

ST LEONARDS & ST IVES PARISH COUNCIL

Minutes of the Full Council Meeting Held On Wednesday 29th January 2014 at 7pm In the Committee Room at the Village Hall, Braeside Road, St Leonards

Members Present: Cllr M Dyer, Chairman
 Cllr R Adkins Cllr R Dudman Cllr M Hockley Cllr G Willetts
 Cllr R Bryan Cllr B Goringe Cllr C House
 Cllr J Crow Cllr N Hindmarch Cllr Mrs J House

In attendance: Mrs A Jacobs, Clerk, County Councillor Peter Richardson and one Members of the Public.

338. Apologies were received and accepted from Cllr Mrs A Warman and Cllr R Warman

339. Pecuniary Interests: Noted: Agenda item 8 (ii) :- Dispensations granted 28.11.12 Minute 276 from Section 31 (4) of the Localism Act 2011 - Precept Dispensation for Cllr R Adkins; Cllr R Bryan; Cllr J Crow; Cllr R Dudman; Cllr M Dyer; Cllr N Hindmarch; Cllr M Hockley; Cllr C House; Cllr Mrs J House; Cllr Mrs A Warman; Cllr R Warman and Cllr G Willetts. Cllr Goringe granted dispensation on 30.01.13 Minute 343. Valid for term of Office to May 2015.

340. Public speaking - Mr Oliver the Scout leader answered questions on item 20 of the agenda in relation to a request to sublet the Scout hut by his Archery Club. Mr Oliver informed Members that the Let would provide additional income for the Scouts to continue refurbishment of the building, several items were still needed. Members asked a number of questions and Mr Oliver confirmed that special netting and carpet would protect the floor and fabric of the building. A First Aider, Mr Oliver would be present; activities supervised and that car parking was not anticipated to be a problem as around nine cars could be accommodated in the compound. Usage was anticipated to be one Friday every other week.

The Chairman then brought the item forward for discussion and debate.

341. Request to sublet the Scout hut – It was agreed to allow the sublet for a 6 month trial period, subject to certain conditions Proposed by Cllr C House, seconded by Cllr J Crow. Motion carried 8:2 with one abstention. (Cllr R Bryan and Cllr B Goringe against. Cllr Mrs J House abstained)

RESOLVED: To allow the Sublet of the Scout hut to the Archery Club on a 6 month trial basis subject to receipt of the following documentation and conditions being complied with:-

- A copy of the signed minutes of the JHQ meeting which gives permission to run the archery club (this will need to show those present as well). A copy of the JHQ constitution.
- A copy of the Archery Club's valid insurance for public liability
- Because the signed lease is with the Scout Trust Association evidence that they are aware of and agree with the sublet
- The Council will not accept responsibility for this activity or for damage to cars or personal belongings
- The floor and building should be protected from damage, stray arrows
- Trained personnel should be supervising
- A qualified First Aider would be present.
- The Club will ensure that there is no inconvenience to other users of the site in respect of car parking as the main car park is leased to the Village Hall
- The agreement is subject to a 6 month review and the Council can rescind the agreement

The Clerk handed Mr Oliver a copy of the lease for his information.

342. County Councillor Peter Richardson: Cllr Richardson had circulated his report prior to the meeting a copy of which appears as appendix A with these Minutes in the Minute Book.

Cllr Richardson reported that the County Council is in the process of radical reforming change and is now a Member led Council instead of Officer led. The process is concentrating on voluntary redundancies where possible and there have been a number of resignations at Senior level. Members then raised questions with Cllr Richardson:

1. Cllr Hockley was concerned about flooding in various roads in the Parish. Where these are drainage issues these are the responsibility of DCC. The Clerk has reported a number of points on Dorset for you. Cllr Richardson informed the Council that this is a multiple Agency responsibility.

2. Cllr Goringe referred to the report and asked what was meant by greater Independence, was this referring to the Parish Council taking on more responsibilities? Cllr Richardson reported that this was how DCC see this going forward. The Chairman pointed out that the Parish Council do not have any resources or storage to be able to take on these additional responsibilities.
3. Cllr Bryan reported that he was surprised at the cost of traffic management to undertake the dropped kerbs work.
4. Cllr Mrs House: Smarter Services – who decides “only what is needed”? Cllr Richardson responded that the County was deciding what was a Statutory requirement.
5. Cllr C House: Forward together – but we are not in it together, we would discuss it together if we were, it is to be imposed on us. I am very concerned about the statements made by the Leader recently.
6. Cllr Willetts asked what are the “Moves?” How will we be involved, what is the process? Cllr Richardson pointed out that there will be consultation.
7. Cllr Hindmarch asked why Councillors were surprised by the report as he has been reporting this for months. Cllr Hindmarch pointed out that Councils are always Member led.

Cllr Richardson was thanked for his report.

343. Minutes of the Parish Council Meeting –The Minutes of the meeting held on 27th November 2013 pages 56-58, and confidential Minute 306, were agreed as an accurate record and signed. Proposed by Cllr Mrs J House, seconded by Cllr R Dudman.

