

ST LEONARDS & ST IVES PARISH COUNCIL

Extraordinary Meeting Of The Full Council

Minutes of Meeting Held On Wednesday, 3rd December, 2008 at 7.52pm**Members Present:** Cllr Mrs J House, ChairmanCllr Mrs V Bell
Cllr N Hindmarch (7.58pm)
Cllr Mrs S SmithCllr J Crow
Cllr I Maddock
Cllr R WarmanCllr M Dyer
Cllr M Packham
Cllr G Willetts

In attendance: Mrs Ann Jacobs, Parish Clerk and four members of the public observing.

Open Forum: Mrs Frecknall Vice Chairman of the VHMC thanked the Council for supplying all the meeting papers, a written response from her had been circulated to Members prior to the Meeting.

A resident, and ex-councillor, spoke on the history of the relationship between the Council and VHMC. The objective should be to achieve the best result for parishioners, and best value for money. It will always be difficult to achieve this. The lease will always result in problems which sometimes can only be resolved by sitting down and talking through issues on a one to one basis.

353. Declarations of Interest – Cllr R Warman declared a personal interest in the Village Hall.**354. Apologies for absence** were received from Cllr R Bryan, Cllr R Dudman and Cllr Mrs A Warman.**355. Village Hall Review of Lease** – Papers supplied to Members appear as appendix A with these Minutes in the Minute Book. These were discussed.

The Chairman went through the flowchart “The Way Forward”.

i) Box 1 – Car park – It was suggested that the VHMC be asked to take on responsibility for the first part of the car park, this would mean redrawing the plan attached to the lease. It was agreed that this was a minor point which could be sorted out later. Priority should be given to maintenance of the building and grants.

The meeting closed briefly to hear from Mrs Frecknall.

ii) Box 3 Electricity – Currently the bill is in the name of the Parish Council and the Clerk then bills the three users, utilising the sub-meters in the Tennis and Youth Clubs. Concern over the possibility of non payment was raised. It was agreed, unanimously, that the Clerk would continue with the current arrangement, subject to discussion and recommendation from the Village Hall and Parish Council Subcommittee.

iii) Alarm system billing has been sorted out by the VHMC.

iv) Box 4 Rent – This was discussed. It was agreed, in principle that the Council should pay a rental fee for the meeting room use.

The meeting closed briefly to hear from Mrs Frecknall. The VHMC cannot attract regular users to fill the spare Wednesdays and Thursdays due to the Council’s meeting schedule. The local group rate has been used to calculate the figures.

Cllr Dyer responded that it is up to the hall to decide the room charge. This was discussed. Members did not agree that a rent should be paid when the room was not hired by the Council.

- v) Parish Office Rent – Members agreed that a formal rent assessment should be obtained.
- vi) The Flowchart on giving a Gift to the VHMC was discussed. It was noted that the Council Financial Regulations must be complied with. The Council would obtain the quotes and decide on the contractor. Cllr Mrs Bell stressed the importance of liaising with the Village Hall in this respect. Cllr Crow suggested that an approved list of contractors should be drawn up in consultation with the VHMC.

Further discussion followed.

It was agreed, unanimously, that in order to move along the Council accepts the Way Forward flowchart, in principle, subject to further discussion with the VHMC. Proposed by Cllr Mrs Bell, seconded by Cllr M Dyer.

RESOLVED: The Council accepts the Way Forward in principle, subject to further discussion with the VHMC.

The Village Hall and Parish Council Subcommittee will arrange to meet to discuss and formulate agreement for recommendation to Council and VHMC on:-

Electricity bill charging
 Meeting room rental
 Parish Office rent assessment
 Car park maintenance - entrance area not on lease plan

Cllr R Warman asked Mrs Frecknall for the VHMC to provide a projection of future liabilities so that the Council could take this into account when formulating budgets.

Mrs Frecknall thanked the Council for allowing her to speak.

356. Exchange of Information:

1. Cllr Packham proposed a vote of thanks to the Clerk for the well prepared and thorough background papers for this meeting.

Meeting Closed at 8.50pm.

Chairman