

ST LEONARDS & ST IVES PARISH COUNCIL
Annual Meeting Of the Full Council
Minutes of the Meeting Held On Wednesday 30th May 2012 at 7pm
in the Committee Room at the Village Hall, Braeside Road, St Leonards

Members Present: Cllr R Bryan, Chairman
 Cllr R Adkins Cllr M Dyer Cllr M Hockley Cllr Mrs A Warman
 Cllr J Crow Cllr B Goringe Cllr C House Cllr R Warman
 Cllr R Dudman Cllr N Hindmarch Cllr Mrs J House Cllr G Willetts

Present: Mrs A Jacobs Clerk and one Member of the Public.

Cllr R Bryan Chairman took the Chair for the election of the Chairman for the Municipal Year 2012/2013.

1. Election of Chairman of the Parish Council for the 2012/2013 Municipal Year -

There was one nomination for Chairman, Cllr Bryan accepted the nomination. It was proposed by Cllr Mrs J House, seconded by Cllr Mrs A Warman that Cllr R Bryan be duly elected as Chairman for the 2012/2013 Municipal Year. This was agreed unanimously.

RESOLVED: Cllr R Bryan is elected Chairman for the 2012/2013 Municipal Year.

Cllr R Bryan duly signed the Declaration of Acceptance of Office as Chairman of the Parish Council.

2. Election of Vice-Chairman of the Council for the Municipal Year 2012/2013 – There were two nominations for Vice Chairman. Cllr M Dyer and Cllr Mrs House. After a show of hands Cllr M Dyer was appointed by 9:3 votes. Proposed by Cllr Mrs A Warman, seconded by Cllr J Crow that Cllr M Dyer be duly elected as Vice Chairman for the 2012/2013 Municipal Year. Agreed.

RESOLVED: Cllr M Dyer is elected Vice Chairman for the 2012/2013 Municipal Year.

Cllr M Dyer duly signed the Declaration of Acceptance of Office.

Open Forum: The meeting closed to hear from a Member of the Public, and Member of the Heatherlands Short Mat Bowls Club, in respect of parking issues at the Village Hall. The Club had altered their start time to try and alleviate parking issues for Members but this had not resolved the problem. The Council was asked to investigate the issue. The Chairman responded that a Council working party was looking into the matter but that the hall and most of the car park is leased to the VHMC, The problem was not easy to solve with so many other groups using the site. The Clerk was asked to write to the Bowls Club to request that they try to keep to the front drive area when parking.

County Councillor Peter Richardson – A report was circulated to Members. A copy of which appears as Appendix A with these Minutes in the Minute Book. Members noted that the issue with the use of Dorset bus passes before 9.30am in Hampshire had been resolved.

Purple Haze - Cllr Willetts reported that he had written to Cllr Richardson following the RSPB response to the plan. HCC are reported not to have followed the Habitat Regulations, so in their opinion the plan is unsound.

The meeting was then opened by the Chairman.

3. Declarations of Interest: None

4. Apologies - None, all present

5. Appointment of Committees 2012/2013 – See Appendix B with these Minutes in the Minute Book. The criteria for the Clerk's Committee will be reviewed at a subsequent meeting.

6. Appointment of Parish Council Representatives to Outside Organisations/Specific Posts 2012/2013 - Parish Council representatives to outside organisations were agreed a list of representatives appears on Appendix B with these Minutes in the Minute Book.

Cllr Willetts withdrew from the Planning Committee. Cllr Hindmarch and Cllr Bryan thanked him for his input over the years.

7. Minutes of the Parish Council Meeting held on, 25th April 2012 including confidential minutes

582 and 598, pages 110 to 112 were agreed as an accurate record. Proposed by Cllr C House, seconded by Cllr Mrs J House.

RESOLVED: The Minutes of the full Council meeting held on 25th April 2012, pages 110 to 112 were adopted.

8. Matters arising from the Minutes – None

9. Approved Minutes of the following Committee Meetings were adopted:-

- i) Meeting of Amenities Committee held 2nd May 2012 were adopted. Proposed by Cllr Mrs A Warman, seconded by Cllr M Dyer.
- ii) Meeting of Finance Committee held on 2nd May 2012 proposed by Cllr Mrs J House, seconded by Cllr R Warman.
- iii) Meeting of the Planning Committee held on 5th April and 26th April 2012, proposed by Cllr M Hockley and seconded by Cllr B Goringe.

10. The following correspondence was noted:-

1. EDDC Agendas
2. DCC Street closure notification – St Ives Park for Queen's Diamond Jubilee event
3. DAPTC CE Circ timetable for AGM 3.11.12 – Resolutions requested by 27th July 2012
4. DCC Notification of changes to grass cutting regime – circulated to Members by email
5. Copy of letter from a resident to EDDC complaining about the need to dispose of garden waste generated in cutting verges and cost.
6. Statement from Leader of DCC – emailed to Members
7. DCC – letter re Superfast Broadband
8. Consultation on appointment of external auditor for 12/13
9. Civic Service 3rd June starts at 10am.

11. **Parish Council Insurance Renewal 1st June 2012** – Insurance renewal papers had been circulated to the Finance Chairman and Vice Chairman by email prior to the meeting. This was discussed it was agreed, to renew the policy with the current insurer for a one year period at a cost of £2415.35. Proposed by Cllr G Willetts seconded by Cllr J Crow.

RESOLVED: To renew the Council insurance policy with Zurich Insurance at a cost of £2415.35.

