

ST LEONARDS & ST IVES PARISH COUNCIL
Meeting Of the Full Council
Minutes of the Meeting Held On Wednesday 27th April 2011 at 7.30pm
in the Committee Room at the Village Hall, Braeside Road, St Leonards

Members Present: Cllr Mrs S Smith, Chairman

Cllr Mrs V Bell

Cllr R Dudman

Cllr N Hindmarch

Cllr C Preece

Cllr R Bryan

Cllr M Dyer

Cllr Mrs J House

Cllr G Willetts

Cllr J Crow

Present: Mrs A Jacobs Clerk and one Member of the Public.

Open Forum: None

County Councillor Peter Richardson – A report was circulated to Members. A copy of which appears as Appendix A with these Minutes in the Minute Book.

521. Declarations of Interest: Cllr R Dudman – declared a possible Personal and prejudicial if the VHMC minutes were to be discussed, as he is a Trustee of the VHMC.

522. Apologies were received and accepted from Cllr H J Tilly; Cllr Mrs A Warman and Cllr R Warman.

523. Minutes of the Full Council meeting held on 30th March, 2011, pages 97-99, were agreed, unanimously as accurate and adopted as a true record. Proposed by Cllr Mrs V Bell, and seconded by Cllr J Crow.

RESOLVED:The Minutes of the full Council meeting held on 30th March, 2011, pages 97-99 were adopted.

524. Matters arising from the Minutes:-

525. Approved Minutes of the following Committee Meetings were adopted:-

- i) Meeting of Amenities Committee held 2nd March 2011 pages 92 & 93, proposed by Cllr R Bryan, seconded by Cllr J Crow
- ii) Meeting of Finance Committee held on 2nd March 2011 page 94, proposed by Cllr J Crow, seconded by Cllr R Dudman.
- iii) Meeting of the Planning Committee held on 10th March 2011 pages 95 & 96, proposed by Cllr R Bryan, seconded by Cllr G Willetts.

526. The following correspondence was noted:-

1. DCC temporary closure of road for street party 29th April, 2011-04-15
2. EDDC agendas
3. CPRE letter requesting skills assistance
4. Letter from parent concerning incident with a dog in the play area previously reported.
5. Hampshire Minerals and Waste – Stakeholder event invitation 16.05.11 Winchester 2pm-5pm
6. Email requesting a grant towards cost of hiring large outside TV for Royal wedding - declined

525. District Councillors' Update - Cllr Dyer reported: As the election is imminent nothing currently to report. Cllr Dyer thanked Cllr Mrs Smith and the other Councillors leaving for all the work they have done.

The Chairman thanked the Members for their support.

Cllr Dudman reported: There was a recent flood meeting at Christchurch and number of information documents and leaflets were distributed. These were handed to the Clerk for ease of access. The Chairman thanked Cllr Dudman for attending.

526. Parish Councillors' Reports –

1. DAPTC – no meeting
2. Homewatch – Minutes not available yet.
3. TAG Meetings – Transport - Housing - Environment – No further meetings. Cllr Hindmarch and Cllr Willetts are due to attend the stakeholder event on Hampshire's Mineral and Waste

- Consultation on 16th May in Winchester.
4. PACT - no meeting
 5. Youth Club – The Clerk reported that the Chairman of the Youth Club had confirmed that he will arrange for the payment of £500 towards the exterior lighting and that a meeting was to be arranged. Cllr Bryan was still concerned about the lack of light at the Parish Office corner of the building and also by the dragons teeth close to the Bowling Club and Tennis Courts. The Clerk will put the Council's concerns in an email to Cllr Dudman to take back to the VHMC.

