

ST LEONARDS & ST IVES PARISH COUNCIL
FULL COUNCIL MEETING
Minutes of the meeting held on Wednesday 31st October 2007 at 7.30pm

Members Present: Cllr Mrs J House

| | | |
|-----------------|---------------------|-------------------|
| Cllr Mrs V Bell | Cllr N.R. Hindmarch | Cllr Mrs S Smith |
| Cllr J Crow | Cllr I Maddock | Cllr Mrs A Warman |
| Cllr R Dudman | Cllr M. Packham | Cllr R Warman |
| Cllr. M. Dyer | Cllr Mrs K Redknap, | Cllr G Willetts |

In attendance: Mrs Ann Jacobs, Clerk and 3 Members of the Public.

Public Forum: Mr A Skeats spoke on the Youth Club – he has been invited by Members of the Management Committee to advise assist and regenerate the Youth Club. This he is willing to do if he has the financial support of the Parish Council. A grant application has been submitted and will be discussed at next week's Finance meeting. Mr Skeats was invited to attend.

Meeting opened at 7.45pm

306. Declarations of Interest:

| Agenda Item | Name | Declared: P= Personal P & P = Personal and Prejudicial |
|-------------|------------------|---|
| 16 | Cllr Mrs Warman | P & P VHMC Chairman of the Committee (left room for discussion) |
| 19 | Cllr Mrs Warman | P – wife of Treasurer |
| 16 | Cllr Dudman | P & P Member of the management committee (left room for discussion) |
| 16 | Cllr R Warman | P husband of Chairman of VHMC (left room for discussion) |
| 19 | Cllr R Warman | P & P stayed to answer questions only from the Council |
| 19 | Cllr Mrs Redknap | P– Council representative at Youth Club meetings |
| 9 | Cllr Packham | P & P Member of school governing body (left room for discussion) |
| 19 | Cllr Dyer | P - Youth Club (sits on EDDC panel) |

307. Apologies for absence: None received.**308. Minutes of the Parish Council Meeting held on 26th September, 2007**

The minutes of the meeting held on 26th September, 2007 pages 44 to 46, were agreed and signed as a correct record. Proposed Cllr Crow, seconded by Cllr M Packham.

309. Matters arising from the Minutes (for information only):

Min 264 Greening of the Village Hall – update on progress (see Appendix A)

- 310. i) Meeting of Amenities Committee Meeting held on 5th September 2007** - The approved minutes of the meeting held on 5th September 2007, pages 36 & 37, were adopted as a correct record. Proposed Cllr Mrs Bell seconded Cllr Crow.
- ii) Meeting of Finance Committee Meeting held on 5th September 2007** - The approved minutes of the meeting held on 5th September 2007, pages 38 & 39, were adopted as a correct record. Proposed Cllr Crow seconded Cllr Mrs Bell.
- iii) Meeting of the Planning Committee held on 29th August, 2007-** The approved minutes of the meeting held on 29th August 2007, page 31, was adopted as a correct record. Proposed by Cllr Maddock seconded by Cllr Willetts.
- iv) Meeting of Planning Committee held on 6th September, 2007** - The approved minutes of the meeting held on 6th September 2007, pages 40 to 42, were adopted as a correct record. Proposed by Cllr Packham seconded by Cllr Crow.
- v) Meeting of Planning Committee held on 26th September, 2007** - The approved minutes of the meeting held on 26th September 2007, page 43, was adopted as a correct record. Proposed by Cllr Packham seconded by Cllr Maddock.

311. Recommendation from Finance Committee to receive and approve:-

The Clerk explained that the Finance Committee Min 228 (5.09.07) Dial A Ride, was to extend the grant to the end of the **current financial year 31st March 2007**, (and not just to end December as resolved on 26.09.07) at a cost of £7 per trip, for the actual usage up to a maximum of 25 trips per month for residents of St Leonards & St Ives.

RESOLVED: to extend the grant to Dial A Ride to the end of the financial year (31.03.08) at a cost of £7 per trip, for the actual usage up to a maximum of 25 trips per month for residents of St Leonards & St Ives.