The Clerk was asked to check cover in relation to Hogweed.

12. **Village Hall Management Committee:-** The minutes of 19th April 2012 were noted.

13. District Councillors' Update -

Cllr Dudman reported: EDDC Audit and Scrutiny Committee meeting last night received a report from the Police on Crime statistics. Robberies had increased.

Cllr Dyer reported: Attending a briefing on the new Government Planning Guidance. Although the volume of paper had been reduced not a great deal of change. One contentious issue is that extensions must not be disproportionate to the existing dwelling. All applications whether Green Belt or not will have to be judged on its own merits and the Green Belt ruling that no extension can be greater than 50% of the original dwelling will not apply.

Cllr Mrs Warman reported: The Recycle Roadshow was held at the Village Hall yesterday. It was well attended by most attendees seemed against the proposal.

Licensing – The refurbished Wimborne Square will officially open on 2nd June.

14. Parish Councillors' Reports –

1. DAPTC No meeting
2. Homewatch – No meeting
3. ETAG – last meeting May whilst Cllr Willetts was on leave. Committee is developing a response to the Core Strategy.
4. Youth Club – no meeting. The clerk was asked to invite the Chairman in to update the Council.
5. PACT – next meeting 18th June 2012
6. District Boundary Review meeting 9.5.12 – The Chairman gave a brief overview. Further details awaited. The Chairman expressed his concerns over the cost of the project and the possibility for this Council to receive less representation at EDDC if a District Councillor Ward is removed. Cllr Mrs Warman responded that as a Member of the Task Group the review is needed as staff numbers have been reduced so it was decided that the number of Councillors should be reduced. It will result in a considerable saving. If the Boundary Review Committee agree with EDDC then it will come back to EDDC to work out where the numbers will be cut.
7. Meeting with Eneco re: Navitus Bay – Report circulated to Members. Noted.

- 15. Review of Meeting frequency of the Council and Committees; Terms of Reference and Standing Orders:** Members appointed Cllr R Bryan and Cllr Mrs J House to a working party to review meeting schedule; Terms of Reference and delegated Authority of Committees. The Working Party will report back to full Council with recommendations for the June meeting. Proposed by Cllr Mrs A Warman, seconded by Cllr C House. Agreed unanimously. The Standing Orders will be reviewed separately, Members were asked to put suggestions for amendments in writing to the Clerk.
RESOLVED: Cllr R Bryan and Cllr Mrs J House will form a working party to review the meeting schedule; Terms of Reference and delegated Authority of Committees. The Working Party will report back to full Council with recommendations for the June meeting.
- 16. St Leonards and St Ives Tennis Club Change of Trustees** – Changes to Trustees of the Tennis Club were noted this information will be held with their lease and acknowledged.
- 17. DCC Traffic Engineering update** – Email of 3.5.12 circulated to Members – Copy attached. Members discussed the content. In principle the idea of Parishoners approaching the Parish Council first was thought to be a good idea, provided DCC provide a good response to the Parish Council in return. The Clerk will respond that whilst the Parish Council is willing to take part in the decision making process it does not have the resources to take on the work itself. The Parish will need to know how often DCC will provide feedback and needs more information on exactly what it is being expected to do.
8.20pm Cllr J Crow left the meeting.
- 18. DAPTC Annual Subscription £943.31** – Members agreed to approve the payment of the annual subscription for 2012/2013. Proposed by Cllr Mrs J House seconded by Cllr M Dyer. Agreed with one against (Cllr Mrs A Warman).
RESOLVED: To renew the DAPTC Membership for 2012/2013 at a cost of £943.31.
- 19. Training of Councillors and Clerks** – Members noted that the balance of the training budget remaining is now £20. Members noted that if attending training a brief report to circulate to other Members would assist in addition car sharing should be considered to cut costs.
- 20. Making Byelaws** – Members discussed complaints received in respect of bonfires. A number of Members had, over time, received complaints from residents. It was agreed that the Clerk will contact Keith Mallett to obtain information and advice on the making of byelaws for further consideration. Proposed by Cllr Mrs A Warman, seconded by Cllr Mrs J House.
RESOLVED: The Clerk will obtain information and report back to Council.
- 21. Members excluded the Press and Public** (under the Public Bodies (Admission to Meetings) Act 1960) – To discuss the following items:-
i) To receive an update on matters arising in relation to Confidential Minute: 598
ii) To receive a letter from the Internal Auditor requesting a review of his fee
See Confidential Minute 21 (i) and 21 (ii) in the Confidential Minute File as page 4.
- 22. Exchange of information:**
1. Next meeting - 7.00pm on 27th June 2012
 2. Cllr Hindmarch reported that he had heard that a number of Waste Collectors were losing their jobs following the DWP proposals to alter the collection scheme. This was not strictly true but at least one person in each gang is from an agency, and they are paid more than the permanent staff on the same team. Cllr Hindmarch wondered what Policy was there for retention of existing staff?
 3. Cllr Mrs Warman reported that she had complained about a gang mower clipping a black sack and then failing to clear up the debris.
 4. Cllr Mrs Warman had reported the parking issues along Ringwood Service Road to Mr Jowsey. Mr Jowsey reported that he was not aware that the new bus route was to start on 3rd June. The Clerk had since copied her email informing Mr Jowsey of the new service to Cllr Mrs Warman.
 5. Cllr Hockley asked if the Office had a separate back up of the hard drive. The Clerk confirmed that a separate portable hard drive was maintained regularly.

The meeting closed at 8.55pm

Chairman