

**ST LEONARDS & ST IVES PARISH COUNCIL**  
**Meeting Of the Full Council**  
**Minutes of the Meeting Held On Wednesday 28<sup>th</sup> March 2012 at 7pm**  
**in the Committee Room at the Village Hall, Braeside Road, St Leonards**

**Members Present:** Cllr Ray Bryan, Chairman

Cllr R Adkins	Cllr M Dyer	Cllr C House	Cllr R Warman
Cllr J Crow	Cllr B Goringe	Cllr Mrs J House	
Cllr R Dudman	Cllr M Hockley	Cllr Mrs A Warman	Cllr G Willetts

**Present:** Mrs A Jacobs Clerk and approximately 95 Members of the Public.

**Fire and Emergency Evacuation Procedure:** The Chairman read out the Fire procedure. Fire access routes and all doors were all kept unlocked and open where possible. A Member of the Public was asked to assist with evacuation if required at the rear of the room.

The meeting was closed to hear from Mr E Wills from Wilts & Dorset Bus Company concerning the rumours circulating about changes to the bus services serving the Parish. Mr Wills explained that the 36 route was currently being reviewed and consideration was being given to changing the route so that it leaves Verwood on the B3081 to go into Ringwood instead of routing through Three Legged Cross and up the Horton Road. The reason for this was that the service was making a loss which could not be sustained. This loss was mainly as a result of the subsidised bus passes and fuel costs. Cllr Mrs Warman asked that the bus company survey it's customers before altering services.

A number of residents asked questions and made suggestions. Emphasis was made that many residents would be willing to pay a fee despite their passes to keep the route. Unfortunately legally the bus company can not accept this. All ages use the bus and it is often so well used it is standing room only or passengers are turned away. It was accepted that there may be a need to withdraw some buses at the quieter times in the day. A number of residents suggested that the service could terminate in Ringwood where passengers could transfer to another bus for Bournemouth. Another suggestion was to alter the 38 route so that it diverted into the Parish. The complete withdrawal of the 36 route would leave the Parish cut off or alternatively having to walk a considerable distance and cross the A31 which many would not be able to do.

Mr Wills was thanked for coming along to hear the views of residents and assured them that he was willing to listen to suggestions. Any change will be scheduled for June and residents were encouraged to put their views in writing for submission to the bus company.

All but ten Members of the Public and Mr Wills left the meeting.

**Open Forum:** The remaining public were residents of Peveril Close. A spokesperson spoke on the suggestion to install a single yellow line on one side of the Close. The opinion of residents was that the proposal would not resolve the problem as the other side of the road would be nose to tail parking and still cause them inconvenience and obstruction. The general consensus was that all of the properties in the Close had plenty of off street parking available to them on their own properties and they would prefer a yellow line on both sides of the road.

**County Councillor Peter Richardson** – A report was circulated to Members. A copy of which appears as Appendix A with these Minutes in the Minute Book.

7.55pm the Chairman formally opened the meeting to continue with normal business.

**531. Declarations of Interest:**

Councillor	Declaration	Detail
Cllr Mrs A Warman	Personal item 11	Social Member of the Bowls Club
Cllr R Warman	Personal item 11	Member of the Bowls Club

**532. Apologies** were received and accepted from Cllr N Hindmarch.

**533. Minutes of the Parish Council Meeting** held on 29<sup>th</sup> February 2012 pages 92 to 95 including Confidential Minute 496 were agreed, unanimously, as an accurate record. Proposed by Cllr J Crow, seconded by Cllr R Warman.

**534. Matters arising from the Minutes:-**

1. Min. 489 – Meeting scheduled with Keith Mallett for 6.30pm on 2<sup>nd</sup> May 2012 prior to Amenities and Finance meetings. Note new Code must be adopted by the 1<sup>st</sup> July 2012.
2. Min. 485 – Crossing outside Moors Valley - Request sent to DCC
3. Min. 495 – Meeting Dates changed with the VHMC
4. Min. 496 – Request for information sent to Dorset Police Authority acknowledged, they will respond within 20 days. Cllr Wilson has accepted the invitation and will attend on 25<sup>th</sup> April.