- 527. Recommendation from Finance Committee** - Revised Grants Terms and Conditions Min 505 refers. It was agreed, unanimously, to accept the recommendation of the Finance Committee to revise the terms and conditions on grants as follows:
- i) **RESOLVED: To recommend to full Council to revise the standard grants terms and conditions to require copies of receipted invoices and a return of any surplus funds.**
 - ii) **RESOLVED: To recommend to full Council to revise the Core funding procedure to require copies of receipted invoices (for items over £500) and a return of any surplus funds.**

Proposed by Cllr Willetts, seconded by Cllr Mrs Bell. Agreed unanimously.
The Finance Committee was thanked for their thoroughness and work on this matter.
The Clerk reported that Cllr Mrs Warman had contacted her and requested that the VHMC forward a cheque to repay the £75 surplus funds in respect of the roof repairs, this was currently awaited. Noted.

- 528. Planning Committee – Minute 518.** EDDC PLANNING MEETING 22.03.11, Parish Representation – Matter referred to Full Council for discussion by the Planning Committee. In response your attention is drawn to the revised EDDC Planning protocol for Members. This was discussed. It was agreed that once received, the tape of this section of the EDDC meeting will be played to the Parish Planning Committee who will report back to the Full Council.

- 529. Council Vacancy** – Following the result of the poll, an uncontested election has been declared and 12 people duly elected, to take office on Monday 9th May. This leaves one vacancy on the East Ward which can be filled by co-option within 35 days of the election date of 5th May, with or without further advertising. Co-option could take place on the 18th May, if a candidate can be identified. The Clerk drew Members attention to the Equal Opportunities Policy. This was discussed. It was agreed that provided clearance was given by the EDDC Monitoring Officer posters advertising the vacancy and giving a deadline to respond should be posted to enable co-option at a date to be agreed, within the 35 day period. The Clerk will ask for permission to proceed with advertising.

- 530. Annual Parish Meeting** – No Issues were raised.

- 531. Bowling Club** – A letter has been received from the Club complaining about balls over the fence into the green. The letter requests action to prevent further problems. This was discussed it was agreed that Cllr Mrs House and Cllr R Bryan will meet with the Bowling Club representatives and report back to the Council with costed options.

- 532. Annual Return 2010/2011** - A Copy of the return had been circulated to Members.

- i) Members attention was drawn to the Annual Governance Statement. It was agreed unanimously that this was accepted and signed. Proposed by Cllr Mrs J House, seconded by Cllr J Crow.
RESOLVED: to accept and sign the Annual Governance Statement as presented.
- ii) The Annual Return for 2010/2011 This was discussed it was agreed unanimously to approve and sign the Annual Return as presented. Proposed by Cllr Mrs J House, seconded by Cllr J Crow.
RESOLVED: The Clerk and Chairman signed the Annual Return for 2010/2011 as presented.

- 533. Village Hall Management Committee:-** Revised Minutes of the Committee meeting held on 17th March, 2011, were noted. Members were asked to ensure the previous sets were destroyed.

Cllr Richardson arrived.

- 534. Exchange of information: -**

1. Next meeting - 7.30pm on 18th May 2011
2. The Chairman reported that there had been a significant flurry of visitors to the Parish Office to view plans. With the increased usage of the Committee Room this resulted in the public preventing the

Clerk from continuing with other work. A fold up table was suggested for a trial, which could be put in the walkthrough from the office into the Committee Room (within the office).

3. A338 Cllr Bryan reported complaints about noise. The report indicates a massive reduction in costs for work to the A338 will this mean that the quiet surface will not be put in as previously agreed? Cllr Richardson responded that as far as he was aware it would still be used. He will do all that he can to ensure it is installed. There were two main issues with the A338 the quiet surface was needed and that the lines should be easily visible.

4. The Clerk was asked to follow up the lowering of kerbs by the hospital entrance for mobility scooters.

5. Members thanked the Chairman for all of her efforts and hardwork. A presentation of flowers on behalf of the Members and Clerk was made to both Cllr Mrs Smith, Chairman and Cllr Mrs Bell, Vice Chairman.

The meeting closed at 8.45pm

Chairman