RESOLVED: The Minutes of the meeting held on 27th November 2013 pages 56-58 were agreed as an accurate record

344. Matters arising from the Minutes noted:-

1. Min. 297 .1 and 297.2 Investigator for both allegations is Lucinda Upton EDDC’s Audit Partnership. The Clerk met with the Investigator on 14.01.14. Conclusion awaited.
2. Min 297.2 (Min. 252 30.10.13) - The Clerk met with the Investigator on 14.01.14. Conclusion awaited.
3. Min 306 – After advice from the Monitoring Officer a letter was sent by the Councillor to the complainant on 12th December, copied to Members. No response has been received.
4. Dropped kerbs work now complete – It was agreed that the reported cost of the traffic management would be discussed at the next meeting as the Parish Council agreed to fund the cost of the work based on the County Council bearing the cost of the traffic management, of which there was little if any evidence.

345. Minutes of the following Committee Meetings were adopted:-

- i) Meeting of Amenities held on 6th November 2013 page 51. Proposed by Cllr R Dudman, seconded by Cllr M Dyer. Agreed unanimously.
- ii) Meeting of Finance held on 6th November 2013 pages 52 and 53. Proposed by Cllr R Dudman, seconded by Cllr B Goringe, Agreed unanimously.
- iii) Meetings of the Planning Committee held on 31st October pages 49 & 50. Proposed by Cllr Mrs J House, seconded by Cllr R Adkins. Agreed unanimously.

346. Recommendations from Finance Committee held on 4th December 2013

- i) Minute 326 refers: Advertising Policy – is recommended to full Council for adoption. This was discussed it was agreed to adopt the policy as presented. Proposed by Cllr Mrs J House, seconded by Cllr R Bryan.

RESOLVED: To adopt the advertising Policy as recommended by the Finance Committee.

ii) Annual Precept Demand 2014/2015 – Min. 325 refers:

The Finance Committee recommend a precept demand of £80,245 (an increase of 2.9% over last year). Subsequently EDDC have notified the Parish Council that at grant of £3066 will be given. Chairman and Vice Chairman recommend that Council considers increasing the figure to £80410 which will result in an increase of 2.89%. This was discussed. It was agreed to demand a precept of £80,410 for 2014/2015. Proposed by Cllr Mrs J House, seconded by Cllr G Willetts agreed unanimously.

RESOLVED: To demand a precept of £80,410 for 2014/2015.

347. Correspondence to note:

1. EDDC Agendas
2. Notification of Major restructure of Dorset Country side Team

3. Thank you letter to all Members from Fran Packham – copied to all
4. Open Spaces Society – Choosing direction paper
5. DAPTC Circ
6. Temporary Closure notice Sandy Lane – gas works 27 Jan to 17 Apr.
7. Environment Agency request for flooding points
8. Flooding points reported by Councillors reported to D4U
9. Ringwood Service Road – surface breaking up and potholes from Post office to Sandy Lane. Reported and listed for repair
10. Complaints concerning road and pavement sweeping – reported to DWP
11. Tree roots issues – Sandy Lane from Post office Lane to School – reported as completed – raised with County Councillor.

348. District Councillors Reports:

Cllr M Dyer reported: Service contracts are about to be rationalised to meet EU rules. If all goes well a uniform service for such tasks as grass cutting should be achieved.

Cllr R Dudman – There is a licensing meeting shortly to deal with an application for The Square at Wimborne to allow outside tables and seating.

349. Parish Councillor Reports:

1. DAPTC – Cllr Dyer reported: This Parish is hosting the next meeting on 14.04.14 Members approved the cost of room hire of £30. Proposed by Cllr R Bryan seconded by Cllr G Willetts, agreed unanimously. Members were encouraged to attend and the Clerk will remind Members nearer the time.

RESOLVED: The cost of £30 for room hire to host the Eastern Area DAPTC meeting was approved.

At the last meeting DWP gave a presentation to try and get feedback on the collection service and what Parishes felt about the service. There has been an enormous increase in recycling, the new service is proving very effective. Flooding issues were discussed. Major issues were reported at Sixpenny Handley where the Parish Council organised the issuing of sand bags and the Parish coped well.

2. ETAG – Cllr Willetts and Cllr Dyer attended. A meeting was held on 8.01.14 to discuss the proposed modifications to the Core Strategy. Most concern development around Wimborne. The Statement says that there is provision for housing at the Wimborne Hospital site this caused concern as a lot of money has recently been spent on the Hospital. Cllr Willetts reported that there is another meeting next week to discuss Minerals and Waste. TAG's are being disbanded however a statement from Simon Tong has been received informing ETAG that the Council is keen to continue to work with ETAG and the Allendale Centre is being touted as a meeting venue so there will still be a measure of Officer Council support for ETAG work. There may be value in ETAG being a little more detached from the Council.
3. Youth Club – Members received the Clerk's report. The main issues are Lack of Finance - no Members no income and reserves are falling, a number of repairs are required. Leaders – If no Members this is a waste of County resources. The Youth Leader will be reviewing and discussing the situation with Cllr R Warman after half term. The Clerk was asked to put the matter to the March agenda and in the meantime assess any grant implications and liaise with Cllr R Warman. It was suggested that an inventory was compiled of the Youth Club assets. An article has been compiled for the newsletter.
4. Bournemouth Airport – Report on Annual meeting 28.11.13 copied to Members and noted.