**535. Approved minutes of the following Committee Meetings were adopted:-**

- i) Meetings of Planning Committee held on 23<sup>rd</sup> February 2012 (P.90 &91) Proposed by Cllr M Hockley, seconded by Cllr B Goringe. Agreed Unanimously.
- ii) Meeting of the Amenities Committee held on 11<sup>th</sup> January 2012 (page 81) Proposed by Cllr R Dudman, seconded by Cllr Mrs J House. Agreed Unanimously.
- iii) Meeting of the Finance Committee held on 11<sup>th</sup> January 2012 (p78-80) Proposed by Cllr R Dudman, seconded by Cllr Mrs A Warman. Agreed Unanimously.

**536. Bus Route changes** – Members noted receipt of a number of letters from residents concerned about the planned changes to bus routes through the Parish. The Clerk will pass these concerns on to the bus company.

The meeting closed briefly to hear from the residents of Peveril Close.

**537. Yellow Lines Peveril Close - Min. 486** – The response from DCC offering one side only had been circulated to Members and was discussed. It was agreed that the Clerk will write to DCC and inform them that lines on one side only will not solve the problem and ask for the lines to be put on both sides. Proposed by Cllr M Dyer, seconded by Cllr Mrs A Warman. Agreed unanimously. The Clerk will copy to Cllr P Richardson for his support.

**RESOLVED: The Clerk will write to DCC and inform them that lines on one side only will not solve the problem and ask for the lines to be put on both sides of the cul-de-sac.**

8.11pm The remaining Members of the Public thanked the Council for its support and left the meeting.

**538. From Amenities Committee - Tree Risk Assessment Work:** It was noted that the Committee meeting held on 7<sup>th</sup> March discussed three quotations received for the work required at length. A fixed price quotation for the work required at a cost of £3,000+ VAT had been circulated to Members. It was agreed that the quotation should be accepted and the work carried out as quickly as possible. Proposed by Cllr Mrs J House, seconded by Cllr C House. Agreed unanimously.

**RESOLVED: To accept the quotation of £3,000+VAT from E Brown for the work specified.**

**539. From Finance Committee** In accordance with Account and Audit Regulations 2011 the Committee made the following recommendations to full Council:-

1. Min. 517. Movement of funds for year end –

**RESOLVED: To recommend to full Council that the emergency staff cover fund is increased to £19,358 and the retained income should be held at £19,000 (and not less than 3 months minimum expenditure).**

**This was agreed unanimously. Proposed by Cllr Mrs A Warman, seconded by Cllr M Dyer.**

**RESOLVED That the recommendation, Minute 517 in respect of funds be accepted.**

2. Min; 518. Review of the Effectiveness of Internal Audit – Members of the Finance Committee reviewed the effectiveness of the system of internal audit. This was discussed it was agreed that the Audit must be put in writing to the Chairman of the Council and that the Chairman will make every endeavour to attend the Audit once every 6 months. Internal Audits will continue quarterly. The Finance Committee concluded the review and recommends to Members that the Council accepts the system as being effective and meeting the standards required under the Accounts and Audit Regulations 2011, regulation 4(2). It was agreed unanimously to accept the recommendation of the Finance Committee. Proposed by Cllr J Crow, seconded by Cllr R Dudman.

**RESOLVED: That the Council accepts the system of Internal Audit as being effective and meeting the standards required under the Accounts and Audit Regulations 2011, regulation 4(2).**

