

ST LEONARDS & ST IVES PARISH COUNCIL
Annual Meeting Of the Full Council
Minutes of the Meeting Held On Wednesday 18th May 2011 at 7.30pm
in the Committee Room at the Village Hall, Braeside Road, St Leonards

Members Present: Cllr R Bryan, Chairman
 Cllr J Crow Cllr B Goringe Cllr C House Cllr R Warman
 Cllr R Dudman Cllr N Hindmarch Cllr Mrs J House Cllr G Willetts
 Cllr M Dyer Cllr M Hockley Cllr Mrs A Warman

Present: Mrs A Jacobs Clerk and six Member of the Public.

Mrs Stephanie Smith retiring Chairman and Member took the Chair for the election of the Chairman for the Municipal Year 2011/2012.

1. Election of Chairman of the Parish Council for the 2011/2012 Municipal Year -

There were two nominations for Chairman, Cllr Bryan and Cllr Willetts. Cllr Willetts thanked his proposer but declined the nomination.

It was proposed by Cllr Dyer, seconded by Cllr R Warman that Cllr R Bryan be duly elected as Chairman for the 2011/2012 Municipal Year. This was agreed unanimously. .

RESOLVED: Cllr R Bryan is elected Chairman for the 2011/2012 Municipal Year.

Mrs Smith presented Cllr Bryan with the badge of Office and left the table.

Cllr Bryan took the Chair and presented Mrs Smith with a past Chairman's badge and thanked her for her tremendous service to the Parish.

Cllr R Bryan duly signed the Declaration of Acceptance of Office as Chairman of the Parish Council.

2. Election of Vice-Chairman of the Council for the Municipal Year 2011/2012- Two nominations for Vice Chairman were received. Cllr Mrs House and Cllr N Hindmarch. Cllr Hindmarch thanked his proposer but declined the nomination.

It was proposed by Cllr Bryan, seconded by Cllr C House that Cllr Mrs J House be duly elected as Vice Chairman for the 2011/2012 Municipal Year. Agreed unanimously.

RESOLVED: Cllr Mrs J House is elected Vice Chairman for the 2011/2012 Municipal Year.

Cllr Mrs J House duly signed the Declaration of Acceptance of Office.

The meeting closed to hear from Members of the Public in respect of Allotments and Parking issues in Horton Road.

Open Forum:

Allotments: A resident of Oaktree Park approached Cllr Mrs Warman as he had been on a waiting list for an allotment for 4 years at Ferndown. Ferndown have just opened a new site but on enquiry the resident was informed that they would only be available for Ferndown residents.

The meeting closed briefly to allow Cllr Mrs Warman to inform the meeting that she had located a site, a piece of farmland in the Parish. The owners have indicated that only a peppercorn rent would be required, although in the green belt which could cause issues over the erection of sheds, there is already a barn on site which the owners would allow to be used for sheds to be enclosed. Officers at the District Council advise that it would be quite simple to set up and help has been offered to assist the Parish in this venture. Cllr Mrs Warman had already collected a number of names.

Cllr Dyer welcomed the news but pointed out that it would have been courteous to have informed the Ward Member prior to the meeting. Cllr Mrs Warman responded that she was acting as a District Councillor at the time of that Ward, and as a result had not seen it as an issue.

Cllr Crow asked that it be noted that although Declarations of Interest had not yet been asked for as yet, he was declaring a Personal and prejudicial interest as he had submitted his name to Cllr Warmans list prior to the meeting. A discussion followed and it was agreed that whilst the Council

would like to move as expediently as possible, full information had not been submitted to Members prior to the meeting so no legal decision could be made this evening. A Subcommittee was called for to collate information and present options and costs to the Council for a formal decision to be reached. Cllr B Goringe, Cllr G Willetts and Cllr Mrs A Warman will form the Subcommittee. The Clerk asked that until more information was received no more names were taken on the list. The Clerk reported that a short list of names had been collected over the last few years, those together with Cllr Mrs Warman should be looked at as a priority. The Subcommittee will report to Amenities on the 1st June.

