

being compiled. The Clerk is liaising over a newsletter item. The Clerk will put this as an item on a subsequent agenda. The Clerk will also forward a summary of the meeting to Wessex Water.

5. Community Governance Review meeting – Cllr Mrs House and Cllr C House to reported. The review has just been launched and it will be essential for the Council to participate fully. A special EGM may be required. Supporting evidence/justification will be needed for any proposed changes. The Clerk will put this on the next agenda and ensure that a timetable is obtained.

442. Youth Club – Cllr R Warman reported that a group of ladies are keen to get the Club running in some form but would like it to be a club for younger children whilst still attending local schools. This suggestion is not supported by DCC. The Dorset Youth Association have visited and been very helpful. The Leader has emailed Cllr R Warman requesting additional items but unless numbers increase and become steady this was thought to be unwise expenditure. The Clerk will write to the Sports Council to inquire what is required if the Club folds and the lease is handed back to the Council.

443. Allotments – A short report was circulated to Members a copy of which appears as Appendix B with these Minutes in the Minute Book. The 14 residents on the allotment waiting list had been contacted of these only 5 positive responses had been received. A rough estimate of initial setting up costs has been calculated at £26,000 (using the Horton Road estimates). This included some improvements to the lane. It was estimated that annual running costs would be around £4,000 to £5,000 pa. For it to be a viable project 20 people would be required. Most of those responding wanted on site toilet facilities of some type. This was discussed. It was agreed, unanimously, that taking into account the effort and commitment of past and present Members and to meet the Council's statutory duties a one off flyer and a newsletter item should be produced advertising that a site has been found and asking for interested residents to apply. A 2 month deadline would be set. Proposed Cllr G Willetts, seconded by Cllr C House.
RESOLVED: A one off flyer at a cost of £350 will be produced and a subsequent newsletter item asking for applications by a set date.

444. Complaints Policy and Procedure – A draft policy with subsequent amendments had been circulated to Members a copy of which appears as Appendix C with these Minutes in the Minute Book. This was discussed and amended. The Clerk will send any apology by recorded delivery and then informally follow up to ensure receipt of the letter. Proposed by Cllr C House, seconded by Cllr Mrs J House. Motion carried by 5 in favour and two abstentions (Cllr Mrs A Warman and Cllr R Dudman),
RESOLVED: The amended policy was adopted.

445. Changes to your Post Office – Consultation – Details emailed to Members on 18.03.14. This was discussed. Members agreed that in general they were in support for the proposals, there was concern for staff and customer safety due to the plans to make the store open instead of counter service.

446. Patio Replacement – Amenities are currently compiling a specification for formal quotation. Some quotations have already been obtained and a shortfall of around £2,000 is anticipated. This was discussed it was agreed unanimously, that the Council were minded in principle, to carry out the project subject to satisfactory specification and quotes. Proposed by Cllr C House, seconded by Cllr Mrs J House.
RESOLVED: That the Council were minded in principle, to carry out the project subject to satisfactory specification and quotes.

447. Tennis Club Rent Review – Finance Committee recommend to full Council that an increase of 3% in the annual rent for the Tennis Club is applied effective from 2014/2015. This was discussed. The Chairman of Finance reported that whilst the recommendation had been made it was up to full Council to make the final decision. Cllr R Warman pointed out that Members may have not been aware that the rent was set on a triannual basis, whilst interest was running at between 2 and 3% pa, over the last 3 years interest has gone up around 10% overall. After further discussion it was agreed unanimously, that the rent should increase by 10%. Proposed by Cllr Mrs A Warman, seconded by Cllr G Willetts.
RESOLVED: To increase the Tennis Club house rent by 10%.

448. Risk Assessment Policy – Review – Finance recommend to full Council that they include an item for potential care and maintenance of the Youth Club should the lease cease. A sum of £2,000 should be highlighted in the earmarked reserves for this. The document will be reviewed as soon as new financial regulations come into effect. Members agreed to accept the recommendation and amended the policy. Provision in the reserves will be recorded.
RESOLVED: To include an item in the Risk Assessment Policy for potential care and

maintenance of the Youth Club should the lease cease. A sum of £2,000 should be highlighted in the earmarked reserves for this.

449. Lighting in the Driveway of the Village Hall – Cllr House reported: Council approved a sum of £300 for a light. A street light type unit has been quoted for at £793+VAT, an alternative is a floodlight at £150+VAT. There are concerns that the floodlight, set at 7' will cause an issue to drivers, the street type light is recommended but is more costly due to the height required and safe working practice regulations to install. This was discussed it was agreed unanimously to approve the cost of £793 for the streetlight.

RESOLVED: The cost of £793 + VAT for the streetlight was approved.

450. County District and Parish Responsibilities – The circulated list was noted.

451. Request for Sign to the Post Office – A new Postmaster takes over in June and has asked if the sign directing to St Ives Centre could be altered or an additional sign added to it stating St Ives Post Office or Post Office? This was discussed it was agreed that the Council had no objection to the request.

452. Exchange of information:

1. Next meetings: Annual Parish Assembly Wednesday 16th April 2014 and Full Council on 30th April 2014 at 7.00pm
2. The Clerk asked for Badger sett locations as a free vaccination programme was being offered. Details of the property owners were also needed.
3. The Clerk had attended Fire regulation training.

The meeting closed at 8.20pm

Chairman