

ST LEONARDS & ST IVES PARISH COUNCIL

Meeting Of the Full Council

Minutes of the Meeting Held On Wednesday 31st March 2010 at 7.30pm
in the Committee Room at the Village Hall, Braeside Road, St Leonards**Members Present:** Cllr Mrs S Smith, Chairman

Cllr Mrs V Bell

Cllr R. Bryan

Cllr M Dyer

Cllr N Hindmarch

Cllr Mrs J House

Cllr Mrs A Warman

Cllr R Warman

In attendance: Mrs Ann Jacobs Clerk, DCC Cllr P Richardson and 2 members of the public.

County Councillors Report – A copy of the report had been circulated prior to the meeting and appears as Appendix A to these Minutes in the Minute Book. The content of the report was noted. Cllr Richardson reported that he had spoken with the Head of Highways at DCC who reported that he had been verbally told by the Department of Transport that the A338 resurfacing project was still on their agenda. The Leader of the Council has written to the Government and the MP and is awaiting a reply officially. Officers are still hopeful but still await a written formal decision.

7.35pm Cllr Hindmarch arrived.

A number of questions were asked by Members.

1. Who actually made the decision to go ahead with the work? Authorised by the cabinet of DCC and subsequently approved by the Full Council.
2. How much has been spent so far on advance work? About £500K.
3. How will it be paid for? From funds held by DCC. If approval is received then some of the money from the business case has been allocated to repay the £500K.
4. Is anyone being held accountable for putting our money at risk? The County has a risk assessment policy which has been followed. Cllr Flower would be the best person to ask. It was part of the business case requirements that these preliminary works took place and the works took place in accordance with Policy.

Questions were then asked in relation to Cllr Richardson's report on the Airport. Concern was raised that passenger aircraft are now flying low over houses with some planes testing their engines at 5 am.

Open Forum: The Chairman of Homewatch asked if the Council had received a report on their last meeting. The Parish Council representative was not present to answer, the Clerk had not received a report to date.

The meeting then opened.

454. Declarations of Interest - Cllr Mrs Warman declared a personal and prejudicial interest in item 10, Chairman of VHMC, if any discussion was to take place would leave the room beforehand. Cllr R Warman declared a personal and prejudicial interest in item 17, as Treasurer and Committee Member of the Youth Club. In addition Cllr R Warman declared a personal interest in the Scouts.

455. Apologies were received and accepted from Cllr J Crow; Cllr R Dudman; Cllr M Packham; Cllr C Preece and Cllr G Willetts.

456. Minutes of the Parish Council Meeting held on 24th February, 2010, pages 70-72, were agreed and adopted as a correct record. Proposed by Cllr Mrs V Bell, seconded by Cllr R Bryan.

457. Matters arising from the Minutes for information only:-

1. Min. 413 - Lengthsman Scheme – The contract has been signed and will commence on 1st April, attending this Parish normally on a Wednesday.
2. Abbey Rose footpath – A decision deadline date of by the end of April has been set by the National Rights of Way.

458. Adoption of Minutes of Committee Meetings – The Council adopted the following approved Minutes:-

1. Planning Committee Minutes 18.02.10, proposed by Cllr R Bryan, seconded by Cllr N Hindmarch.
2. Amenities Committee Minutes 03.02.10, proposed by Cllr Mrs V Bell, seconded by Cllr M Dyer.
3. Finance Committee Minutes 03.02.10, proposed by Cllr Mrs J House, seconded by Cllr Mrs A Warman.

- 459. System of Internal Audit** –Following a review, the Finance Committee recommends that the system of Internal Audit is effective. Minute 439 (ii) refers. This was agreed unanimously. Proposed by Cllr Mrs V Bell, seconded by Cllr Mrs J House.
RESOLVED: That the system of Internal Audit is effective

460. Correspondence - The following correspondence was duly noted:-

1. Ringwood Waldorf School fund raiser “Chris Packham Presentation” for new school buildings appeal 29.5.10
2. New Forest District Council – Sites and Development Plan notice of preparation
3. Email from resident requesting more lighting Ringwood Service Road
4. VHMC notification of annual increase in room hire charges – 2%
5. DCC notification of carriageway resurfacing work with request for PC to notify local businesses.
6. EDDC Agenda for 30.03.10 Scrutiny and Policy Dev Committee – Re: Dog bye laws
7. Sting in the Tale Festival
8. Southern Electric Supply Agreement Renewal due 1.6.2010
9. CPRE Spring Review
10. Notification of Dorset Beach Clean 18th April 2010-03-31
11. Mobile Library Service Routes for 2010-2011
12. Transport TAG Agenda 8.4.10
13. EDDC Operational Response Plans for Flooding – Moors River, and Woolsbridge – passed to Cllr Dudman, Flood Warden for comment

461. District Councillors’ Update:

Cllr Dyer reported: Cllr Alan Wilson retired today. As an ex Chairman of the Parish Council the Clerk was asked to write and thank him for his past service and wish him well.

