

**Finance Committee Meeting
Minutes of the meeting held on 4th March 2015 at 7.41pm
In the Committee Room at the Village Hall, Braeside Road, St Leonards**

Members Present: Cllr R Warman Chairman
Cllr R Bryan Cllr M Dyer
Cllr B Goringe Cllr Mrs A Warman

In attendance: Mrs A Jacobs, Clerk to Council

- 424. Members resolved to suspend standing order 3L, following the amendment to the Public Bodies (Admissions to Meetings) Act 1960, dated 6th August 2014.**
Proposed by Cllr R Bryan, seconded by Cllr Mrs A Warman, agreed unanimously.
- 425. Apologies for absence** were received and accepted from Cllr R Dudman; Cllr C House and Cllr Mrs J House.
- 426. Pecuniary Interests:** None
- 427. Minutes – The Minutes of the meeting held on 3rd December 2014 page 62 was confirmed as a true and accurate record.** Proposed by Cllr R Bryan, seconded by Cllr M Dyer agreed unanimously.
RESOLVED: The minutes of the meeting held on 3rd December 2014 page 62 was approved as a true and accurate record.
- 428. Matters arising from the Minutes: none**
- 429. Schedule of Payments –** The Schedule of Payments for cheques numbered 004334-00434366 and Direct debits for Talktalk and Aviva were approved unanimously. Proposed by Cllr R Bryan seconded by Cllr B Goringe.
RESOLVED: The Schedule of Payments for cheques numbered 004334-004366 and Direct debits for Talktalk and Aviva were approved
- 430. Bank Accounts:-**
- i) The bank reconciliations for end December, January and February were approved and agreed unanimously. Proposed by Cllr M Dyer, seconded by Cllr Mrs A Warman.
RESOLVED: The bank reconciliation for end December, January, February were approved.
 - ii) Cashflow – Members noted the movement of £10,000 from Barclays to the Lloyds Deposit Account to ensure sufficient funds are available to meet commitments. Approved by Cllr R Warman and Cllr Mrs J House.
- 431. Direct Debit Payment for Dog Waste Contractor –** The Clerk reported issues in the tight time constraints in paying the Contractor. Direct Debit was not available as their accounts package is paperless and will not permit more than one signatory. The Contractor has altered the terms to allow 3 weeks for payment in future. Noted.
- 432. Rolling Programme –** Members reviewed the draft rolling programme referred from Amenities. The Clerk will amend the totals as directed and put it to Full Council for reference. Proposed by Cllr M Dyer, seconded by Cllr B Goringe, agreed unanimously.
RESOLVED: To recommend the rolling programme to full Council
- 433. Copier Contract –** Members reviewed the contract and agreed to proceed with renewal with the existing company who had provided an efficient cost effective service. It was noted that the new contract would be for a lower figure and an upgrade to a colour machine. Proposed by Cllr M Dyer, seconded by Cllr B Goringe.
RESOLVED: To renew the contract with Danwood for a colour copier.
- 434. Internal Audit –** The report from the Internal Auditor was noted. There were no matters raised.

435. Exchange of Information:

1. Next meeting 1st April 2015
2. The Chairman of Finance and the Clerk will review and adjust the Budget Vs Expenditure document.
3. The Clerk was asked to check the limit for the cost of production of election materials with DAPTC
4. Cllr Mrs Warman will check where the funding came from for the new road crossing at Parley in connection with the refusal for a crossing outside Moors Valley.

Meeting closed at 8.05pm

Chairman