350. Village Hall –

- i) Minutes were received and noted for September, October, November and December 2013.
- ii) A copy of the buildings insurance policy has been received and was noted.

351. Complaints Policy and Procedure- This was discussed it was agreed that Cllr R Adkins; Cllr M Dyer and Cllr G Willetts would review and draft a new policy taking into account recent events and make recommendations to the full Council. Cllr Hockley asked that consideration be given to threats of violence against Councillors. Cllr Hindmarch asked for consideration be given to the costs to the Parish and District Councils in the handling of complaints. The Clerk will compile a report for the Working Party.

352. Bournemouth, Dorset and Poole Minerals and Waste Consultation – This was discussed it was agreed that Cllr Mrs J House, Cllr C House Cllr Hockley; Cllr Willetts and the Clerk would compile and despatch a response.

The Clerk was asked to thank the Friends of Ringwood Forest Group for the information provided.

- 353. Allotments** – Members appointed Cllr C House to the subcommittee following the resignation of Cllr Mrs Warman, there were no objections to the nomination. The allotments project was discussed. Cllr Bryan confirmed that to the best of his knowledge the landowner was still interested in proceeding. It was noted that more liaison was needed with residents affected to allay perceived potential issues, in addition discussion was also needed with potential allotment holders as they may feel the site is unsuitable.

The Clerk reported that an objection from another resident of the lane had been received raising concerns about access and the surface of the lane issues.

- 354. Lighting in the Driveway of the Village Hall** – A confidential report from Cllr Mrs A Warman and a report from the Clerk were noted. A further letter from the Tennis Club also requested the Council to reconsider improving lighting. These documents were discussed. It was noted that since the replacement EU compliant lighting there were more dark spots around the hall. Cllr Goringe would raise this at the next VHMC meeting but noted that vandalism could be an issue unless lights could be raised up. It was noted that there was no perfect option to resolve the situation which would be within budget and not annoy nearby residents with light pollution. It was agreed though that some improvement could be made. Members agreed that Cllr House and the Clerk would be delegated to spend up to £300 + VAT on installing a light on the Annexe wired into the existing VHMC lighting system. Care would be taken concerning light pollution to the nearby property and also on assessing the height of the light for drivers entering the site.

- 355. Review of Documents** – The Council reviewed the following documents. Members noted that draft new financial regulations are due to be released imminently which would result in a further review-

- i) Review of the effectiveness of Internal Audit – currently effective
- ii) Financial Regulations – currently effective
- iii) Review of Terms of Reference and Delegation Scheme of Committees

It was agreed, unanimously, that pending adoption of the proposed Legislative Reform Order and replacement regulations from NALC the current documents and system of Internal Audit were effective and met the standards required under the Account and Audit (England) Regulations 2011, regulation 4 (2). Proposed by Cllr Mrs J House, seconded by Cllr J Crow.

RESOLVED: The review recommends no change at this present time to the above listed documents.

The Clerk will bring these documents back to full Council when changes are received from the appropriate bodies

- 356. Standing Orders Review** – New draft Standing Orders have now been issued. Members appointed Cllr G Willets to review these and report back to full Council with recommendations.

- 357. Yellow lines consultation for the corner of The Glade and Lions Lane** – this was discussed. Members had no objection to the proposal. The Clerk was asked to inform DCC that the existing yellow lines need repainting.

- 358. Clerks Committee-** The Chairman reported: The Clerk's Committee recommend that:-

- Investigations are made into scanning documents to reduce paper volume in the office. The Clerk will liaise with Cllr Adkins in this respect.
 - That the Council investigate Youth involvement on the Council
- Thanks were given to the Clerk for her work over the last year.

- 359. Exchange of information:**

1. Next meetings: Full Council on 26th February 2014 at 7.00pm
2. Cllr Hockley was concerned about the condition of the Woolsbridge Roundabout. The Clerk will report to the Highways Agency.
3. Cllr Hindmarch asked the Council maintain or increase the grant to the CAB as there are still parishioners experiencing real hardship.
4. Cllr Crow gave his apologies for the Planning meeting on 30.01.14
5. Cllr R Bryan asked when the Ashley Heath Roundabout would be improved as previously promised.
6. Cllr R Bryan asked that the Council considers the compilation of an Emergency Plan. After the recent extreme weather Ferndown Town Council were able to spring into action and give significant help to a flooded mobile home park, Oaktree Park could be in a similar situation. The Clerk will put

on a subsequent agenda.

7. Cllr Hockley reported issues with the pumping station at Craigside Road. Information he had received indicated that the station is overloaded particularly in extreme weather. Members noted hearing of issues with sewerage backing up and rats, particularly with the North side of the A31 . The Clerk will write to Wessex Water and ask if they will come and have dialogue with the Council. The Clerk will put on a future agenda.

The meeting closed at 9.05pm

Chairman