

ST LEONARDS & ST IVES PARISH COUNCIL

Meeting Of the Full Council

Minutes of the Meeting Held On Wednesday 30th September, 2009 at 7.30pm

Members Present: Cllr Mrs V Bell, Vice Chairman in the Chair
Cllr J.F. Crow Cllr N Hindmarch Cllr Mrs A Warman
Cllr R.C. Dudman Cllr Mrs J House Cllr R Warman
Cllr M Dyer Cllr M Packham Cllr G Willetts

In attendance: Mrs A Jacobs, Clerk
Open Forum: Seven members of the public.

County Councillors Report – Cllr P Richardson was thanked for his report which had been circulated to Members. A copy of which appears as Appendix A to these Minutes in the Minute Book. Cllr Richardson brought attention to the new “Books to your door for free” scheme, details of which are on the Dorset for You website. This is a joint scheme between the WRVS and Dorset Library Service where Members of the public who are unable to get to a library can obtain books.

7.35pm The meeting was then officially opened.

193. Declarations of Interest:-

| Agenda Item | Name | Declaration |
|-------------|-------------------|---|
| 9 | Cllr Mrs A Warman | Personal and Prejudicial – Chairman of VHMC reserves the right to speak and answer questions under 12(2) on item 9 and then leave the room. |
| 9 | Cllr R Dudman | Personal and Prejudicial – Trustee of VHMC will leave room for discussion. Age Concern if anything comes up |
| 9 | Cllr R Warman | Personal |

194. Apologies were received and accepted from Cllr R Bryan; Cllr I Maddock and Cllr Mrs S Smith. Cllr Willetts will arrive late due to other commitments.

195. Minutes of the Parish Council Meeting held on 26th August, 2009 pages 23 & 24 were agreed and adopted as a correct record. Proposed by Cllr J Crow, seconded by Cllr Mrs J House.

196. Matters arising from the Minutes for information only:-

1. Next meeting will start early at 7pm as representatives from Avon Heath and ARCT are attending to meet with the Council.
2. Notices about the Airport Consultation and A338 public meeting have been posted
3. Rental agreement Parish Office – An email pointing out the Council’s concerns has been sent to VHMC. VHMC have consulted Mr Mallett, EDDC - a rental agreement is recommended a draft is being compiled.
4. Bowls Club Hedge Working Party - meeting arranged for 12th October.

197. Adoption of Minutes of Committee Meetings – The Council adopted the following approved Minutes:-

- i) Meetings of the Planning Committee held on 6th August, 2009, pages 21 & 22, and 27th August 2009, pages 25 & 26. Proposed by Cllr M Packham, seconded by Cllr J Crow.
- ii) Amenities Committee Meeting, held on 1st July, 2009 page 13. Proposed by Cllr M Dyer, seconded by Cllr J Crow.
- iii) Finance Committee Meeting held on 1st July, 2009 page 14. Proposed by Cllr J Crow, seconded by Cllr Mrs A Warman.

198. Correspondence - The following correspondence was duly noted:-

1. New Forest District Council – Inspectors report on the Core Strategy copied to Cllr Mrs House
2. Invitation to Civic Service Ferndown Town Council 4th October.
3. EDDC letter Housing Sub Committee Meeting 24th September – invitation to attend.
4. DCC Structural Maintenance draft list of schemes for 2010-2011
5. DCC invitation to Dorset Waste Forum 26th November
6. Ringwood Town Council invitation to civic service 20th December
7. Letter from Environment Agency – Advising of end of Weed cutting on River Avon.
8. Flood Archive Project and DVD
9. DAPTC Circular 13/09
10. FOI response concerning Yellow Lines Enforcement

199. District Councillors' Update:

1. Cllr M Dyer: A resident of Fernwood Close has dug up land in front of their property, Enforcement are investigating.
2. Cllr Mrs A Warman: Currently working on an issue with the Enforcement Team concerning the lake at Avon Castle. Attended a tour of the Parish with the new EDDC Chief Executive and Cllr Dyer. Enforcement are dealing with an issue at Matchams relating to the use of the site for storage of Rollalong containers. Audit section is currently discussing new requirements.
3. Cllr R Dudman: Still reviewing Council owned properties and investigating various planning issues.

200. Reports from Members representing the Council on outside bodies:-

1. Avon Heath Liaison Panel – No meeting but Mr Davies is attending the October meeting.
2. DAPTC AGM is to be held shortly.
3. TAG Groups – The Clerk has still to hear from the Community Partnership about the various meetings and liaison details.
4. Homewatch - Cllr R Dudman handed the Minutes of the last meeting held on 5th September to the Clerk. Copies are available for Members on request.

7.50pm Cllr G Willetts arrived.

201. Village Hall Management Committee: –

- i) Receipt of the Minutes of the meetings held on 20th August, 2009 & 17th September 2009 was noted.
- ii) Invitation to Members to the AGM of the VHMC at 7pm on 22nd October 2009. Noted.
- iii) Village Hall Liaison Sub Committee – this was discussed. Due to the amount of issues arising of late it was agreed that the Sub Committee should be re-instigated. The VHMC will confirm their representatives. Proposed by Cllr M Dyer, seconded by Cllr R Warman. (Cllrs: Mrs Warman; Mrs House and Mrs Bell abstained from the vote)
RESOLVED: To appoint Cllr Mrs J House and Cllr Mrs V Bell as Council representatives.
RESOLVED: Quarterly meetings will be held, provided sufficient business.
- iv) The Clerk reported that there was a fault with the exterior Lighting. An email confirming that this had been rectified at minimum cost has been received. On arrival this evening some lights were still not working. The Clerk will report to the Hall Manager.
- v) Car Park – The revised sketch plan has been completed and copied to the VHMC. The VHMC have agreed in principle to the sketch. A draft letter of variation has been requested from Mr Mallett, EDDC by the VHMC.
- vi) Grant Request from the VHMC for replacement Central Heating system and Boiler –
A recommendation from the Finance Committee was received:-
Min. 178.1 refers: RESOLVED: To recommend to full Council that a one off grant payment should be recommended to full Council subject to the necessary paperwork being provided.

