

ST LEONARDS & ST IVES PARISH COUNCIL
Meeting of the Full Council
Minutes of the Meeting Held On Wednesday 29th April 2015 at 7.00pm
in the Committee Room at the Village Hall, Braeside Road, St Leonards

Members Present: Cllr M Dyer, Chairman

Cllr R Bryan

Cllr J Crow

Cllr B Goringe

Cllr N Hindmarc

Cllr M Hockley

Cllr C House

Cllr Mrs J House

Cllr Mrs A Warman

Cllr R Warman

Cllr G Willetts

Present: Mrs A Jacobs Clerk and one Member of the Public

- 511. Members resolved to suspend standing order 3L following the amendment to the Public Bodies (Admissions to Meetings) Act 1960, dated 6th August 2014.** Proposed by Cllr Mrs A Warman, seconded by Cllr Mrs J House, agreed unanimously.
- 512. Apologies** were received and accepted from: Cllr R Dudman; Cllr R Adkins and County Councillor Peter Richardson.
- 513. Declarations of Pecuniary Interest:** None.
- 514. County Councillor:** Cllr Richardson had circulated a brief report a copy of which appears as Appendix A with these Minutes in the Minute Book. This was discussed. There was some concern about the type of involvement of DCC with a business company involved in solar energy as some were concerned about a conflict of interest when it came to planning issues.
- 515. Minutes of the Parish Council Meeting held on 25th March 2015** pages 84-86 were adopted as a true and accurate record. Proposed by Cllr Mrs J House, seconded by Cllr R Bryan, agreed 10:1 Cllr M Hockley voted against the motion.
RESOLVED: The Minutes of the full Council Meeting held on 25th March, 2015, pages 84-86 were adopted.
- 516. Matters arising from the Minutes:-**
1. Min.457 – The Monitoring Officer has confirmed that the report of the Ethical Governance Committee of 4th March 2015 can be put on the Parish website together with the Minutes, this has been done.
 2. Min. 465 – Ashley Halt – The Council has committed to one day per year of the Lengthsman to ensure sustainability of the project, no other commitment.
 3. Delivery of the next newsletter will be put to the next Finance meeting.
- 517. Minutes of the following Committee Meetings were noted and adopted:-**
1. Planning Committee held on 12th March 2015(pages 81-83) and 2nd April 2015 (pages 89-90). Proposed by Cllr C House, seconded by Cllr B Goringe. Cllrs M Hockley and R Warman abstained the rest were in favour.
- 518. Correspondence was noted:**
1. EDDC Agendas
 2. EDDC notification of IT changes resulting on a reduction in services from 1st May to 30 June
 3. Bournemouth Airport Consultative Committee Minutes 26.03.15
 4. DWP email – briefing in respect of additional litter clearance by Contractors – emailed to all. Members noted that Contractors had been recently clearing Matchams and Hurn Lanes and it was currently quite tidy.
 5. DAPTC circular 04/15
- 519. Annual Parish Assembly Meeting 15th April 2015 – Matters Arising:**
1. Request to consider a reduction in the speed limit on Horton Road to 30mph – this was discussed. Cllr Mrs Warman reported that the Council had been told previously that the road was too narrow to alter the limit. The Clerk was asked to write and query this and ask for the criteria to reduce speed. The planned extension of Woolsbridge Industrial Estate would increase traffic as would the increase in numbers at St Ives House. Any request should have some justification for a review, members agreed that evidence would be needed. Cllr Bryan reported poor visibility on accessing Horton Road from Woolsbridge Road.
 2. Burial land – will be discussed at the next Amenities meeting
 3. The Clerk reported that the APM minutes had been emailed to everyone and asked for any amendments to be received before the May meeting.

4. Cllr Hindmarch asked that a review should be undertaken of the format of the APM as it was poorly attended. A speaker and refreshments could be considered.

- 520. Annual Return 2014/2015** – Copies of the Annual Return and Governance Statement had been circulated to Members with the agenda. The Clerk drew Members attention to the Governance Statement and figures which had been checked by the Internal Auditor. Cllr Hockley had not read the document and abstained from voting.
- i) Members agreed to accept and sign the Annual Governance Statement in respect of the accounts for 2014/2015. Proposed by Cllr R Bryan, seconded by Cllr Mrs J House. Motion carried by 10 votes in favour.
RESOLVED: That the Chairman and Clerk sign the Annual Governance Statement for 2014/2015 on behalf of the Parish Council.
 - ii) Members approved the Annual Return for 2014/15 proposed by Cllr C House, seconded by Cllr J Crow. Motion carried by 10 votes in favour.
RESOLVED: That the Chairman and Clerk sign the Annual Return for 2014/2015 on behalf of the Parish Council.

- 521. District Councillors' Update:** Cllr Mrs A Warman reported. There was a lot of pressure on the Planning Team due to leave issues. There was an issue with a large planning application North of Wimborne due to the requirements of the Core Strategy and affordable housing requirements. The application had been deferred to the next Council meeting.
- Cllr M Dyer reported that the Government had made it illegal to charge for residents to visit HRC's, but there had been no mention about charging for non-residents.