Cllr Mrs A Warman: EDDC Scrutiny Committee met on 30th March, 2010 a full attendance was present, although it was unfortunate that many present thought it was a public meeting. After hearing from a number of speakers the orders were passed.

462. Reports from Members representing the Council on outside bodies:-

1. DAPTC – Meeting on 14th April at Holt.
2. Homewatch – No minutes currently available.
3. TAG Meetings:
Transport: Minutes from Cllr Smith had been circulated
Environment: Cllr Willetts attended the meeting on 11th March.
4. PACT: No further meeting.
5. Parish Plan meeting – Cllr Bryan reported that issues on dog fouling, flytipping, speeding and planning were discussed. A review of the plan would be useful.

463. Village Hall Management Committee:

- i) The Minutes of the meetings held on 25th February 2010 & 18th March 2010, were noted. Copies appear as appendix B with these Minutes in the Minute Book.
- ii) Rental Agreement – Cllr Mrs J House reported: The recommendation from the Liaison Committee is to accept the amended agreement which now includes the three clauses in accordance with Minute 298.2 (b). It was agreed to sign the agreement and the Clerk signed on the Council’s behalf. Proposed by Cllr M Dyer, seconded by Cllr R Bryan. Cllr Mrs Warman abstained. Cllr Mrs Warman and Mrs V Frecknall subsequently countersigned the agreement on behalf of the VHMC.
RESOLVED: That the Clerk will sign the rental agreement as now presented.
- iii) Car Park – Minutes 125 & 298 refer. During preparation of the document to vary the lease and formalise the request of the VHMC to accept responsibility for the whole car park including the entrance drive area, concerns have subsequently been raised by the VHMC in relation to potential additional liability costs. A report on the discussions held by the Liaison Committee in this respect was circulated. This was discussed.

Cllr Mrs Warman asked that the issue of the car park should come before the Council again. It was also stated that a meeting was held of all the leaseholders following the drain issue with the Youth Club. The Chairman responded that she was surprised and disappointed that the Council as Landlord had not been notified or invited to send a representative to the meeting. Leases are bound to be different as they were issued at different times and arranged with different bodies. Cllr Mrs House proposed that the issue of the drains goes on a future agenda. The joint Liaison Committee has discussed the issue and the VHMC have Members have confirmed that they do not wish to take on the first part of the Car Park. After further discussion it was agreed that the Parish Council would revert back to the basics of the original resolution dated 29th April 2009

Minute 557, and the Parish Council would continue with the responsibility for this first section of the car park. Proposed by Cllr M Dyer, seconded by Cllr Mrs J House. Agreed by 5 Members in favour and 3 abstaining from the vote.

Resolved: The Parish Council would revert back to the basics of the original resolution dated 29th April 2009 Minute 557, and the Parish Council will continue with the responsibility for this first section of the car park.

464. DAPTC – A new Proposal for calculating subscriptions was circulated. This was discussed. The Council agreed that they were in favour of the proposal. Proposed by Cllr Mrs J House, seconded by Cllr N Hindmarch. Voting 7 in favour 1 against.

465. Annual Parish Meeting – The Annual Parish Assembly is to be held on Wednesday 21st April, 2010 at 7.30pm. Cllrs R Bryan; Mrs A Warman; Mrs V Bell; Mrs J House; Mrs S Smith M Dyer and R Warman will be attending.

The Scouts will put out the chairs for a small donation to funds, to be agreed by the Chairman and Clerk. Cllr Bryan cautioned about safety as regards overstacking chairs, this was noted.

466. Millennium Plaque – Cllr Bryan reported obtaining a quotation to repair of £380+VAT, but some squares will have to be blank. It was noted that without deciding a suitable location there was no point in progressing the repairs. The plaque is for the hall not the Council. Cllr Mrs Warman will ask the Committee if they know of any suitable location and report back.

467. Flyposting – Letters have been sent as directed by the Council to EDDC, DCC and the Police requesting a joint concerted effort in this respect. The Clerk reported receiving acknowledgements from all three bodies. The response from EDDC mentioned a joint meeting between officers of DCC and EDDC the outcome of which is awaited. They are currently looking at charging offenders.

