

ST LEONARDS & ST IVES PARISH COUNCIL

Meeting Of The Full Council

Minutes of Meeting Held On Wednesday 28th January, 2009, at 7.30pm

Members Present: Cllr Mrs J House, Chairman

Cllr Mrs V Bell	Cllr J Crow	Cllr N R Hindmarch	Cllr Mrs S Smith
Cllr R Bryan	Cllr M Dyer	Cllr M Packham	Cllr Mrs A Warman

In attendance: Mrs Ann Jacobs, Clerk. Seven members of the public observing.
The meeting opened at 7.30pm

Public Forum: A resident living along footpath 7, complained about the speed of vehicles accessing Oaktree and Oakdene caravan parks. As there are no pavements he believes pedestrians are at risk. Members were asked for the Council to write a letter of support for his request for speed controls to the owners of the land.

Sergeant Mark Hughes also attended as the newly appointed officer for the Parish and West Moors.

370. Declarations of Interest:-

Agenda Item	Name	Declared
13 (ii) & (iii) - Village Hall Management Committee	Cllr Mrs Warman	Personal/prejudicial - Chairman of VHMC offered to leave the room but as the report was only to be received, and no decisions taken, remained in the room with the agreement of the Council.
20 – Complaint concerning speed Access Road to Oaktree Park.	Cllr J Crow	Personal/prejudicial – lives on Oaktree Park

371. Apologies for absence were received and accepted for the full Council meeting from Cllr R Dudman; Cllr I Maddock, Cllr R Warman and Cllr G Willetts.

372. (i) Minutes of the Parish Council Meeting held on 26th November, 2008 pages 57 to 59, were agreed and adopted as a correct record. Proposed by Cllr Mrs S Smith seconded by Cllr Mrs V Bell.

(ii) Minutes of the Extraordinary Meeting held on 3rd December, 2008 pages 62 & 63, were agreed and adopted as a correct record. Proposed by Cllr Mrs S Smith seconded by Cllr Mrs V Bell.

373. Matters arising from the Minutes for information only:-

1. Precept demand has been sent and acknowledged. Noted.
2. Rallye Sunseeker – our comments have been noted.

374. Adoption of the approved Minutes of Committee Meetings – The Council adopted the following approved Minutes:-

- i) Meeting of Amenities Committee held on 5th November 2008 page 51 & 52. Proposed by Cllr J Crow, seconded by Cllr Mrs S Smith.
- ii) Meeting of Finance Committee held on 5th November 2008 pages 53 & 54. Proposed by Cllr J Crow, seconded by Cllr Mrs S Smith.

375. Recommendation from Planning Committee on 4th December 2008 Minute 365:

After further discussion, in light of the current economic climate, it was agreed, that the Council should not proceed with this purchase at present. Proposed by Cllr Mrs Bell, seconded by Cllr M Dyer.

Resolved: To not purchase a projector at this present time.

7.40pm The meeting closed briefly to hear from Sergeant M Hughes, newly appointed Sergeant covering St Leonards & St Ives.

376. Planning Protocol - The Parish Planning Committee reviewed the EDDC planning protocol on 4th December. Minor adjustments have been made so that it is applicable to Parish Council Planning meetings. A copy appears as appendix A with these Minutes in the Minute Book. It was agreed to adopt the protocol as presented. Agreed with one abstention (Cllr R Bryan) and none against. **Resolved: To adopt the Planning protocol as presented.**

377. Correspondence – The following correspondence was noted:

1. Email from resident concerning condition of green belt site at Wayside Road
2. Invitation to join The Rural Services Network – Cost £60 per annum
3. Local Works – Campaign to implement the Sustainable Communities Act – Invitation to Public Meeting Friday 16th January, Dorchester.
4. Cycling in East Dorset – Maps of Parish Routes now available
5. Communities and Local Government – Consultation on publicity
6. EDDC request to run further Play days
7. DCC Structural Maintenance Draft Programme for 2009-2010
8. DAPTC Circular
9. Report from Volunteer Conservation Co-ordinator. A copy had been circulated to Members. The Clerk will send a letter of thanks for the report.
10. Waste Forum Meeting invitation 27.3.09.
11. Urban Heath Seminar invitation 11.2.09. The Clerk will copy to Cllr Willetts and Cllr Dyer.

