

**ANNUAL MEETING OF
ST LEONARDS & ST IVES PARISH COUNCIL**

Minutes of the meeting held on Wednesday 16th May 2007 at 7.30pm

Members Present:

Cllr R Dudman	Cllr. M. Dyer	
Cllr N.R. Hindmarch	Cllr Mrs J House	Cllr I Maddock
Cllr M. Packham	Cllr Mrs Redknapp	Cllr Mrs S Smith
Cllr. G. J. Willetts		

In attendance: Mrs Ann Jacobs, one member of the public and prospective councillor Mrs Vivian Bell.

Cllr M Dyer took the Chair for the election of Chairman for 2007/2008 and the open forum.

Open Forum: A resident requested access to the minutes to enable his research into the history of the Parish. It was agreed that appointments for access in a separate room would be arranged through the Clerk at a mutually convenient time during her working hours.

- 1. Election of Chairman of the Council for the 2007/08 Municipal Year** Cllr Mrs J House was nominated, proposed by Cllr Mrs Redknapp seconded by Cllr Dyer. Cllr Mrs House was duly elected and took the Chair. The Declaration of Acceptance of Office was made and signed by Cllr Mrs House.
Cllr Mrs House took the Chair for the rest of the meeting.
- 2. Election of Vice-Chairman of the Council for the 2007/08 Municipal Year** - Cllr J Crow was nominated, proposed by Cllr Mrs House, seconded by Cllr Mrs Redknapp. Cllr Crow was duly elected subject to his signing the declaration of acceptance of office on his return on or before the June full Council meeting.
- 3. Council Vacancy** –In accordance with Representation of the People Act 1985 s21 (2) (a) the Council considered nominations for co-option to fill the vacancy following the election held on 3rd May, 2007. One nomination was received, Mrs Vivian Bell. A short resume was circulated to and considered by the Members. It was agreed to co-opt Mrs Vivian Bell onto the Council. Proposed by Cllr Dyer, seconded by Cllr Mrs S Smith.

RESOLVED: Mrs Vivian Bell was duly co-opted to the Council subject to the signing of the Declaration of Acceptance of Office prior to the next meeting.

The Council agreed that the signing of the Declaration of Acceptance of Office and completion of the Register of Interest forms should take place once Mrs Bell has had an opportunity to properly read the necessary documentation prior to the next full Council meeting.

- 4. Members Declaration of Acceptance of Office** – The Clerk reminded Members that they were being asked to sign the declaration in respect of the New Code of Conduct order 1159, subject to it's acceptance by this Council. Declarations were signed in front of the Clerk by those present. The Clerk reported that Cllrs R and Mrs A Warman had signed and submitted their declarations via Mrs Bradbury, Acting Clerk on the 4th May 2007.
RESOLVED: Cllr J Crow will be required to sign a Declaration of Acceptance of Office in front of the Clerk by 27th June, 2007.

5. Declarations of Interest:

1. Cllr R. Dudman declared prejudicial interest in items relating item 29 on the agenda – Indemnity request from a Member and left the room during discussion of this item.
2. Cllr N. Hindmarch declared prejudicial interest in items relating item 29 on the agenda – Indemnity request from a Member and left the meeting before discussion of this item.

- 6. Apologies for absence** were received and accepted from Cllr J Crow, Cllr R Warman and Cllr Mrs A Warman

- 7. Appointment of Parish Council Representatives to Outside Organisations/Specific Posts 2007/08** - The appointments were confirmed as per the attached list which appears as Appendix A with these Minutes in the Minute Book.

8. **Appointment of Committees 2007/2008**- The appointments were confirmed as per the attached list which appears as Appendix B with these Minutes in the Minute Book.

The following appointments were made subject to the acceptance of individual Councillors:-

Cllr Crow appointed to Finance, Amenities and Planning Committees
 Cllr R Warman appointed to Finance and Amenities Committees
 Cllr Mrs A Warman appointed to Finance and Amenities Committees

9. **Minutes of the Parish Council Meeting held on 27th April 2007** -

The minutes of the meeting held on 27th April 2007, were amended and subsequently agreed and signed as a correct record. Proposed Cllr Packham, seconded Cllr. Willetts.

10. **Matters arising from the Minutes (for information only):** There were no matters arising.

11. **Meeting of the Planning Committee held on 22nd March, 2007** - The approved minutes of the meeting held on 22nd March 2007 (pages 84 - 86) were adopted as a correct record. Proposed Cllr Willetts, seconded Cllr Packham.

12. **Meeting of Amenities Committee held on 11th April, 2007** - The approved minutes of the meeting held on 11th April 2007 (pages 91 & 92) were adopted as a correct record. Proposed Cllr Dudman, Seconded Cllr. Dyer

13. **Meeting of Finance Committee held on 11th April, 2007** - The approved minutes of the meeting held on 11th April, 2007 (page 93) were adopted as a correct record. Proposed Cllr Mrs House, seconded Cllr Dudman.

14. **Standards Board for England New Code of Conduct** – Members were asked to consider adoption of the new revised Model Code of Conduct for Members Order 2007 No. 1159; adoption of paragraph 12 (2) and the Annexure of 10 general principles. A copy of which had been circulated to Members and appears as Appendix A with these minutes in the minute book. It was agreed to adopt the order, including paragraph 12 (2) Proposed by Cllr Dyer, seconded by Cllr Dudman.