8pm The meeting closed to hear from Mrs V Frecknall, Vice Chairman of the VHMC: Mrs Frecknall thanked Cllr Maddock who freely gave his time to make some recent urgent repairs. VHMC are seeking £12,000, there is no available money of any note to top up funding for this project.

8.03pm Meeting reopened to hear from Cllr Mrs Warman under section 12(2) of the Code of Conduct: The VHMC was delighted with the recommendation from the Finance Committee. EDDC have granted £12,000 and VHMC hope the Council will match fund. Ideally the work will be arranged for the beginning of January. Mrs Warman will be asking the Committee to hold fund raising events for smaller items.

Cllr R Dudman requested to make a statement: When the £10,000 per annum grant was stopped the Council said it would give money if needed.

Cllr Mrs Warman answered questions from the floor concerning the necessity for replacing the whole system, at her request, Cllr R Warman, answered questions on technical detail. He also confirmed that the annexe system was separate and not part of the work. It was noted that it was regrettable that an independent assessment of need had not been carried out thus putting a burden of responsibility on Cllr Maddock.

8.15pm Cllr Mrs Warman and Cllr R Dudman left the room for further debate.

The Chairman reported that the Clerk has asked the VHMC for their 5 year maintenance plan to assist with future planning. It was noted that if the work was done before 1st January VAT would be at 15% and £11,500 would be needed, if after that date VAT would incur a further £500.

After a lengthy debate, it was agreed to give a one off grant payment of £12,000 if the work is done after end of December. This would be a one off grant and no further funding would be given even if there is a price increase before the work is completed. Cllr R Warman confirmed that he had not yet been asked to be Project Manager, but would consider it if asked. Proposed by Cllr Mrs House, seconded by Cllr J Crow. Cllr R Warman abstained from the vote rest all in favour.

RESOLVED: To award a grant of £12,000 if the work is done after end of December. This would be a one off grant and no further funding would be given. Council would not be responsible for any additional cost or future costs in this respect.

202. Bournemouth Airport Draft noise Action Plan – Cllr Mrs House circulated a report. Cllr Bryan had contributed but no other contributions had been received to date. A meeting has been arranged with the Parish Plan Steering Group Chairman the Clerk and Cllr Mrs House will compile a response to the consultation. It was agreed that some form of liaison with the Airport should be established. A separate newsletter article will be compiled once more accurate information is obtained. Proposed by Cllr Mrs A Warman, seconded by Cllr M Packham.

RESOLVED: To compile a separate newsletter to inform the Parish.

203. Newsletter – The draft newsletter was approved. Costs of up to £550 for printing and distribution were approved. Proposed by Cllr G Willetts, seconded by Cllr M Packham.

RESOLVED: To proceed with the printing and distribution of the newsletter at a cost of £550.

204. DAPTC Circular 12/09 – Council reviewed the resolutions put forward for the AGM. Particular attention was brought to resolution 7. This was discussed. It was agreed that Cllr Hindmarch would attend and support this motion on behalf of the Council. Cllr Hindmarch was requested to report back to Members and record the vote. Agreed (Cllr Mrs House abstained from the vote).

RESOLVED: Cllr Hindmarch will attend the AGM and support motion 7.

205. Quarterly Meetings with Chief Executive of EDDC – This has been requested and an arrangement made for the Clerk and Chairman to meet with the Chief Executive on 29th October. Members were asked to let the Clerk or Chairman have any relevant questions, points they wish raised.

206. Annual Review Documents – Copies of the documents had been circulated to Members. Copies appear with these Minutes in the Minute Book. Cllr Willetts reported. These were discussed and agreed as follows:-

1. Terms of Reference for Committees – Finance Committee delegated powers item 11 referring to “the maintenance of the Village Hall structure” was deleted. All other changes were adopted as presented.
2. Financial Regulations – Changes adopted as presented.
3. Risk Assessment policy - Changes adopted as presented.
4. Complaints Procedure – Reviewed no changes recommended
5. Freedom of Information publication scheme – Reviewed no changes recommended

Cllr Willetts was thanked for his work in this respect.

RESOLVED: To adopt the above documents as altered.

Proposed by Cllr M Packham, seconded by Cllr M Dyer.

207. The Clerk’s Committee report – Before proceeding the Chairman asked for a resolution to exclude.

RESOLVED: To exclude the press, public and Clerk to discuss the Clerks Committee Report.

Proposed by Cllr M Packham, seconded by Cllr Mrs J House.

9.06pm The Clerk and public left the meeting see confidential Minute 207/2009.

208. Exchange of information:

1. Next Full Council meeting: 28th October 2009 – The Clerk was asked to put insurance of the hall on the agenda.
2. A reminder was given to Councillors about using their title in communications with other bodies. This should only be used when conducting Parish Council business as use of the title is understood by the recipient to mean that this is a Council instruction.

9.40pm meeting closed.

Chairman