378. District Councillors Update – Cllr Dyer reported.:

Concessionary Fares – due to the amount reclaimed from the bus companies, a £200,000 saving has been made which will help to keep the Council tax down.

Cllr Mrs Warman reported that a property in Horton Road was advertising prayer meetings. The matter is being investigated by the Enforcement Team.

379. County Councillors Update – Cllr Mrs Warman reported:

Cllr Mrs Warman attended a Highways meeting in the New Forest. Cllr Warman is working closely with Neil Andrew to try and get SID's every 2 weeks on the A31; B3081 issues, and extending the cycleway up to the Sheiling school and B3081 junction.

Cllr Mrs Warman also reported that DCC will be putting in longer strip repairs on the Horton Road, as due to the usage the surface is breaking up.

380. Reports were received from Members representing the Council on outside bodies:-

1. Avon Heath Liaison Panel –Cllr Dyer reported that the meeting was constructive and there was agreement on dog measures. 8th December, minutes are awaited and a full report will follow.
2. DAPTC – Cllrs M Dyer and N Hindmarch attended. It was noted that to date, Verwood does not have a local plan. The next meeting is to be held on 23rd April, and is hosted by this Council. Cllr Hindmarch reported that DCC were experimenting with turning off street lights at Six Penny Handley. He was not aware of any consultation on this scheme.
3. Freedom Youth Club – Cllr Mrs Smith circulated a report to Members. Noted.
4. PACT - A report was circulated and read out by Cllr Mrs House and noted. Cllr Mrs Warman reported that the PACT meetings she had attended in the past were diminishing in size, and mainly revolved around the issues in West Moors. A separate PACT for this parish is almost arranged. The Clerk will put on the next agenda.

381. Speeding traffic Complaint on access road to Oaktree and Oakdene off A31 -

A complaint has been made by a resident who requested the support of the Council for speed restriction measures.

The meeting was closed briefly to hear from a member of the public and the Police. Sergeant Hughes suggested inviting the Forestry to a PACT meeting to discuss the complaint.

8.17pm Cllr Crow gave a brief speech on the history and usage of the route and then left the meeting due to his declared interest, whilst debate ensued and the proposal was received.

The route and complaint was discussed. The land belongs to the Forestry Commission and it is defined as a footpath. It was reported that up to 3 to 4,000 vehicles access this unadopted road at all times of the day and night, with no kerbs or pavement pedestrians are at risk. It was agreed that the Clerk will write to the Forestry Commission to express the Council's concerns. Proposed by Cllr Mrs A Warman, seconded by Cllr M Dyer.

Resolved: The Clerk will write to the Forestry Commission expressing the Council's concern over the safety of pedestrians.

382. Declaring Personal & Prejudicial Interest – A letter from the Monitoring Officer dated 5th January, 2009 concerning the consultation on the Code of Conduct, Government proposals and a further reminder on the declaring interests particularly as regards Prejudicial Interests, had been circulated to all Members. Particular attention was drawn to paragraphs 5, 6 and 7 of that letter. A copy of which appears as Appendix B with these Minutes in the Minute Book. The Chairman asked that the Clerk remind Members annually of the importance of correctly declaring interests and leaving the room when it is a prejudicial interest.

Cllr Dyer reported raising a challenge due to what he believed to be a conflict of interest at the Finance Meeting on 3rd December. In view of the content of this letter the Councillor concerned may like to review his position and admit the error made. This is an issue, which could result in a complaint to the monitoring officer and subsequent costs to the taxpayer. Cllr Dyer felt strongly that an appropriate declaration must be made but is reluctant to pursue this matter due to the costs, which would result in investigating such a complaint.

383. Village Hall Management Committee –

- i) The Minutes of the meeting held on 20.11.08, 18.12.08 and 15.01.09 were noted. Copies of which appear with these Minutes in the Minute Book as Appendices B; C and D. Cllr Mrs Warman asked the Members if all were satisfied with the guttering and fascias.

