

ST LEONARDS & ST IVES PARISH COUNCIL
Meeting Of the Full Council
Minutes of the Meeting Held On Wednesday 23rd February, 2011 at 7.30pm
in the Committee Room at the Village Hall, Braeside Road, St Leonards

Members Present: Cllr Mrs S Smith, Chairman
 Cllr Mrs V Bell Cllr J Crow Cllr Mrs A Warman
 Cllr R Bryan Cllr H Tilly Cllr G Willetts

Present: Mrs A Jacobs Clerk

Open Forum: No public present

Report from County Councillor Peter Richardson – A report had been circulated to Members by email. A copy of which appears as Appendix A with these Minutes in the Minute Book.

420. Declarations of Interest: None given

421. Apologies were received and accepted from Cllr R Dudman; Cllr M Dyer (attending civic function); Cllr N Hindmarch; Cllr Mrs J House; Cllr C Preece and Cllr R Warman

422. Minutes of the Extraordinary Council meeting held on 19th January, 2011, pages 72-75, were agreed, unanimously as accurate and adopted as a true record. Proposed by Cllr Mrs V Bell, and seconded by Cllr R Bryan.

RESOLVED: The Minutes of the full Council meeting held on 26th January, 2011, pages 76-80 were adopted.

It was noted that the sum quoted for the replacement windows mentioned within the reference notes (page 73) taken whilst the meeting was closed, was incorrect the sum should read £5787.23 and not £5723. The notes were manually amended and initialled by Chairman and Clerk.

423. Minutes of the Full Council meeting held on 26th January, 2011, pages 76-80, were agreed, unanimously as accurate and adopted as a true record. Proposed by Cllr Mrs V Bell, and seconded by Cllr R Bryan.

RESOLVED: The Minutes of the full Council meeting held on 26th January, 2011, pages 76-80 were adopted.

424. Matters arising from the Minutes:-

1. Minutes 370 & 371.1 Formal letter of the Council's offers of grants including the specific conditions have been sent. Acceptance of the grant offer including conditions have been received. Cheques for the work have been issued today.
2. Minute 371.2 – Security lighting for Tennis and Youth Club areas – Letters have been sent to both Clubs asking for contributions. Work to commence on 28th February. The Tennis Club have agreed in principle but have applied conditions to ensure that the lighting meets their specific requirements concerning light ingress onto the courts. The letter has been copied to Cllr Mrs Warman as Chairman of the VHMC who are organising the work. The Youth Club have not responded, Cllr Mrs Warman asked that a copy was sent to Cllr R Warman as Treasurer of the Club.

425. Approved Minutes of the following Committee Meetings were adopted:-

- i) Meeting of Amenities Committee held on 1st December 2010 pages 63 & 64. Proposed by Cllr R Bryan, seconded by Cllr Mrs V Bell.
- ii) Meeting of Finance Committee held on 1st December 2010 pages 65 & 66. Proposed by Cllr Mrs V Bell, seconded by Cllr R Bryan..
- iii) Meeting of the Planning Committee held on 27th January, 2011 pages 81 & 82, proposed by Cllr G Willetts, seconded by Cllr H Tilly.

426. The following correspondence was noted:-

1. EDDC agendas
2. DAPTC Circular 2/11 emailed to members
3. DCC email 11.02.11 Budget 2011/2012 emailed to all Members
4. Licensing – Copy of the application to vary the premises licence Woodmans, Ringwood Rd.
5. Transport TAG Minutes of 18.11.10 and copy of the presentation made on 20.01.11 copies

available on request to the Clerk.

6. Future of Forestry – Cllr Mrs Smith will attend a consultation meeting on 2nd March 2011 – Cllr Willetts is unable to attend.
7. Dorset Community Action – community lunch invitation on 9th March
8. Invitation to attend a Ringwood Local Distinctiveness Project 9th March 5-8pm
9. DCC Sunseeker Rallye temporary closures of selected bridleways across forest 26th and 27th February, 2011.
10. Mobile Library schedule for 2011/2012
11. DAPTC Newsletter Winter 2010-2011 - copies handed out.
12. Re Election papers – available from the Clerk

427. District Councillors' Update - Cllr Mrs A Warman reported: EDDC have frozen Council tax and not cut services due to their planning and measurers taken. Savings have been made due to the shared services and joint waste agreement. The 3rd quarter of the current financial year is anticipated to have a surplus.

Planning Committee – 110 Lions Lane is on next week's agenda. As it is under Reserved Matters, it cannot be refused but we will be making a point about major flooding and will be working with the County to put in measures to alleviate.

