ST LEONARDS & ST IVES PARISH COUNCIL
FULL COUNCIL MEETING
Minutes of the meeting held on Wednesday 29th August, 2007 at 7.30pm

Members Present: Cllr Mrs J House, Chairman

Cllr Mrs V Bell	Cllr N.R. Hindmarch	Cllr Mrs S Smith
Cllr J Crow	Cllr I Maddock	Cllr Mrs A Warman
Cllr R Dudman	Cllr M. Packham	Cllr R Warman
Cllr. M. Dyer	Cllr Mrs Redknap	

In attendance: Mrs Ann Jacobs, Clerk

184. Declarations of Interest:
Cllr Mrs Warman:
Item 12 VHMC Chair - Prejudicial requested by Council to report only on justification of the grant.
Item 11 - Related to a Member of the Youth Club Management Committee
Cllr Dudman: Item 12 - Prejudicial Village Hall Management Committee Member
Cllr R Warman: Prejudicial Interest item 11 Youth Club – Member required to report on current status no decisions made.
Cllr Dyer: Prejudicial Interest item 9 – To report on the issue and withdrew before debate and decision. Item 11 Personal interest as Cllr Dyer is the EDDC nominee for the Youth Club

185. Apologies for absence: None

186. Minutes of the Parish Council Meeting held on 1st August, 2007
The minutes of the meeting held on 1st August, 2007 pages 26 to 28, were agreed and signed as a correct record. Proposed Cllr Packham, seconded Cllr. Crow.

187. Matters arising from the Minutes (for information only):
Min 118 Hurn Road lighting – DCC have reported that they will carry out a pre-assessment based on crime, demand, accident record. If sufficiently scored on priority then the Council will be asked if they would support a scheme.

188. Meeting of the Planning Committee held on 4th July, 2007- The approved minutes of the meeting held on 4th July 2007, page 19, was adopted as a correct record. Proposed Cllr Packham seconded Cllr Crow.
Meeting of the Planning Committee held on 12th July, 2007- The approved minutes of the meeting held on 12th July 2007, pages 23 & 24, were adopted as a correct record. Proposed Cllr Packham seconded Cllr Crow.
Meeting of the Planning Committee held on1st August, 2007- The approved minutes of the meeting held on 1st August 2007, page 25, was adopted as a correct record. Proposed Cllr Willetts seconded Cllr Maddock.

189. Correspondence (for information only):
1. CPRE Newsletter – noted.
2. Bournemouth Airport Master Plan – Noted. Cllr Redknap requested sight of the plan.
3. Agenda for Transport and Traffic TAG meeting 17th Sept, 2007. Noted.
4. Notification of Flood Warden Seminar – Information passed to Cllr Dudman. Noted.
5. Invitation to Chairman and escort from Verwood Town council for the presentation of the European Flag of Honour 19th October. Noted.
6. letter from resident requesting financial aid - The Clerk explained that the Council is not legally able to financially aid an individual.

190. County Councillors Update: Cllr Mrs Warman reported that the yellow lines for Willow Close and Windsor Close are being advertised. St Ives Wood bus lay by – DCC are looking at altering the entrance but this requires further investigation. Landfill Sites – currently four sites are being considered. Not all have been consulted yet.

191. District Councillors' Update: Cllr Dyer reported – Tree Tops Caravan Park – the Planning permission is for a maximum of 15 caravans and tents. A recent inspection by an EDDC Officer reported that the site was tidy at the time of his visit. The occupants have assured the Planning Officer that they will leave when their work in the area is finished. The owner of the site has advised DCC that he would consider the site for use as a regular Gypsy/Traveller site.

192. Land at St Leonards – Cllr Dyer reported that following further evidence being provided, the Standards Board have now agreed to an investigation.

193. Parish Newsletter – The Chairman and Vice Chairman will approve the content. The printing costs of £250 and distribution costs of £130 were agreed. Proposed by Cllr Packham and seconded by Cllr Crow.
RESOLVED: To accept the costs of £250 and £130 for the printing and distribution of the next issue of the Parish Newsletter.

194. Youth Club – Posters for the forthcoming open day on the 22nd September have been received. To date there has been no contact with the Committee. There was concern that this issue may continue for sometime, it was agreed that a deadline of Spring 2008 should be set for conclusion of the matter. Cllr Mrs Warman was given permission to contact DCC via the Clerk to advise them of the problems that have arisen.

195. Village Hall - Justification of grant: Cllr Mrs Warman was asked to provide further justification to the total £3,000 for audit purposes. To date evidence totalling £ 2429 has been received.

196. Welcome Packs for new Residents – Cllr Mrs House reported that this issue was raised via the Parish Plan. This was discussed. It was agreed that Cllr Willetts would investigate the feasibility of such a scheme. It was suggested that local estate agents may be willing to sponsor the costs. Proposed by Cllr Warman, seconded by Cllr Packham.
RESOLVED; Cllr Willetts will report back on the feasibility of producing Welcome Packs for new residents.

197. Complaints Procedure – A draft Code of Practice for Handling Complaints had been circulated to Members. A copy of this appears as Appendix A with these Minutes in the Minute Book. This was discussed it was agreed to adopt the code as presented. Proposed by Cllr Packham, seconded by Cllr Mrs Bell.
RESOLVED: To adopt the Code of Practice for Handling Complaints as circulated.

198. RSS Review of Pitch allocations for Gypsies and Travellers in the South West – The Clerk was asked to obtain further copies for circulation to all Members. This will be put on the next agenda to agree a response.

199. Fire System Sub committee – Cllr Mrs House reported. The appointed subcommittee met at the beginning of August. They have recommended that no additional money is paid to AEC for the panel as this should have been picked up before tendering. The issue of the shared neutral is a concern. AEC will issue a certificate for the final system but with a Section 1 exception. The Council will then have to obtain separate quotes for this additional work. A snagging meeting with Jon Ross has been arranged for 4pm on Friday 31st August. A handover meeting for 9am on 10th September has been provisionally arranged.

200. Parish Plan Monitoring and Progress – DCC have provided a response to the issues raised. This was discussed. Cllr Willetts asked for the Clerk to obtain clarification on the wide loads issue. Cllr Mrs Redknap reported problems with overhanging vegetation and obstructions on the Horton Road pavement, Members were asked to look at so that a report could be made to DCC.

201. Clerks Appraisal – There were no Members of the public present to exclude. The Clerk was asked to leave the room for the discussion.

The Chairman and Vice Chairman gave a report on the Clerk's assessment carried-out on 21st August 2007 (copy available to councillors on request).

Councillor Graham Willets expressed his disappointment and concern that the Clerks sub-Committee had not been involved as he had personally carried-out this function the previous year whilst in the position of Vice Chairman together with the Chairman at the time. It was confirmed that whilst the Clerks sub-committee was still in existence minute 168 of the Minutes of the Full Council held on Wednesday August 1st stated that the appraisal would be carried-out by the present Chairman and Vice Chairman.

The Chairman noted Cllr. Willets concern and confirmed that any discussions in respect the clerk's terms and conditions would be held by the Clerks Sub-Committee.

202. Exchange of information:

1. Next meeting - 7.30pm on 26th September 2007
2. Youth Club Management Committee, Mr Tilly, Cllrs, Mrs Redknap, Mrs Smith, Warman and Dyer were asked to meet as soon as possible.
3. Cllr Mrs Warman reported that the owners of Matchams Stadium, Eaglebeam have gone to appeal. Aerial photographs of the site adjacent to Shamba Farm have provided evidence to commence legal proceedings against the owner.

The meeting ended at 9.16pm.

CHAIRMAN