Cllr Mrs Warman sought advice from the Clerk on staying in the room for the next item. No decisions were required, a report on the meeting was to be given in written form and briefly summarised by the Chairman. Cllr Mrs Warman stayed in the room.

- ii) The Chairman gave a brief summary of her report. A copy of which appears as Appendix E with these Minutes in the Minute Book.

Cllr Mrs Warman responded: The lease does need rewriting. Schedule 1 needs to be amended to comply with Trustee regulations and the law. This part relates to the make up of the Committee and has little to do with the Parish Council. Under the terms of the lease every Committee Member needs to be a Trustee. The Youth Club lease written in 1998 is in plain clear English. Cllr Mrs Warman asked the Council to please consider rewriting the lease but divorcing off the 1st schedule. Cllr Mrs Warman has obtained a quotation for this. Cllr Mrs Warman will consult with the VHMC over the responsibility of the first part of the car park.

Cllr Dyer reported that at the previous nights Youth Club meeting the Chairman of the Youth Club complained that their lease was unclear.

The issue will return for further discussion once the VHMC have discussed the responsibility of the car park.

- iii) Rent Assessment of the Parish Office – The Clerk has contacted five companies with a request for a quotation to carry out an assessment. To date only one has responded. The Clerk will put to the next meeting.

384. Recording of Meetings:- A report from the Clerk on the feasibility of recording Parish Council meetings was received. This was discussed. Cllr Hindmarch spoke on the issue. As clear definition on the disclosure of interests has now been received, Cllr Hindmarch proposed that the matter was stood down, seconded by Cllr Mrs Bell. Agreed unanimously.

Resolved: Not to progress this issue further.

385. Civil Contingencies Act (CCA) 2004 – DAPTC have advised that all Parishes appoint a Community Resilience Officer. This was discussed it was agreed that in the short term the Clerk would act in this respect. An item will be placed in the newsletter asking for a volunteer. Proposed by Cllr M Dyer, seconded by Cllr Mrs Bell.

Resolved: The Clerk will act as Community Resilience Officer until another appointment is made.

386. Freedom of Information Act New Model Publication Scheme – Across the Board Standard for January 2009 – This was discussed it was agreed, unanimously, to:-

- 1. Resolved: To adopt the New Model Freedom of Information Act Publication Scheme as presented.**
- 2. Resolved: To accept and publish the guide to accessing information**

Proposed by Cllr Mrs Warman, seconded by Cllr Mrs S Smith.

- 387. Parish Plan** – A request for improved liaison with Steering Group was discussed. It was agreed that Cllr R Bryan and Cllr Mrs J House will share the responsibility, reporting back to Council as necessary.
- 388. Themed Action Groups (TAG)** – The Parish Council is invited to send a representative to the TAG for transport meetings held in Wimborne. This was discussed. Cllr Mrs Smith or Cllr Mrs Bell will try to attend. The Clerk will forward agendas to them. Proposed by Cllr Dyer, seconded by Cllr Packham.
Resolved: Cllrs Mrs Smith and Mrs Bell appointed as representatives for the Parish.
- 389. Dog Control Orders Consultation from EDDC – Clean Neighbourhoods and Environment Act 2005. Members reviewed the** existing arrangements concerning dogs at Horton Road and Braeside Road and agreed to confirm the same requirements. Proposed by Cllr Dyer, seconded by Cllr Mrs Bell. The Clerk will confirm to EDDC. Agreed unanimously.
Resolved: To confirm the existing dog control orders to EDDC.
- 390. Exchange of information:**
1. Next Full Council meeting: 25th February, 2009 at 7.30pm. Noted.
 2. Next Newsletter to be completed and approved by Feb full Council - Deadline for articles 9th February Members were requested to submit articles.
 3. Cllr Packham reported that the recent Ofsted inspection result was Outstanding for St Ives First School. The Chairman will write to congratulate the Headteacher. A newsletter item will be compiled.
 4. Cllr Mrs Bell offered to hand deliver the newsletter in Wayside Road
 5. Cllr Bryan reported further incidents at Matchams View. A barrier is to be installed to prevent night time parking.

The meeting ended at 9.06pm

Chairman