

ST LEONARDS & ST IVES PARISH COUNCIL
Meeting Of The Full Council
Minutes of Meeting Held On Wednesday 30th July 2008 at 7.37pm

Members Present:

Cllr Mrs J House, Chairman

Cllr R Bryan	Cllr N R Hindmarch	Cllr Mrs A Warman
Cllr J Crow	Cllr M Packham	Cllr R Warman
Cllr M Dyer	Cllr Mrs S Smith	Cllr G Willetts

In attendance: Mrs Ann Jacobs

Open Forum: Approximately 35 Members of the public attended. A statement was read out raising concerns over the suggested possible use of the Forestry entrance opposite the One Stop for Technical Vehicles. Cllr Mrs Warman responded that the County Council is aware of this suggestion, and she has met with the Police. The Clerk has also received confirmation that this is now part of the proposal if it proceeds. Further clarification and information will be sought by the Clerk.

Another resident raised concerns over the security of the Horton Road Village Green site following the recent unauthorised encampment by Travellers and suggested several measures. The Clerk responded that this is being investigated.

Thanks were given by the Chairman on behalf of the Council, to the owner of a neighbouring property who had gone to great lengths to assist with the gate repairs.

116. Declarations of Interest:-

Agenda Item	Name	Declared
19	Cllr N Hindmarch	Personal – Employment involvement
24, 25 and 26	Cllr Mrs Warman	Personal and prejudicial – no form completed. Will answer questions and leave for item 26.
23,24,25 and 26	Cllr R Warman	Personal

117. Apologies for absence were received and accepted from Cllr Mrs V Bell; Cllr I Maddock and Cllr R Dudman.

Cllr N Hindmarch gave apologies for Cllr M Dyer who was absent as he was attending a DAPTC meeting concerning the changes to the Standards Board procedures at Town and Parish levels.

118. Minutes of the Parish Council Meeting held on 25th June, 2008 pages 12 & 13, were agreed and signed as a correct record. Proposed by Cllr Packham, seconded by Cllr G Willetts.

119. Matters arising from the Minutes for information only:- None

120. Adoption of the approved Minutes of Committee Meetings – The Council adopted the following approved Minutes:-

1. Amenities Committee Meeting. 4th June 2008 (page 6) Proposed by Cllr Crow, seconded by Cllr Mrs Smith.
2. Finance Committee Meeting 4th June 2008 (pages 7 and 8). Proposed by Cllr Crow, seconded by Cllr Mrs Smith.
3. Additional Planning Committee Meeting 7th May 2008 page 110 Proposed by Cllr Mrs S Smith, seconded by Cllr M Packham.
4. Planning Committee meeting held on 19th June 2008 (pages 9 to 11). Proposed by Cllr Crow, seconded by Cllr Packham.
5. Cllr Crow, seconded by Cllr Packham.

121. Youth Club – A verbal report was given by Mr A Skeats, Chairman of the Youth Club. Membership has grown to over 45 and with a good balance of ages and both boys and girls. The club is very proactive and now has a strong foundation. Several CRB checks are in progress to allow more adults to help and provide holiday cover. Two members have joined the PACT Team. The Club has old fashioned values and encourages mixing with other types of clubs. An event with the Bowling Club is scheduled. Mr Skeats asked for Council support particularly with funding. It was noted that clubs at Ferndown and Verwood are fully supported yet Freedom Youth Club only receives funding from the Parish Council. Cllr Mrs Warman is looking into funding from DCC. The Council was asked to write and support the application for funding to DCC. The Clerk will put a grant request in for the next Finance Committee meeting.

122. Parish Plan Monitoring – A report was given by Mr Brooks the Steering Group Chairman. A copy of which appears with these Minutes as Appendix A.

123. Correspondence – The following correspondence was noted:

1. Code of Conduct Complaints Seminar to be held in September – Ten Members indicated that they would like to attend.
2. Postwatch – Information of closures
3. DAPTC circular 09/08
4. CPRE – newsletter donation request for the campaign to protect rural Dorset
5. New forms for the Breach of Code of Conduct complaints to the Monitoring Officer
6. Ashley Heath Action Group – flier copy attached

124. County Councillors Update – Cllr Mrs Warman reported on the recent unauthorised encampment at the Avon Heath lorry park. Delays were caused in removal due holidays and poor administration.

125. District Councillors Update – Cllr Mrs Warman reported that she is on the panel to discuss new waste proposals. The Clerk gave a brief report on behalf of Cllr M Dyer. The Wattons Common paintball appeal has been won, all activities must cease. An appeal at 59 Wayside Road was dismissed, the house will have to be demolished.

126. A request to make Post Office Lane One Way was discussed. It was agreed not to support the request as concern was raised over the possible loss of business for the Post Office.

127. Speeding on the A31 – A complaint concerning speeding vehicles and the lack of awareness of users of the number of local access points has been received. This was discussed. Cllr Mrs Warman reported that she is raising this issue with the Police and a request has been made for large rondells.