Parking Horton Road: The meeting closed briefly to hear from a resident of Horton Road. This issue has been raised with the Council before and is ongoing. Residents have to suffer persistent parking at all times of day and night with commercial vehicles loading and unloading at 6am in the morning. It is noisy and disruptive to residents. DCC appear to be the stumbling block, they informed me that only a couple of complaints have been received and yet I know of 5 letters that have been sent, although some of these may have only been sent to the Parish and not the County Council. The MOP handed in a signed petition from all eleven of the householders living in that section, supporting single yellow lines to prevent parking. The Lantern Community now have a house in this section, the residents of which have special needs and if the lines are installed on the South side as suggested previously this may be dangerous for them. Street cleaning is not taking place as the road is always occupied by parked vehicles some of which remain for a week. The Rubbish wagon has issues and the Police have been called on a number of occasions. The Clerk confirmed that a copy of an email to Cllr Richardson from Mr Jowsey had been received informing him that yellow lines would be installed on the South side in the new financial year. A legal process and further consultation period is normally followed prior to installation.

After further discussion The Clerk was asked to refer the petition and further information received tonight to Cllr Richardson and suggest that he meets with residents to listen to their specific issues and request that he takes action urgently to prevent the installation without full consultation with residents.

County Councillor Peter Richardson – A report was circulated to Members. A copy of which appears as Appendix A with these Minutes in the Minute Book.

The meeting was then opened by the Chairman.

3. Declarations of Interest: Cllr R Warman declared a personal and prejudicial interest in item 20 as he is the Treasurer of the local Scout Group. As the Community day has been cancelled the item was not discussed. Cllr J Crow declared a personal and prejudicial interest in item 21 as he had submitted his name to the list.

4. Apologies - None, all present

5. Appointment of Committees 2011/2012 – Cllr B Goringe appointed to Amenities and Planning Committees. Cllr M Hockley appointed to Amenities, Finance and Planning Committees and Cllr C House Amenities, Finance and Planning Committees. All previous Members agreed to sitting on Committees as submitted with Cllr Willetts also adding on Finance and Amenities. This was agreed. A list of appointments appears as Appendix B with these Minutes in the Minute Book.

The criteria for the Clerk's Committee will be reviewed at a subsequent meeting.

6. Appointment of Parish Council Representatives to Outside Organisations/Specific Posts 2011/2012 - Parish Council representatives to outside organisations were agreed a list of representatives appears as Appendix C with these Minutes in the Minute Book.

The Airport representation was discussed. Full representation was needed this will be put on the next agenda for further discussion on how to achieve this.

7. Minutes of the Parish Council Meeting held on 27th April, 2011, pages 108-110,- were agreed as an accurate record. Proposed by Cllr Mrs J House, seconded by Cllr M Dyer.
RESOLVED: The Minutes of the full Council meeting held on 27th April 2011, pages 108-110 were adopted.

8. Matters arising from the Minutes – noted:-

1. Min. 529 – Council Vacancy – Posters unable to go up until 6th May per K Mallett. Noted.
2. Min. 534.4 - Mobility issues near hospital – Contact made with the Estates Office for the Hospital. Response awaited.

3. Min. 534.2 – Youth Club have kindly given permission and the VHMC have loaned a table for a trial. The Chairman asked that Members viewing plans do so outside of the Parish Office, using the Youth Club or Committee room if free, to release the Clerk to continue her other work. Noted.

9. Approved Minutes of the following Committee Meetings were adopted:-

- i) Meeting of Amenities Committee held 6th April 2011, proposed by Cllr R Bryan, seconded by Cllr J Crow
- ii) Meeting of Finance Committee held on 6th April 2011, proposed by Cllr J Crow, seconded by Cllr R Dudman.
- iii) Meeting of the Planning Committee held on 7th April, 2011, proposed by Cllr R Bryan, seconded by Cllr G Willetts.