522. Parish Councillors' Reports:-

1. DAPTC – Cllr Hindmarch had been unable to attend the meeting.
2. Homewatch – the AGM had been held and was very well attended. The refreshments and entertainment after the formalities were well received.
3. ETAG – Cllr Willetts gave a short report, a copy of which appears as Appendix B with these Minutes in the Minute book. The group was now to be known as EDEP and their last meeting was spent discussing the Local Plan. The Parish points had been brought to their attention. The next stage of the local plan is now under several stages of consultation which will end in August. The Chairman of EDEP is writing to all the Parishes and Towns (May/June) to explain the past achievements of the group and interest in Parish affairs and will formally request grant aid. Cllr Willetts is retiring from the Council in May but offered to continue as an advisor/representative for the Parish Council.

This was discussed. It was agreed unanimously, that Cllr Willetts will attend the meetings of EDEP on the Parishes behalf and provide a regular report to the Council. As the Council has a duty to appoint Committees at the Annual meeting this would need to be renewed in May. Proposed by Cllr M Hockley, seconded by Cllr Mrs J House.

RESOLVED: That Cllr Willetts attends the meetings of EDEP and provides regular written or verbal reports as the Parish Council Advisor.

The proposal will be put forward for renewal to the new Council in May as all roles and Committees are annually selected at the Annual Meeting.

4. Youth Club - Cllr R Warman reported. The Club appears to be thriving with 10-12 children attending the Friday group and 15+ on a Wednesday. Whilst the finance work was not too much of an issue on a day to day basis the maintenance was going to become a financial burden. Electrical and gas servicing was now required and one heat pump no longer worked. He was now the only Trustee and more Trustees were needed as he wished to step down but was unable to without a replacement to take over due to Charity rules. This was discussed it was agreed that the Finance Committee would discuss the Trustee issues and investigate the possibility of the Council becoming the Trustee. The other option was to consider removing the Charity status. Cllr R Warman will investigate the options.
5. Car park working party – Cllr House reported:
 - i) Budgetary provision - Currently $\frac{3}{4}$ of the way through the project. There will be an extra sum needed to cover the additional tarmac repairs as a result of cutting in and quotes are awaited.
 - ii) Letter of transfer of land from the Scouts to the Council – this was discussed. The Scouts agreed in principle to the draft but there was some further tweaking to be done before it could be finalised.

- 523. Allotment Update** – Cllr Bryan reported that there had been a delay in obtaining a draft lease due to a number of reasons. A meeting is taking place tomorrow with the Solicitor. One issue was the insurance obligations on the land if leased, this was being investigated but it was hoped to have a draft lease by the next meeting. Cllr House stressed the urgency for the lease as the Allotment Society were extremely keen to proceed. Cllr Willetts asked to be informed when the site was to be opened.

- 524. Annual Insurance Review** – Cllr R Warman and Cllr Mrs J House had reviewed the schedule and recommended the renewal to the Council. The premium increase was minimal considering the sums insured had increased. It was agreed unanimously to proceed with the renewal with Zurich at a cost of £2158.19. Proposed by Cllr R Warman, seconded by Cllr Mrs J House.
RESOLVED: To renew the insurance policy with Zurich at a cost of £2158.19 from the renewal date.
- 525. Freedom of Information Request** – Members to noted a request from a resident. The Clerk confirmed that the request has been completed.
- 526. Village Hall** – Minutes for December, January and February were received and noted.
- 527. Ashley Heath Halt Enhancement Works** – The Chairman reported that work was well underway.
- 528. Co-option** – Members noted that there will be one vacancy from May 2015 which can be filled by co-option provided agreed within 35 working days of the election of the new Council. A poster has been placed on the Parish noticeboards asking for applications by 10th May 2015. This was discussed and it was agreed that if there were three or more candidates then an EGM would be called, if less then this would be discussed at the Annual Meeting. The Clerk had obtained NALC guidance on co-option which suggested a person specification which will be circulated to applicants.
- 529. Appointing Committees and Representatives at the Annual Meeting** – The Clerk asked Members to consider the process for selecting and appointing Committees and Representatives to outside bodies. It was noted that whilst a new Council forms apart from two Members the Members will be the same. This was discussed it was agreed that the Members of each main committee, Amenities, Finance and Planning will be individually proposed and seconded and a vote taken. Members may propose themselves. Proposed by Cllr Mrs J House, seconded by Cllr N Hindmarch. Motion carried 5 in favour: 1 against with four abstentions.
RESOLVED: That the Members of each main committee, Amenities, Finance and Planning will be selected by being individually proposed and seconded and a vote taken.
- 530. Exchange of information:**
1. Next meeting of the full Council is the Annual Meeting and due to statutory requirements the date is brought forward to the 20th May 2015
 2. Cllr Mrs Warman reported a noise enforcement issue in Sylvan Close
 3. Cllr Hockley reported that due to changes in the law the Police can seize property including a vehicle being used for flytipping.
 4. Cllr Hockley reported that he had reported a lot of potholes
 5. Cllr Hockley had received a number of complaints concerning noise and the work on the A338 from the Avon Castle Area. The Chair asked that these were reported to Cllr Bryan as he attends the A338 update meetings.
 6. Cllr Willetts thanked his colleagues on the Council as this was his last meeting.

The meeting closed at 8.15pm

Chairman