128. Clerks Committee: Two more Members were required to bring the membership to 6 Cllr Willetts and Cllr Crow were nominated and duly appointed. Agreed unanimously.

RESOLVED: Cllr Willetts and Cllr Crow are appointed to the Clerks Committee.

129. Appointment of New Councillor: Cllr Ray Bryan was appointed and agreed to serve on Amenities, Finance and Planning Committees.

It was noted and accepted that the Clerk has received Cllr Bryan's signed Declaration of Acceptance of Office.

130. Reports were received from Members representing the Council on outside bodies:-

1. Avon Heath Liaison Panel – no meeting held.
2. DAPTC – **Meeting this evening on the Code of conduct.**
3. Homewatch – nothing to report.

131. Annual Review of documents - Cllr G Willetts and the Clerk have reviewed and submit revisions for adoption. Copies had been circulated to Members with the agenda. Copies appear as Appendix A to E with these Minutes in the Minute Book. Cllr R Warman requested that the matter be deferred as he had not had time to review the documents. The Chairman asked if the Members wished to continue or defer the item. The rest of the

Council agreed to continue. The following documents were adopted as presented. Proposed by Cllr M Packham, seconded by Cllr J Crow. There were two abstentions and eight in agreement to accept.

RESOLVED: To adopt the revised documents for:-

- i) Risk Assessment
- ii) Terms of Reference
- iii) Complaints Policy
- iv) Freedom of Information Act – publications scheme
- v) Financial Regulations

132. Calendar for the forthcoming Year – A draft calendar had been circulated to Members. It was agreed to adopt as presented. Proposed by Cllr M Packham, seconded by Cllr Crow.
RESOLVED: To adopt the calendar as presented.

133. Destruction of Documents – The Clerk confirmed that the filing system has now been overhauled and documents have been retained in accordance with the DAPTC recommended guidelines. All obsolete filing has been destroyed. Noted.

134. Post Office Closures - A report was circulated to Members following the Members briefing. Noted.

135. Newsletter: The next newsletter is due for despatch in September deadline for articles is the 14th August. Noted. Cllr Mrs Warman will provide one on the Village Hall.

136. Antisocial Behaviour in the Village Hall Car Park – The Clerk reported to Members a complaint received concerning antisocial behaviour in the Village Hall Car Park. The issue has been reported to the Police. Noted.

137. Village Hall Management Committee – To receive the minutes from the VHMC dated 3rd July 2008 (copies attached). For information only. Cllr Mrs House noted an error on 5 (ii) of the minutes, Cllr Mrs Warman will correct this. Noted.

138. Legionella Assessment of the Village Hall– The risk assessment report has been copied to the Council by the VHMC. The Clerk has subsequently copied this to the Water Board for independent advice and as evidence that work is progressing to solve the issues raised by them (Minutes 640 2007/08 and 26 2008/09 refer). A report is attached and has been copied to the VHMC for their information and to enable further action to be taken. It was noted that another follow up visit has been scheduled by the Water Board for 3rd September, Cllr Mrs Warman advised.

139. Lease Review of the Village Hall – Minute 26 29th May 2008 refers. Quotations for a full structural survey have been received. The survey quotations vary substantially and further investigation was needed. It was agreed that this matter should be deferred to the 27th August meeting. The Clerk will resend the quotations at A4 size.

140. VHMC request for permission to allow hog roasts at the Village Hall – A request has been received for the VHMC to allow hirers to hold hog roasts. This was discussed. It was agreed that provided the Insurer were satisfied; no fire exits would be obstructed and sufficient Public liability cover obtained, then the Council would have no objection. Insurers to be contacted. Evidence of PL cover would have to be provided prior to the event. Cllr Willetts was against the proposal, Cllr R Warman abstained. Cllr Mrs Warman gave information and left prior to the vote.

Cllr Willetts apologised and left the meeting at 9.25pm

141. Exchange of Information:-

1. Concern over the lack of contact details available in an emergency was raised. The Clerk will look into and revise emergency planning information.
2. Cllr Packham reported a very successful Strawberry Fayre raising over £4,400. Due to the tightening of regulations and costs the school pool will not open during the summer holidays.

3. Cllr Bryan reported that an injunction has been presented to the owner and major leaseholder of Matchams.
4. Cllr Crow reported 4 calls complaining about the cleanliness of toilets at a car boot sale at Matchams. It is alleged that one person was overcome and fainted.
5. Cllr Mrs Warman reported witnessing a dog fouling the grass verge. The matter has been passed to the dog warden.
6. A letter has been received about the new dog warden scheme. New warden starts 4th August. Different times will be requested for Summer and Winter due to light.
7. Next meeting: 27th August, 2008 at 7.30pm

142. It was resolved to exclude the press and public: Proposed by Cllr Mrs Smith, seconded by Cllr Packham. Agreed unanimously.

To discuss:-

1. To confirm and adopt Minute 78/08 25th June 2008.
2. To report on action taken pending legal action, concerning the unauthorised encampment at Horton Road Village Green on 23rd July, 2008.

The meeting ended at 9.55pm

Chairman