10. The following correspondence was noted:-

1. Letter of thanks from the VHMC for the grant for hall roof repairs and cheque in refund of unused surplus for £75.
2. Request from Oaktree Park to move the Parish noticeboard to a more central location they will cover the removal and erection if we provide a new board.
3. Big Society Training Day – notes from brain storming now available
4. EDDC Yearbook submission
5. DAPTC Circular 08/11 emailed to Members
6. Open Sapces letter – appeal for further funding
7. DAPTC Newsletter Spring – available from the Clerk
8. EDDC FC agenda 23rd May
9. Collision Summary from DCC emailed to Members
10. Verwood Civic Information
11. EDDC letter from Mr Mallett – content emailed to Members

11. Parish Council Insurance Renewal –Insurance renewal papers had been circulated to Members by email prior to the meeting. This was discussed it was agreed, to renew the policy with the current insurer for a one year period. Proposed by Cllr Mrs House, seconded by Cllr B Goringe.

RESOLVED: To renew the Council insurance policy with Zurich Insurance at a cost of £2360.31.

12. Village Hall Management Committee:-

- i) The minutes of the meeting held on 21st April were noted.
- ii) Working Party day 21st May 2011 1.15pm to 5.30pm painting the Annexe. Noted. The Chairman of the Parish Council was thanked for his contribution to the cost of the paint.
- iii) Community day on 4th June has been cancelled.

13. District Councillors' Update - Cllr Dyer reported: The site on Boundary Lane with the derelict caravan has been reported to Enforcement as building materials have been brought on to the site. A stop notice has been issued. Members were asked to report any further deliveries to Enforcement. The Chairman informed Cllr Dyer about vehicles visiting Matchams with loads of refuse. As at today 20-30 loads have been deposited. Cllr Dyer was asked to raise this with Enforcement.

Cllr Dudman reported: Licensing have taken enforcement action against a public house in Wimborne. An appeal has been launched by the applicant re: 7A Cedar Avenue.

Cllr Mrs Warman reported: In respect of 7A Cedar Avenue, an email has been received advising that Cllr Warman cannot add any further comment in respect of the appeal as it is a Householder appeal. Cllr Mrs Warman is concerned that the Inspector may not fully appreciate the resultant impact on the neighbouring property. A resident of Sandy Lane has taken up the lack of a bus route with Wilts and Dorset and DCC. They have looked at Sandy Lane and there is quite a move locally to get a bus diverted. Further complaints of dogging on Wattons Lane have been received. Cllr Mrs Warman is taking this up as a residents daughter has reported being stalked.

14. Parish Councillors' Reports –

1. DAPTC – no meeting
2. Homewatch – no meeting
3. TAG Meetings – no meeting. The Clerk was asked to write and thank Hilary Chittenden for keeping the Council informed in respect of the Hants Minerals and Waste Consultation.
4. Youth Club – A report had been circulated from the Chairman of the Youth Club. Cllr Warman gave a further update. The Club was closed again tonight due to staff shortages. As the Club is not

owned by DCC staff are often sent to DCC owned clubs before the Parish Club. The Club is still struggling to get sufficient support to run the older nights. Cllr Warman had still been unable to arrange a formal committee meeting. Cllr Warman has had an enquiry from a New Forest Language School to use the building on a couple of dates. The request for permission to sublet will be put to the Amenities meeting. It was pointed out that the Council had not had any problem with previous sublets. Members of Amenities were asked if they would be minded to approve. No objections were received.

5. PACT- no meeting.

15. Council Vacancy – Posters to advertise the vacancy and request interested parties to write in by 24th May 2011 have been placed on noticeboards on 6th May. An EGM will be held at 6.30pm on 1st June provided applications are received. Noted.

16. Hampshire Minerals and Waste Stakeholder Event 16th May 2011 – Cllr G Willetts gave a report on the meeting. A copy of which appears with these Minutes in the Minute Book as Appendix D.

