

**ST LEONARDS & ST IVES PARISH COUNCIL  
FULL COUNCIL MEETING  
Minutes of the meeting held on Wednesday 1st August, 2007 at 7.30pm**

**Members Present:** Cllr Mrs J House, Chairman  
 Cllr J Crow Cllr I Maddock Cllr Mrs A Warman  
 Cllr R Dudman Cllr M. Packham Cllr R Warman  
 Cllr. M. Dyer Cllr Mrs Redknap  
 Cllr N.R. Hindmarch Cllr Mrs S Smith

In attendance: Mrs Ann Jacobs, four members of the public.

**Open Forum:** Two residents of Willow Close gave a statement concerning antisocial parking and requesting yellow lines. Cllr Mrs Warman advised that this has been requested from DCC and the Parish Council has supported the request.

**145. Declarations of Interest:**

Cllr Mrs Warman:

Item 4 Prejudicial but as only to approve the accuracy and not discussing will stay.

Item 16 - Related to a Member of the Youth Club Management Committee

Item 21 - Will report on the minutes for information only

Cllr Dudman: Item 21 - Prejudicial Interest in any item relating to Age Concern or the Village Hall.

Cllr R Warman: Item 4 Prejudicial but as only to approve the accuracy and not discussing will stay.

Prejudicial Interest item 16 Youth Club – Member required to report on current status no decisions made.

Cllr Dyer: Prejudicial Interest item 12 – reported on the matter and withdrew for discussion.

Item 16 Personal interest as Cllr Dyer is now EDDC nominee for the Youth Club

**146. Apologies for absence** were received and accepted from Cllr Mrs V Bell.

**147. Minutes of the Parish Council Meeting held on 27th June, 2007**

The minutes of the meeting held on 27<sup>th</sup> June, 2007, pages 15 to 18, were agreed and signed as a correct record. Proposed Cllr Mrs Smith, seconded Cllr. Dyer.

**148. Minutes of the Extraordinary Parish Council Meeting held on 4<sup>th</sup> July 2007** – The minutes of the meeting held on 4<sup>th</sup> July, 2007, page 20, were agreed and signed as a correct record. Proposed Cllr Maddock seconded Cllr. Crow.

**149. Matters arising from the Minutes (for information only):**

- i) Declaration of acceptance of office as Vice Chairman for the Municipal year 2007/2008 signed by Cllr Mrs Redknap
- ii) Parking in Boundary Lane Gateway FC 28.04.07 - Min 584 (c) refers - Response from DCC is that nothing can be done to alleviate this anti-social behaviour at present. Noted.
- iii) Land at 21 Barnsfield Road, Stop and enforcement notice appeal. The Clerk confirmed that a letter has been sent to the Inspectorate.

**150. Meeting of Amenities Committee held on 6<sup>th</sup> June, 2007--** The approved minutes of the meeting held on 6<sup>th</sup> June, 2007-, pages 8 & 9 were adopted as a correct record. Proposed Cllr Crow, seconded by Cllr Mrs S Smith.

**151. Meeting of Finance Committee held on 6<sup>th</sup> June 2007-** The approved minutes of the meeting held on, 6<sup>th</sup> June 2007, pages 10 & 11, were adopted as a correct record. Proposed Cllr Dyer, seconded by Cllr Dudman.

**152. Meeting of the Planning Committee held on 14<sup>th</sup> June 2007-** The approved minutes of the meeting held on 14<sup>th</sup> June 2007, pages no. 12 & 13 were adopted as a correct record. Proposed Cllr Crow seconded Cllr Maddock.

**153. Correspondence (for information only):**

1. Register of Members Interest Forms – Cllr Packham and Cllr Redknap had not received the letter concerning charitable membership declarations. The Clerk will provide another copy.
2. EDDC Licensing Policy Consultation – noted.

3. Anchor Staying Put advisory Service information – noted.
4. Ferndown Town Council Invitation to Chairman to Civic ceremony. Noted.
5. DCC letter requesting a priority list of footpath repairs – Members were asked to report any faults to the Clerk.

- 154. County Councillors Update:** Cllr Mrs Warman reported that the yellow lines for Willow Close were requested 4 years ago but due to a change in County Officers the original request was misplaced. St Ives Wood – there are issues with the verge and corner entrance but these are to be rectified. There are a small number of travellers in Avon Heath, but to date there have been no problems reported.
- 155. District Councillors' Update:** Cllr Dyer reported that a planning applications for housing and redevelopment of the Matchams site has been received, but to date no contact has been made with English Nature.
- 156. Land at St Leonards –** Cllr Dyer reported that he had reported this issue to the Standards Board who have advised that they will not investigate without additional evidence.

Cllr Dyer left the room for the discussion on this item due to his declared prejudicial interest.

Members discussed the information provided and agreed that the issue should be pursued on behalf of the Council to identify the area suggested to the RSS and Hurn Parish Council.

The Clerk will write directly to Cllr Mrs Phipps and ask for the location of this parcel of land within the Parish.

Cllr Dyer returned to the meeting.