- 540. Grant for New Forest Citizens Advice Bureau for 2011/2012** – The Accounts have now been received and the Ringwood Office reports 180 residents assisted in the last financial year. Members agreed that the grant provision for this financial year 2011/2012 is held over into the next financial year and delegated to Finance Committee to award a grant provided they are satisfied that the request meets Council criteria and delegate payment as expediently as possible. Proposed by Cllr R Warman, seconded by Cllr M Dyer. The motion was carried by 11 votes in favour and Cllr G Willetts against.  
**RESOLVED: The grant provision for New Forest Citizens Advice Bureau for this financial year 2011/2012 for is held over into the next financial year and delegated to Finance Committee to award a grant provided they are satisfied that the request meets Council criteria and delegate payment as expediently as possible.**
- 541. Braeside Bowling Club** – A Letter notifying intent to renovate and extend the Club house to improve changing rooms and toilet facilities was copied to Members. This was discussed. Members agreed to the request in principle subject to appropriate planning consents being obtained. Cllr B Goringe and Cllr C House were delegated to act as a working party to liaise with the Club on issues arising and report back to Council. Proposed by Cllr J Crow, seconded by Cllr M Hockley.  
**RESOLVED The Council agreed to the request in principle subject to appropriate planning consents being obtained. Cllr B Goringe and Cllr C House were delegated to act as a working party to liaise with the Club on issues arising and report back to Council.**
- 542. Annual Parish Assembly 18<sup>th</sup> April 2012** - All Members present confirmed their availability to attend. Cllr Willetts will be representing the Council at a key ETAG meeting that evening. Chairman of Committees were asked to compile their reports.
- 543. A31 Mobility Issues** – Copies of letters received by Mr Chope from Transport Minister informing him that it is hoped to carry out the work as part of a bigger project in the future as this is more cost effective were noted. Cllr Crow reported that there were now 9 scooter users on the Oaktree site. The Clerk was instructed to respond and ask for some timescale as “in the future” was inadequate.
- 544. Village Hall Management Committee (VHMC):-** The Minutes of the meeting held on 22<sup>nd</sup> March, 2012, had not been received to date. Noted.
- 545. Parish Councillors’ Reports:-**
1. Homewatch – AGM 14<sup>th</sup> April 2012 10am at the Village Hall. Minutes of 13.3.12 received. Cllr Dyer responded on the planned closure of lay-bys. It was unfortunate that the antisocial behaviour of a minority of people has resulted in the closure of an amenity for the rest of the Community. Noted.
  2. ETAG – Cllr Willetts reported that a major meeting is to be held on 18.04.12. The new Planning framework will be looked at. The Clerk has now received this and will copy for Members.
  3. Youth Club – Cllr R Warman reported that whilst no meetings had been held the Fire and emergency lighting had been serviced. The extinguishers will be serviced shortly.
  4. DAPTC – no meeting. The Chairman reported attending training on Localism with Cllr Hockley, which was thought by them to be very good.
- 546. District Councillors’ Update:**  
Cllr Mrs Warman reported: There have been more complaints about dogs on the loose in St Leonards Way. The District Council are working with the wife of the owner.  
 Boundary Review – A submission meeting is to be arranged. A decision will be made later in the year. Cllr Warman attended a Synergy Seminar last night a substantial sum is to be spent on improvements including on houses in the Parish.
- Cllr M Dyer: A request has been made to Cllr Dyer and Cllr Mrs Warman for consideration to extend the footpath on the Hurn Road. The Clerk will put this on the next agenda for discussion by Parish Council.
- Cllr Dudman reported: He had visited the owner of the dogs in St Leonards Way to discuss the issue. Witness statements had been handed out to immediate neighbours who had complained.  
 Cllr Dudman has requested a sign for the end of Cedar Avenue to try and stop lorries accessing the A31 at this point.

**547. Correspondence received noted:**

1. EDDC Agendas
2. Complaint concerning vehicles dropping off children and parking on yellow lines outside the school, passed to the Police for action.
3. DCC Highways Capital Works Programme for 2012/2013 – none scheduled for this Parish.
4. Business & Employment Development Team – Dorset Opportunities Programme – emailed to Members
5. Dorset Police Enquiry Office Review
6. DAPTC Chief Executive's Circular 3/12 – emailed to Members

**548. Exchange of information:**

1. Next meeting Annual Parish Assembly 18<sup>th</sup> April 2012
2. 25<sup>th</sup> April 2012 Full Council meeting.
3. Cllr Dudman reported litter on Boundary Lane just before Hurn Road. Members complained about the volume of litter on the A31 particularly under the Ashley Heath roundabout. This had been exacerbated by the grass cutting. The Clerk will contact Mr L Cass at EDDC. Cllr Mrs Warman has complained at a recent EDDC meeting.
4. Cllr Hockley asked Members to be cautious of fires in the current hot weather.
5. Cllr Bryan reported an amendment to planning rules, the Minister Mr Pickles has reported that no Gypsy sites will be allowed in the Green Belt.

The meeting closed at 8.50pm

**Chairman**