The meeting was closed from 8.15 to 8.22 to hear from a Member of the Public on the following item:

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312. Community Website– The Council received and discussed a request from a resident to establish a Community website with links to the Parish Council. An example had been circulated to Members (a copy of which appears as Appendix A with these Minutes in the Minute Book). Cllr Willetts noted that this would assist and be complementary to the Welcome Pack he is currently working on. It was noted that there would be no cost to the Parish Council as the resident wishes to fund the project. The aim would be to encourage the community to submit items of interest for inclusion. It was agreed that the offer of a community website with links to the Parish Council and possibly Village Hall websites is accepted with thanks. Proposed by Cllr Packham, seconded by Cllr Mrs Smith. (Cllr Mrs Warman abstained from the vote).

Resolved: To accept the offer to produce a community website with links to the Parish Council website free of charge.

The meeting was closed briefly to hear from a Member of the Public on the following item:

313. Parish Plan Monitoring and Progress – Mr Brooks Chairman of the Parish Plan Monitoring Group had circulated a report to Members (a copy of which appears as Appendix B with these Minutes in the Minute Book) and was invited to give a brief update on progress. The Council accepted the offer of Mrs Scarfe attending the Transport and Traffic TAG group on behalf of the community. It was noted that the Group will support the Council on issues when required.

Cllr Packham left the room for the next item.

314. Referred to full Council by Amenities and Finance Committees – A letter from St Ives First School had been copied to Members (a copy of which appears as Appendix C with these Minutes in the Minute Book). This was discussed.

i) Financial support for Bonfire night - It was generally agreed that the Council would be open to criticism for funding an event of this nature, on the basis that it is not necessarily beneficial to the community. Proposed by Cllr Mrs Warman, seconded by Cllr Maddock. (Cllr Mrs Smith abstained).

RESOLVED: Not to give financial support for this event this year.

ii) Request for support from the Council for a cycle lane for Sandy Lane - This was discussed. It was agreed to support the request. Proposed by Cllr Dyer, seconded by Cllr R. Warman. (Carried 6 in favour, 3 against 4 abstained.)

Resolved: To write to DCC to support the request for a cycle lane for Sandy Lane.

315. Correspondence (for information only):

1. Invitation to Chairman and Escort from Verwood Town Council to a Christmas Reception on 2nd December 2007. Noted.
2. Email dated 18 October 2007 from the Standards Board confirming receipt of our notification of adoption of the revised Code of Conduct. Noted.
3. Notification of temporary Road closure – West Street, Ringwood on 27th & 29th November. Noted.
4. Post Office National Consultation on closures-our area is scheduled for June 2008. Noted.
5. Hampshire Minerals and Waste Development framework Newsletter – noted.
6. Notification of the Rallye Sunseeker run on 22nd and 23rd February 2008. Noted . The Clerk was asked to remind the organisers of the problems with parking at the One Stop, Horton Road entrance onto Moors Valley.
7. Remembrance Day Service – Invitation to attend on 11th November to be seated by 10.30am. All Members are requested to attend, please advise the Clerk for numbers to be confirmed. Noted. Cllr Hindmarch and Cllr Mrs House will attend with partners.
8. DAPTC invitation – noted.
9. DEFRA Booklet – Ways to tackle Climate Change – noted.
10. Community Awards 2008 – A nomination was proposed and agreed. The Clerk will compile the supporting statement.
11. EDDC Performance Plan for 2007-2008 – noted. Cllr Willetts took to view.
12. EDDC consultation on name for the Henandar and Lotus site, Horton Road, name suggested Castleman Drive. The Clerk will respond that the Council objects on the grounds that it may cause confusion due to its close proximity to the Castleman Railway signs and entrances.
13. EDDC invitation to all Members to the Civic Service at Wimborne Minster 7pm on 5th December.
14. Forestry Commission talk 5th December at the Hub.
15. New Forest District Council LDF Core Strategy consultation – deadline 10.12.07 passed to Cllr Willetts to review.

- 16. DAPTC notification of Blue Tongue Protection Zone in parts of Dorset.
- 17. Living River Invitation
- 18. Community Boards will now be looked after by Mr Kliger.

- 316. County Councillors Update:** Cllr Mrs Warman reported. Consultants are currently reviewing working practices to cut expenditure. Cllr Mrs Warman recently spoke at DCC on the Windsor Close and Willow Close requests for Yellow Lines. It is hoped that the request will be implemented by February if sanctioned.
- 317. District Councillors' Update:** Cllr Dudman reported: A licensing review is underway. There has been a recent White Paper on the responsibilities concerning lateral drains. It was noted that it has been estimated that it will take approximately 30 years to complete the plan.
- 318. Jubilee Copse –** The Clerk reported that a Community Work Day to commence the Management Plan has been arranged for 15th November. Noted.
- 319. Post Mortem Review of Procedures on Contracts –**A report compiled by Cllr Mrs House had been circulated to Members (a copy of which appears as Appendix D with these Minutes in the Minute Book). Noted.
- 320. Dorset Heathlands Joint Development Plan Document:** A composite response was compiled from the individual responses from Councillors and despatched.

