

To facilitate meetings and in accordance with standing order 9 (a) any amendment, alterations to these minutes should be put in writing to the Clerk no later than 20th October 2010

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ST LEONARDS & ST IVES PARISH COUNCIL

Meeting Of the Full Council

Minutes of the Meeting Held On Wednesday 29th September, 2010 at 7.30pm
in the Committee Room at the Village Hall, Braeside Road, St Leonards

Members Present: Cllr Mrs S Smith, Chairman

Cllr Mrs V Bell,

Cllr R Bryan

Cllr M Dyer

Cllr N Hindmarch

Cllr Mrs J House

Cllr C Preece

Cllr H Tilly

Cllr Mrs A Warman

Cllr R Warman

Cllr G Willetts

Present: Mrs A Jacobs Clerk and two members of the Public

Open Forum: The Vice Chairman of the VHMC asked that a conclusion was made this evening in respect of item 15.1 as the Chairman of the VHMC is meeting with another grant provider on 7th October but they will only match fund to a maximum of 50%.

Report from County Councillor Peter Richardson – A report had been circulated with the agenda and a further report was also circulated on the evening. Copies of which appear as Appendix A with these Minutes in the Minute Book. Noted. Cllr Richardson was attending another Council meeting.

198. Declarations of Interest:

Cllr Mrs Warman	Personal and prejudicial	Chairman and Trustee of the VHMC left the room for item 15 will answer questions if requested prior to leaving.
Cllr R Warman	Personal	Husband of Chairman of VHMC – item 15

The following Councillors all declared a personal interest in item 16 - all have savings accounts with either or both of the financial institutions listed: Cllr R Bryan; Cllr M Dyer; Cllr N Hindmarch; Cllr C Preece; Cllr Mrs A Warman; Cllr R Warman and Cllr G Willetts

199. Apologies were received and accepted from Cllr J Crow and Cllr R Dudman. Cllr Dyer will be late as he is attending an EDDC meeting.

PC Tony Tester was unable to attend but asked that it was noted that they have removed some flyposting and are attempting to catch the offenders. Noted.

200. Minutes of the Parish Council Meeting held on 25th August 2010 – pages 22-24 were agreed, unanimously, as accurate and adopted as a true record. Proposed by Cllr Mrs V Bell and seconded by Cllr Mrs A Warman.

201. Matters arising from the Minutes:-

1. Minute number 126.3 – Cllr R Warman had submitted his alteration to the Minute as he did not agree that it was accurate, this was detailed in a short report from the Clerk. This was discussed. It was noted that the request was put in out of time. The Chairman of the Finance Committee reported that there is a suitable process for dealing with emergency expenditure. Cllr R Warman requested that it was noted the Minute is inaccurate in its wording and in his opinion, he does not believe that this Council is capable of making a decision quickly. The Chairman asked the meeting if they agreed with the Minute as it stood. Proposed by Cllr Mrs J House, seconded by Cllr Mrs V Bell. Agreed by 6 in favour three abstaining and one not voting.

RESOLVED: Minute number 126.3 is adopted as previously submitted.

7.45pm Cllr M Dyer arrived, he had been delayed at the first joint meeting of EDDC with Christchurch Borough Council.

202. Correspondence -The following correspondence was noted:-

1. Thank you from Mrs F Packham
2. EDDC Committee Agendas - various
3. Invitation to the Chairman to attend the opening of the new cycle track at Moors Valley
4. Invitation to Chairman to attend the Press day for the Moors Valley Golf Course Junior Summer programme.
5. Homewatch Community news
6. EDDC Members Newsletter 14.09.10 circulated by email to Members.

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7. Election timetable – Election notice 28.03.11 and nominations Noon 5th April 2011
8. DCC List of Structural Maintenance Schemes for 2011/2012
9. EDDC Constitution V17 CD
10. Living River newsletter
11. Letter concerning co-option meeting. Circulated to Members by email.

203. Co-option of Councillor – East Ward – The Clerk reported acceptance of the Councils request to Co-opt Mr Tilly. The Council welcomed Cllr H Tilly to the table and received his signed Declaration of Acceptance of Office together with his completed Register of Members Interest Form. Councillor Tilly was duly co-opted onto the Council and appointed to the Planning Committee. Proposed by Cllr G Willetts, seconded by Cllr Mrs A Warman.
RESOLVED: Councillor Tilly is co-opted to the Council and appointed to the Planning Committee.