468. SAGE Upgrade purchase – The Clerk reported that a SAGE upgrade now needed cost £330+Carriage and VAT. This was discussed it was agreed unanimously to proceed with the order. Proposed by Cllr M Dyer seconded by Cllr Mrs V Bell.

RESOLVED: To purchase the SAGE upgrade at a cost of £330+Carriage and VAT.

469. Village Hall Entrance to Car Park – Referred to Amenities committee to review and put forward recommendations and costs for improvements.

470. Youth Club Fun Day 24th April – A request to place a banner/board advertising the event at the entrance to the car park was received. It was discussed and agreed that provided a copy the public liability insurance cover is received there is no problem. Proposed by Cllr Mrs J House, seconded by Cllr M Dyer.

RESOLVED: To allow the banner on condition that a copy of the Public liability insurance cover is received.

471. Flytipping – An email from EDDC email has been received confirming that twice weekly checks are being carried out on the Parish Hotspots. Members were asked to assist by reporting flytipping direct on the EDDC main switchboard.

472. A338 Public Meeting – A Report from the Chairman had been circulated to Members. The Chairman reported speaking to Mr Diaz yesterday and confirmed that he is still optimistic about receiving funding.

473. Next Newsletter – Articles so far received are decisions on SID's; flooding, Lengthsman; Grit Bins decision; Flyposting and the A338 public meeting. Members to approved costs for production and distribution of next issue for up to £450. Final editing copy delegated to the Clerk and Cllr Mrs Smith due to timeframe. Agreed unanimously.

RESOLVED: The Clerk and Cllr Mrs Smith will be responsible for the final copy and costs of up to £450 wee approved for production and distribution.

474. Council's response to the EDDC Draft Housing Strategy and Private Housing Strategy and Local Transport Plan – submitted due to time constraints, copies had been circulated to Members. Responses had been compiled as follows: Cllr Mrs Smith the Housing Strategy; Cllr R Bryan the Private Housing Strategy and Cllr C Preece the Local Transport Plan. Copies of which appear as Appendices C, D and E with these Minutes in the Minute book.

Cllr Mrs Smith commended Cllr Preece for his considered response in respect of the Draft Local Transport Plan. It was noted that this was to be for the next 15 years. Cllr Preece has volunteered to monitor developments and consultation requirements. This was agreed. Cllr Mrs House will assist. Proposed by Cllr Mrs Bell, seconded by Cllr R Bryan.

RESOLVED: Cllrs C Preece and Mrs J House to monitor developments and consultation requirements in respect of the Local Transport Plan.

Thanks to both Cllr Preece and Cllr Bryan for the Housing response were given.

The Chairman reminded the District Councillors of their role and responsibilities in assisting the Parish Council with their expertise and knowledge gained at the District Council. The courtesy of a response when requested would assist with the ever increasing workload in this respect.

Cllr Hindmarch, Chairman of the Planning Committee asked for assistance as the Committee had recently received a number of such strategy documents.

It was resolve to Exclude the Press and Public to discuss the next item, the Clerk was allowed to remain:-

475. Clerks Pension – To report the findings of an inquiry raised at the last Clerk's appraisal concerning the Dorset County Council Pension Scheme see confidential Minute 475/10.

476. Exchange of information:

1. Next Full Council meeting 28th April 2010
2. Waste and Recycling meeting – Note Meeting arranged for 3pm on 14th April 2010 for Members and Mr Brooks, Parish Plan, to receive information from EDDC Officers on Waste and Recycling only.
3. Conservation Volunteer Co-ordinator, Mr Kliger and Mr Davis of Avon Heath to be invited to speak prior to the next meeting. Meeting to start at 7pm.
4. Cllr Dyer reported a grass cutting issue on the verge on the corner of Glen Ives Close and St Ives End Lane. Cllr Richardson has taken this up as the verge is a DCC responsibility. Sunnyside Mobile Home Park recently requested a meeting with Avon Heath Management as they wanted some trees taken down to allow more light. Cllr Dyer attended at their request.
5. Cllr Mrs Warman, asked to be included in the Eco site visit.
6. Cllr Bryan asked that the Lengthsman looks at moss on pavements as it is a hazard. The ex-Chairman of the Parish Youth Club is now running the Ferndown Youth Club.
7. Cllr R Warman reported that following the Youth Club AGM on 23.02.10 he was now the only Trustee. He has sought advice from the Charities Commission. If more Trustees cannot be found a Local Authority could take it over as a corporate Trustee.

9.05pm meeting closed.

Chairman