clerk was instructed to write to Shorefields and suggest that the Council might consider a small contribution to costs if they were minded to undertake repairs..

447. **Members appointed a Grants and budgets subcommittee (Min. 398 refers)** - to meet in October and November and make recommendations to full Council in respect of grants and budgets. The VHMC grant would be discussed by full Council. The following Members were agreed unanimously: Cllr Mrs B Waugh; Cllr Mrs A Warman; Cllr R Warman Cllr N Hindmarch. Proposed by Cllr Mrs J House, seconded by Cllr Mrs J Carter.

RESOLVED: The grants and budgets subcommittee will consist of the following Members: Cllr Mrs B Waugh; Cllr Mrs A Warman; Cllr R Warman Cllr N Hindmarch.

448. Village Hall Management Committee –

- i) Queens 90th Birthday celebrations – A request to use the field for a Community event for 12th June 2016 (An area of the field is required for children's races and a couple of stalls between 12pm and 3pm) was discussed. It was agreed unanimously to permit the use as requested. Proposed by Cllr Mrs J Carter, seconded by Cllr C House.

RESOLVED: To allow the use of the field on 12th June 2016.

- ii) Parish Council involvement – Members agreed to man a stall which would gauge opinion for the Tennis Club MUGA proposal, fund raise and also promote the Council. A subcommittee of Cllr Adkins, Cllr R Bryan and the Clerk was nominated and agreed unanimously.

- iii) Members approved the erection of a banner to advertise the event along the Braeside Road Fence. Proposed by Cllr C House, seconded by Cllr B Goringe, agreed unanimously.

RESOLVED: To allow the erection of a banner on the Braeside Road fencing.

iii) Defibrillator –

- Members were asked to consider granting a donation towards the maintenance and running costs a phone (wired in) is required cost £393 and replacement pads £90 per set. Cllr Goringe reported that the phone was to be funded from his EDDC grant. This was discussed it was agreed that the Council would purchase a set of replacement pads at £90. Proposed by Cllr Mrs B Waugh, seconded by Cllr B Goringe. Cllr C House and Cllr Mrs J House abstained, the rest were in favour.

RESOLVED: To purchase a set of replacement pads at a cost of £90 for the defibrillator.

- The VHMC also requested that consideration to be given to installing a standing base below the unit such as some slabs, concrete or other surface. This was discussed. Cllr Goringe explained that the VHMC were only asking for permission to do the work. It was agreed to authorise the VHMC to carry out the work.

449. Members to nominate a working party to review the revised Tennis Club Proposal for a MUGA – This was discussed, it was agreed to defer this decision until research from 12th June was known.

450. APM Accounts - Members discussed the review of the Annual Accounts in preparation for the Annual report. It was agreed that Cllr R Warman would be delegated to review the accounts with the Clerk and prepare them for the APM. Proposed by Cllr B Goringe, seconded by Cllr M Dyer. Agreed unanimously.

RESOLVED: Cllr R Warman will review the accounts with the Clerk for the APM.

451. Exchange of information:

- Annual Parish Assembly Wednesday 20th April 2016 – doors open at 6.45pm
- Next meeting Full Council Wednesday 27th April 2016
- Cllr Mrs J House read out her letter of resignation and then handed it to the Chairman. Cllr Mrs J House asked that her letter was copied to Cllr M Hockley.
- Cllr C House resigned and handed a letter to confirm this as he was leaving the area.
The Chairman thanked them both for their commitment and service over the years and presented Mrs House with a bouquet and card from the Council.

Meeting closed at 8.20pm.

Chairman