- 157. Parish Newsletter –** The Chairman asked Members to endeavour to compile a short article for the next issue. Cllr Mrs Redknapp and Cllr Mrs House have already provided items. Cllr R Warman will produce a short update on the Youth Club and Cllr Packham on the recent prize giving at the school.
- 158. Planning Committee Quorums and attendance –** The clerk reported that DAPTC has confirmed that the quorum for the Planning Committee can be reduced to 3 Members. The Terms of Reference and Standing order number 48 Part II, will be altered to reflect this.

**RESOLVED: To amend the Terms of Reference and Standing order number 48 Part II to require a quorum of 3 members for the Planning Committee.**

- 159. Annual Review of Risk Assessment Policy and to incorporation of changes to Audit Regulations –** The Clerk reported a requirement to review the system of internal audit. The information sheet has been copied to the Internal Auditor to ensure that we meet the requirements. Finance Committee will review the Internal Auditors response and the regulations to ensure compliance. The Risk Assessment Policy requires a statement on the Youth and Tennis Clubs. This will be adjusted and resubmitted to Full Council for adoption.
- 160. Youth Club –** Cllr R Warman reported at the request of Members, that action to cut running costs including disconnecting the phone and cancelling the cleaner has been made. Cllr Mrs Redknapp requested that she is notified and kept informed on items concerning the Youth Club as the Parish Council representative. The Clerk will advise DCC of this appointment.
- 161. Yellow Lines -** DCC plan to extend the yellow lines in Willow Close and Windsor Close. No objection to the proposal. The Clerk will confirm to DCC.
- 162. Footpath Varndean House –** The Clerk reported a telephone conversation with the Manager of the home who has advised that he is willing to allow a permissive route as previously. The Clerk has spoken to DCC footpaths Officers who will be providing some further information about the different designations of path. DCC recommend that the path is dedicated so that if ownership changes access can be maintained. On receipt a letter will be sent to the owners requesting formal confirmation of access.
- 163. Purchase of SID's by Parish Councils –**West Parley Parish Council will not proceed at this current time due to costs. Noted.

Cllr Dudman left the meeting for the next item.

**164. Village Hall**

- i) VHMC Minutes dated 19<sup>th</sup> July, 2007, will be circulated with the final minutes. Cllr Mrs Warman reported that the Committee were reviewing the key problems and are considering a more expensive but more secure type of lock and key system. The quote so far received is £575 for this. Tiling of the porch has had to be delayed due to the availability of the contractor. Another contractor has now been found.
- ii) Justification of grant: The Clerk confirmed receipt of copies of the three quotations for the locks and confirmation of the loss of rent. These total £2129, if the higher security locks are purchased this will increase to £2429.
- iii) Urgent roof repair – The Clerk instructed Davids of Wimborne to carry out an urgent roof repair to the main hall following a leak, cost £540.00. Authorised under emergency powers of the Chairman, Cllr Mrs House and Vice Chairman Cllr Mrs Redknapp.

**RESOLVED: to retrospectively approve the cost of £540.00 for urgent repairs to the hall roof.**

- 165. Standing Orders Change following adoption of new Code of Conduct** – The Clerk had circulated a draft amendment to Part II, Standing Orders, number 70, a copy of which appears as Appendix A with these Minutes in the Minute Book. It was agreed to accept the wording as presented. Proposed by Cllr Packham, seconded by Cllr Dyer.

**RESOLVED: To alter standing order number 70 to allow for questions and dialogue between Members and the public, at the discretion of the Chairman..**

- 166. Play Park Refurbishment** – The Budget, plan and project management scheme had been circulated to Members, a copy of this appears as Appendix B with these Minutes in the Minute Book.

- i) The Clerk reported confirmation that the grant application for £12,500 from Veolia Environmental Trust had been successful.
- ii) A copy of the budget, plan and project management scheme by David Auburn of EDDC was circulated and it was agreed, unanimously, to approve the plan and to release up to £21,442.00, from reserves to complete the project. Proposed by Cllr Mrs Warman, seconded Cllr Packham.

**RESOLVED: To approve the plan and additional costs to complete the refurbishment of the play park up to maximum of £21,442, to be met from reserves.**

- 167. Parish Plan Monitoring and Progress** – The Clerk circulated a report showing the progress to date. A copy of which appears as Appendix C with these Minutes in the Minute Book. A copy of this will be sent to the Chairman of the monitoring group. Cllr Mrs House gave a review. The Clerk was asked to ensure this item goes on all future agendas.

- 168. Clerks Appraisal** – This will be undertaken by the Chairman and Vice Chairman of the Council.

**169. Exchange of information:**

1. Next meeting - 7.30pm on 29th August 2007
2. Police surgeries have recommenced.
3. The Clerk reported a request from Wessex Water to carry out essential sewerage works at Horton Road. They have been requested to put this in writing and to confirm that any damage will be made good.
4. History display is on at the Meeting House, Ringwood until the end of August.
5. The Chairman reported some problems arising with the installation of the new fire system resulting in a request for additional costs. The Chairman and Vice Chairman had agreed to an additional £196 for strobe lights in the disabled toilets. Further costs in addition to this are now being requested. It was agreed to form a subcommittee of Cllr R Warman; Cllr Maddock; Cllr Dudman and Cllr Mrs House to review the contract and specification.

**The meeting ended at 9.06pm.**

**CHAIRMAN**