RESOLVED: To adopt the Model Code of Conduct for Members Order 2007, No. 1159 without amendment, and including paragraph 12 (2).

It was agreed to adopt the 10 general principles of the code. Proposed by Cllr Packham, seconded by Cllr Dudman.

RESOLVED: To adopt the 10 general principles of the code.

15. **Register of Members Interest** – All Members were asked to complete a revised register of interests form. The Clerk reminded Members that they were being asked to complete the Register in respect of the New Code of Conduct order 1159. The form should be submitted to the Clerk for sending to the Monitoring Officer by 31st May 2007.

16. **Correspondence (for information only):**

1. DAPTC Circular 06/07 copy attached. Noted.
2. DAPTC -Training Courses for new –Councillors. Noted.
3. Dorset Strategic Partnership – newsletter. Noted.
4. Bournemouth University Local Evaluation Team. Noted.
5. Residents request to view archive minutes (copy attached). Noted.
6. CPRE – membership renewal £27.00 (budgetary item automatic renewal). Noted.

17. **District Councillors' Update** - Cllr. M.R. Dyer reported:-

1. The appeal on the development at 36 Bushmead Drive had been allowed. The decision of the Inspector was sympathetic to the new proposal of larger dwellings and some of the previous approved conditions had been withdrawn from the application.
2. Paintballing application adjacent to Matchams Viewpoint – A newspaper had reported that a Stop notice had been issued. This is incorrect due to the delay in identifying all the individual premises and constructions on site required for the application.
3. Cllr Dyer has been appointed Chairman of EDDC Planning Committee.
4. Cllr Dudman has been appointed Chairman of Licensing and Gambling and Vice Chairman of EDDC.

- 18. Parish Councillors' Reports** -To receive reports from:
- a. Village Hall Management Committee –Nothing to report.
 - b. Freedom Youth Centre - Nothing to report.
 - c. Avon Heath Liaison Panel: No meeting
 - d. Parish Plan Steering Group – Cllr Mrs J. House Reported that the Parish plan is now complete and awaiting delivery. Invitations to a Cheese and Wine presentation evening on 31st May, have been sent to all Members.
 - e. School Governors Report – Cllr M Packham reported:
 - i) The vacancy for a new Headteacher was readvertised an appointment should be made shortly.
 - ii) A Neptune's Ball, black tie event has been arranged for 7th July, tickets are available, all welcome.
- 19. Village Hall Lease** – The updating of the existing lease was discussed. It was agreed that the Clerk will seek advice from DAPTC on the correct procedure for this.
- 20. Sunseeker Rallye Alleged Parking Problems** – The Clerk will speak to Cllr Mrs Warman to establish if any action has been taken or if further action is needed.
- 21. Parish Newsletter Advertising** – The current format was discussed following a request for advertising space. It was agreed that due to the issue of VAT and business use; concern over the content of adverts and additional work involved, the current format would be retained. Contributions from Councillors were requested and an invitation to other groups for articles would improve the content. It was also agreed that only two issues per year will be scheduled. The Clerk will plan and circulate a timetable for production.
- 22. Revised Calendar of Meeting Dates** – Revised dates were agreed and noted. A copy of which had been circulated to Members and appears as Appendix C with these Minutes in the Minute Book.

The Clerk was asked to leave the meeting for the next item:

- 23. Overpayment of Clerk's salary in April** – This was discussed. It was agreed unanimously, to retrospectively approve overpayment of the clerk's salary in April. Proposed by Cllr Dyer, seconded by Cllr Maddock.

RESOLVED: To retrospectively approve the overpayment of the April salary of Mrs A Jacobs.

- 24. Clerks Report:** Noted.

Cllr Dudman and Cllr Hindmarch left the meeting for discussion and decision on the next item:

- 25. Indemnity request from a Member to cover Legal Expenses** – A copy of a letter from a Member requesting that the Council provides an indemnity for legal costs in accordance with the 2004 Statutory order for Members and Officers of Local Authorities had been circulated. The Chairman ruled that the subject of the individual complaint was sub judice and would not be discussed until resolved. The general principle of an indemnity for Members and Officers legal costs was considered to be worth investigating further for the protection of Members.

Advice from the Head of Legal Services of EDDC, Mr K Mallett, was that an agreed protocol was required before a decision to offer such an indemnity could be made. EDDC Policy & Resources Committee considered each case on a case-by-case basis. It was agreed that further information was needed from Mr Mallett, before any decision could be made, this will include research into insurance cover and guidance on the establishment of a suitable policy for further consideration.

Cllr Dudman returned to the meeting.

- 26. Annual Insurance Renewal** – The Clerk reported receipt of the renewal notice. It was agreed that the policy should be renewed. Proposed by Cllr Packham, seconded by Cllr Willetts.

RESOLVED: To renew the existing insurance policy with Zurich Municipal for a further 12 months at a cost of £4,570.63.

27. DAPTC Nominations for the Area Committee and Town & Larger Councils Committee – It was agreed to nominate Cllr Hindmarch and Cllr Dyer as representatives. It was noted that due to the distance of some locations for the meetings their attendance could not be guaranteed.

28. Exchange of Information:

1. Cllr Maddock reported seeing 3 youths on the Village Hall roof recently. The matter was reported to the Police, who attended most promptly and spoke with the youths. The Clerk was asked to thank the Police for their prompt attention to this matter.
2. Next meeting - 7.30pm on 27th June 2007

Meeting ended at 8.56pm.

CHAIRMAN