428. Parish Councillors' Reports –

1. Homewatch – Cllr Mrs Warman reported - Subscriptions are being collected. The next newsletter is out.
2. TAG Meetings – ETAG – Cllr Willetts had been unable to attend the meeting, which had focused on commenting on the Transport Plan. Cllr Willetts has been assisting in drafting a response on the Environment Section on the new LDP draft strategy. This is ongoing. A great deal of time and effort has been put in. Secretarial support is now done by a volunteer and not paid staff. Cllr R Bryan requested that the Council congratulate Hilary Chittenden on the effort and work put in. Cllr Willetts emphasised that it would be a huge waste if the response was not utilised.
3. PACT – The Clerk reported that Dog Fouling was no longer a PACT priority. Speed checks due to other commitments the Police are currently unable to formulate a planned schedule of checks to be able to invite other people to attend. Spot speed checks will still be carried out as part of the Specials and Traffic Unit's daily routine.
4. EDDC Budget Consultation Notes – copies of the presentation are available from the Clerk.

429. Village Hall Management Committee:-Minutes of the Committee meeting held on 20th January, 2011 were noted.

430. Castleman Trailway Proposals –the email of 9.02.11 from Paul Jones circulated to Members with various options for alterations and resurfacing the trailway were discussed. Cllr Willetts reported on a discussion and put forward that the section from the West Moors to just before the bridge over the River Moors, was in good condition with good access. There was little point doing a lot of work and it would be a waste of resources. From the bridge over the river to Horton Road is in very poor condition the Electricity Company have done some work and a farmer has done some work to gateways. Most of the proposals put forward suggest removing the central reservation. This acts as a dividing measure, a sanctuary for pedestrians and dogs on one side with bikes the other. Cllr Willetts suggested that hardcore should be put down on the wider side and grass the other but retain the central reservation. Leaving gorse in the middle would be better. Significant repairs are needed as the surface has gone in some places. There is a big issue over safety as large groups of cyclists often use the track. This was agreed by the meeting the Clerk will write and report these suggestions to the Trailway Ranger.

431. Review of Internal Audit – The Council received the recommendation from the Finance Committee following a review of the existing system, that the current internal audit arrangements are effective. See report attached a copy of which appears as Appendix B with these Minutes in the Minute book. It was noted that in making their recommendation the Committee had taken into account the five specific points raised in the BDO briefing newsletter and a review of the risk assessment. This was discussed. It was agreed unanimously that the Council accept the recommendation from the Finance Committee that the existing internal audit arrangements are effective. Proposed by Cllr Mrs V Bell, seconded by Cllr R Bryan.

RESOLVED: That the existing system of internal audit is effective.

432. Parish Newsletter – Costs for printing of £185 and distribution of £188 were approved. Proposed by Cllr J Crow, seconded by Cllr H Tilly.

RESOLVED: That the costs of printing, £185 and distribution of £188 are approved.

Cllr Bryan asked that the payment for distribution is held until a check is made with Councillors on delivery of the newsletter. A rough draft to indicate the planned content had been circulated by email to Members. The Clerk thanked those Members who had responded with amendments. This is still subject to final copy. Cllr Mrs Warman requested sight of the final copy for amendment, this will also be forwarded to all Members of the Parish Council

433. News Forest District (outside the National Park) Sites and Development – Public consultation. Cllrs Mrs Smith and Mrs House attended the Consultation event at Ringwood on 2nd February. Noted.

434. Investing in Green Places consultation – See www.dorsetforyou.com/greeninfrastructure deadline 28th March. Noted. Cllr Willets reported that ETAG will looking at this consultation.

435. Annual Parish Meeting – Meeting is booked for Wednesday 20th April 2011. Members Confirmed that a simple format was preferred. Verbal reports will be given from the Chairman of each Committee and the Council. Invitations will still be sent to other groups but as all the other groups hold their own AGM it was agreed that the meeting should be based on Council work.

436. Training Courses – The following places have been booked:

1. Finance – 2nd March Clerk attending
2. 10th March Big Society – Role for Parish and Town Councils. Cllrs R Bryan and Mrs Bell attending with the Clerk
3. 14th June – Two provisional places booked for new Councillors Course at Colehill

437. Exchange of information: -

1. Next meeting - 7.30pm on 30th March 2011
2. The Clerk attended training re election nomination papers on 15th February. These are available in the Parish Office for Councillors seeking re-election and for the public.
3. The Clerk reminded Members of the work day at Jubilee Copse on Monday 28th February at 10am.
4. Cllr Crow asked the Clerk to follow up a response on the mobility issue on the A31.
5. Cllr Tilly asked how many SID's were in the Parish. He had visually monitored the one in Hurn Road and noted a definite affect on drivers.
6. Cllr Mrs Warman reported a number of calls recently as County Councillor. An error was noted on an information sheet on the noticeboards and on the website. The Clerk will correct this.
7. Cllr Mrs Warman as Chairman of VHMC reported the roof repairs had been ordered and booked. The Fire doors were on order and the heater will be replaced tomorrow. The Parish Office door is being stripped and retreated tomorrow. Security lighting work will start on 28th February.

The meeting closed at 8.25pm

Chairman