Cllr Tilly was invited to join the meeting.

204. District Councillors' Update:

Cllr M Dyer – The first joint Core Strategy had just been agreed unanimously by the joint EDDC and Christchurch Borough Council meeting. There is now a 12 week consultation period. The document refers to the Hospital site and Woolsbridge Industrial Estate as potential employment opportunities. Cllr Dyer encouraged members to look at the document.

Cllr Mrs A Warman - The consultation period is from 4th October to 24th December. There are a number of displays and meetings across the District to encourage consultation comments. Cllr Mrs Warman has asked that a meeting could be arranged at St Leonards Village Hall. Richard Henshaw has offered to attend a Parish Council Meeting if requested. The document contains options not policies. Cllr Mrs Warman has flagged up issues in relation to traffic and the loss of affordable homes if the Hospital Care Village development is stopped. There is also mention of a filter onto the Spur Road.

Cllr Mrs J House is currently reviewing the document.

205. Outdoor Gym – The Clerk submitted a grant request for a Community Health Grant of £5,000 for the provision of an Outdoor Gym. The Clerk asked if Members would consider increasing the Council's contribution from Reserves to £1,500 as the available grants were for projects in the region of £1,000 to £5,000. This was discussed it was agreed unanimously to contribute £1,500 from Reserves and submit the request. Proposed by Cllr Mrs J House, seconded by Cllr G Willetts.

RESOLVED: To contribute a sum of £1,500 from reserves to the project and submit the grant application.

The Clerk was thanked for the professional report and application

206. Equal Opportunities Policy – A draft policy had been circulated to Members. A copy of which appears as Appendix B with these Minutes in the Minute Book. Cllr Willetts was thanked for his professional input in the compilation of the document. It was agreed, unanimously, to adopt the Policy as present. Proposed by Cllr Mrs V Bell, seconded by Cllr C Preece.
RESOLVED: To adopt the Equal Opportunities Policy as presented.

207. External Audit and Annual Return: The Clerk reported receipt of the opinion of the External Auditor. There were no matters raised. The notice of conclusion of Audit has been displayed. It was agreed to accept the opinion of the External Auditor. Proposed by Cllr Mrs Smith, seconded by Cllr R Bryan.

RESOLVED: To accept the opinion of the External Auditor – no matters raised.

208. Request to use Braeside Recreation Ground on 26th October for a Play Session. This was discussed it was agreed, unanimously, subject to acceptance of responsibility and that no vehicles would be brought onto the ground, to agree to the request. Proposed by Cllr Mrs J House, seconded by Cllr Mrs V Bell.

RESOLVED: To permit the use of Braeside Recreation Ground on 26th October subject to the conditions agreed.

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209. Parish Councillors' Reports –

1. DAPTC – No meeting. DAPTC Circular 09/10 had been circulated to Members. It was agreed that Cllr Dyer and/or Cllr Hindmarch have the authority to vote on the Councils behalf at the AGM.
2. Homewatch – **No meeting**
3. **TAG Meetings** – Cllr Willetts reported that the next Environmental TAG meeting in November will be concentrating on the Core strategy. No meetings were reported on Transport and Housing TAG's.
4. **PACT** – Minutes from the meeting held on 13th September, 2010 had been circulated to Members together with notes from Cllr Mrs Smith. PACT- Cllr Mrs Smith requested that the speed restriction (Boundary Lane) be extended owing to bad visibility and it was suggested that the Parish Council write to Richard Henshaw EDDC.

PACT – Cllr Dyer reported that an issue of dangerous parking in Boundary Lane has hopefully been resolved. Cllr Richardson has received a written commitment from Avon Heath Country Park to take action on culprits but it will rely on people informing him of registration numbers and willing to be a witness.

5. **Youth Club** – Cllr R Warman reported that there were currently two electrical faults. Cllr Mrs Warman had shown an electrician around the building this morning. Cllr R Warman was asked to advise Cllr Dyer and Cllr Mrs S Smith when the next Committee Meeting was arranged. Cllr Bryan reported that Mr Skeats was still recorded as the Chairman on the Dorset For You website. Cllr R Warman reported that he is still a Trustee, Mr Moody is the new Chairman. Cllr Warman is currently in consultation with the Charity Commission to alter the constitution.
6. **Community Engagement Meeting 21st September** – Cllr Mrs House will resend the notes on this meeting as due to computer problems Members had not received them.