Cllr Willetts was thanked for his attendance and report

9.30pm Cllr Dyer had to leave the meeting.

17. DAPTC Annual Subscription £934.12 – Members agreed to approve the payment of the annual subscription for 2011/2012. Proposed by Cllr Willetts, seconded by Cllr Mrs House. Agreed with one against and one abstention.

RESOLVED: To renew the DAPTC Membership for 2011/2012 at a cost of £934.12.

18. Exchange of information: -

1. Next meeting - 7.30pm on 29th June 2011
2. Cllr Goringe reported work to demolish a bungalow at Sunest Caravan Park. The matter had been reported to Enforcement to investigate. Two new park homes have also arrived on site. Cllr Mrs Warman will make enquiries.
3. Cllr Mrs Warman reported observing weed treatment in Heath Road on Tuesday.

The meeting closed at 9.36pm

Chairman

ST LEONARDS & ST IVES PARISH COUNCIL

Chairman of the Council: Cllr R Bryan Ex officio all committees with voting rights
Vice Chairman of the Council: Cllr Mrs J House Ex officio all committees with voting rights

Committee Appointments 2011/2012**Amenities Committee**

Cllr R Bryan
 Cllr J F Crow
 Cllr R Dudman
 Cllr M Dyer
 Cllr B Goringe
 Cllr M Hockley
 Cllr C House
 Cllr Mrs J House
 Cllr Mrs A Warman
 Cllr G Willetts

Finance Committee

Cllr R Bryan
 Cllr J F Crow
 Cllr R Dudman
 Cllr M Dyer
 Cllr M Hockley
 Cllr C House
 Cllr Mrs J House
 Cllr Mrs A Warman
 Cllr R Warman
 Cllr G Willetts

Planning Committee

Cllr R Bryan
 Cllr J F Crow
 Cllr B Goringe
 Cllr N Hindmarch (Chair)
 Cllr M Hockley
 Cllr C House
 Cllr Mrs J House (VC)
 Cllr G Willetts

**Clerk's Committee
 Referred to future meeting****Allotments Working Party**

Cllr G Willetts
 Cllr A Warman
 Cllr B Goringe

**Capital Reserves
 Sub Committee**

Cllr C House
 Cllr R Bryan
 Cllr R Warman

Trees

Cllr Mrs House
 Cllr M Hockley
 Cllr G Willetts
 Cllr Mrs A Warman

Representatives to Outside organisations:-

Dorset Association of Parish & Town Councils
 Homewatch
 Freedom Youth Club
 PACT
 Parish Plan Steering Group
 TAG Environment
 TAG Housing
 TAG Transport
 Waste Forums
 Verwood Town and Parish Plan Consultee
 Airport
 Heathland Consultations
 Folly Farm Liaison with RTC and Lantern Comm
 Specific Posts:-
 Volunteer Rights of Way/Footpath Officers
 Emergency Contacts
 Floodwarden
 Conservation Volunteer Co-ordinator

Cllr N Hindmarch/Cllr M Dyer
 Cllr R Dudman
 Vacancy
 Cllr Mrs J House
 Cllr R Bryan and Cllr Mrs J House
 Cllr G Willetts /Cllr R Bryan
 Cllr N Hindmarch & Cllr Mrs J House
 Cllr Mrs J House & Cllr Mrs A Warman
 Cllr N Hindmarch & Cllr M Dyer
 Cllr Mrs J House
 Cllr Mrs J House & Cllr N Hindmarch
 Cllr Mrs House and Cllr G Willetts
 Cllr R Warman & Clerk
 Mr B Kliger and Mr P Walker
 Cllr Mrs J House Cllr Mrs A Warman Cllr R Bryan
 Cllr R Dudman, Cllr R Bryan and Cllr M Hockley
 Mr B Kliger

Note: Members only represent the Council on outside organisations if appointed by the Council to do so.