Cllrs Mrs Warman, R Warman and R Dudman left the room for the next item:

321. Village Hall –

- i) Minute 261 (i) a list of receipts provided is attached (a copy of which appears as Appendix E with these Minutes in the Minute Book). Members discussed receipts supplied. Cllr Mrs Bell objected to some of the uses. The Clerk explained that the money was granted for a variety of purposes due to a cashflow crisis. It was agreed that this issue was now closed. Proposed by Cllr Crow, seconded by Cllr Packham. (Cllr R Warman abstained)
RESOLVED: To close the issue and accept the receipts as supplied.
- ii) VHMC –The Clerk reported receiving a letter to all hirers from the VHMC instructing all groups to nominate a Fire Marshall and ensure appropriate evacuation procedures are prepared. It was agreed that the Clerk will compile instructions and act as Marshall when required.
- iii) Review of lease – It was noted that the Finance Committee have appointed a subcommittee who have been directed to investigate all aspects; costs and consequences in altering the lease. The Finance Committee will review their report and recommend a course of action to full Council.
- iv) Minutes of the last meeting held on 11th October, 2007 - The minutes of the meeting had been copied to Members (a copy of which appears as Appendix F with these Minutes in the Minute Book).

322. Welcome Packs for new Residents – nothing further to report at present.

323. RSS Review of Pitch allocations for Gypsies and Travellers in the South West – Cllr Dyer reported that an extension on the time for responses has been given to EDDC, to date no specific sites have yet been discussed. A response has been sent as reported:-

We have heard that the figures suggested for East Dorset and Christchurch have since been further adjusted from the 33 Residential for Christchurch to 23 and the East Dorset from 50 to 24. However these reduced figures have still not been officially confirmed to us. Therefore in the light of inaccurate figures this Council's response to this consultation is:

The information that we have appears to be incomplete and still based on unsubstantiated estimations. We would also comment that there is no suitable site within our Parish for a permanent site for Gypsies or Travellers.

324. Youth club - A report had been circulated to Members (a copy of which appears as Appendix G with these Minutes in the Minute Book).

- i) Youth Club – The Club had to close one night last week due to sickness, no cover was available and children had to be turned away. Kate Hall has been advised. It was noted that a CRB checked volunteer could cover in need.

Cllr Mrs Warman has lodged a second official complaint with DCC concerning the Club and the managing of it. Cllr Mrs Warman suggested that an advertising leaflet for the Club should be sent Parish wide.

It was generally accepted that the Club needs support and finance to succeed. Cllr Willetts thanked Mr Skeats for attending the meeting. The Clerk will investigate what powers are available for funding.

- ii) Hiring/leasing – A request for permission to hire out the premises was discussed. It was agreed that hiring of the premises would be allowed provided appropriate insurance and health and safety requirements are met. Cllr Warman reported that the premises would not be hired out on an adhoc basis. The Clerk will be supplied with a copy of the conditions of hire. Proposed by Cllr Maddock, seconded by Cllr Mrs Smith. (Cllrs Mrs Warman, R Warman and M Dyer abstained from the vote).

RESOLVED: To permit hiring of the Youth Club provided appropriate insurance and health and safety requirements are met.

- 325. Calendar of Meetings** – A draft schedule of meetings for the forthcoming year had been circulated to Members. A copy of which appears as Appendix ## with these Minutes in the Minute Book. The Calendar was accepted without amendment. It was agreed that the Annual Parish Meeting should be held on Friday 9th May, 2008.

The Clerk left the room for the debate on the next item:

326. Clerks Sub Committee–

The new Terms of Reference for the Clerks Sub Committee was agreed along with the decisions made in respect of the Clerks pay and conditions. A vote of thanks was given to the clerk on her return to the room.

327. Exchange of information:

1. Next meeting - on 28th November, 2007 at 7.30pm
2. Cllr Maddock reported that old florescent tubes had been left by the large bin and subsequently broken. This is a health and safety issue. If further tubes are to be disposed of he will dispose of safely.
3. Cllr Hindmarch asked for a copy of the latest newsletter. The Clerk will forward a copy.

The meeting ended at 9.32pm.

CHAIRMAN