210. Application for Diversion order Footpath No 8 – It was noted that the Parish Footpath Volunteers have confirmed that they have no issue with the diversion, that the stretch in question is outside the Parish. Clarification is being sought on the correct route. This was noted. The Clerk will confirm this.

8.15pm Cllr Mrs A Warman left the room for the next item.

211. Village Hall Management Committee:-

1. A Grant Request for core Funding for running costs for the next 3 years was received by Members. The Council was asked to consider this request expediently as EDDC Grants Committee have now announced that they will only match fund and will be meeting at the end of September/early October with the VHMC to decide the request. Additional questions had been put to the Vice Chairman by the Council Liaison Members. The questions and answers had been circulated to Members prior to the meeting together with a copy of a letter from Mr Farmer of EDDC.

The Chairman thanked Mrs Frecknall, Vice Chairman of the VHMC for all her efforts to provide additional information prior to the meeting.

A lengthy discussion during which a number of issues and concerns were raised followed. Of particular concern was the potential impact on the precept; the content of the letter from Mr Farmer and the urgent need to decide on sustainable action. It was agreed that a grant of £2,500 would be given for one year, only on the basis that EDDC match fund for one year, to allow the VHMC to continue, provided we have a full and frank discussion on the way forward and agree a three year strategy. Proposed by Cllr C Preece, seconded by Cllr R Warman (6 in favour 3 abstentions).

RESOLVED: That a grant of £2,500 will be given for one year, only on the basis that EDDC match fund for one year, to allow the VHMC to continue, provided we have a full and frank discussion on the way forward and agree a three year strategy.

Cllr Mrs Warman returned to the meeting.

2. Minutes of the last meeting dated 22nd July 2010, were noted.

212. Council Reserve Funds – Cllr Mrs Bell gave a short report.

The Committee recommended the opening of accounts with

1. Santandar UK plc and

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2. Barclays Bank plc.

This was discussed and it was agreed unanimously to proceed as recommended. Proposed by Cllr G Willetts, seconded by Cllr Mrs J House.

RESOLVED: To open accounts with Santandar and Barclays Bank Plc.

RESOLVED: The Authorised signatories for the accounts would be Cllr R Bryan, Cllr Mrs V Bell; Cllr Mrs J House, and Cllr R Warman.

213. Woolsbridge Road/A31 – It has been suggested that the triangle of land, often used by Police cars and by residents trying to sell vehicles, should be turned into an official restricted space for emergency vehicles only. Cllr Mrs Warman reported that efforts to formalise this space had been put before but rejected by Highways. This was discussed it was reported that PACT were already discussing this proposal. Members agreed that the Clerk will write to PACT and support the request.

214. Autumn Newsletter – The draft newsletter had been circulated to Members It was agreed that the final approval would be delegated to the Clerk and Cllr Mrs S Smith. The costs of printing (£185.00) and distribution (£188) were approved unanimously. Proposed by Cllr Mrs J House and Cllr Mrs V Bell.

RESOLVED: To delegate final approval for the newsletter to the Chairman and Clerk.

RESOLVED: To approve the printing and distribution costs as presented.

The Clerk was asked to inform the distributor that due to concerns raised on previous deliveries road checks would be made and final payment retained until checks were complete.

215. It was Resolved to exclude the Press and Public and Clerk to discuss:

Report and recommendations from the Clerk's Committee. (circulated separately by the Vice Chairman, Cllr Mrs V Bell

After discussion the Clerk returned to the meeting and was instructed that it was agreed to pay one increment and an adjustment to bring the sick pay section of the contract in line with National recommendations. Some further work is required on the various new policies. Thanks were given to Cllr Mrs Bell, Cllrs Mrs House and Cllr Willetts for their review of the contract and policy documents and pension provision which is still on-going.

216. Exchange of information:

1. Next meeting - 7.30pm on 27th October 2010

2. Cllr Mrs Warman stated that in respect of the VHMC grant the Council has granted for one year and EDDC need to budget for 3 years.

3. Cllr Mrs House reported that the wooden shelter would be delayed as planning permission is required.

The meeting closed at 9.45pm

Chairman