

**Finance Committee Meeting**  
**Minutes of the meeting held at 7.45pm on 1<sup>st</sup> October 2014**  
**In the Committee Room at the Village Hall, Braeside Road, St Leonards**

Members Present: Cllr R. Warman Chairman

Cllr R Bryan

Cllr B Gorringe

Cllr M Dyer

Cllr Mrs J House

Cllr A Warman

In attendance: Mrs A Jacobs, Clerk to Council

No Members of public present.

**205. Members resolved to suspend standing order 3L, following the amendment to the Public Bodies (Admissions to Meetings) Act 1960, dated 6<sup>th</sup> August 2014.**

Proposed by Cllr R Bryan, seconded by Cllr M Dyer, agreed unanimously.

**206. Apologies for absence were received and accepted from Cllr R Dudman and Cllr C House.**

**207. Pecuniary Interests:** None declared.

**208. Minutes – The Minutes of the meeting held on 4<sup>th</sup> June 2014 pages 7 & 8 were confirmed as a true and accurate record.** Proposed by Cllr R Bryan, seconded by Cllr M Dyer agreed unanimously.

**209. Matters arising from the Minutes**

1. Thank you letter from EDDC Priest's House for considering their request for a grant noted.

**210. Schedule of Payments – The Schedules of Payments for cheques numbered 004262 to 004308 were approved.** Proposed by Cllr Mrs J House, seconded by Cllr Mrs A Warman, agreed unanimously.

**211. Bank Accounts:-** The bank reconciliations for end June, July, August were approved. Proposed by Cllr Mrs J House, seconded by Cllr R Bryan, agreed unanimously.

**212. Reserves Committee – Cllr R Warman will arrange a meeting to discuss the accounts. It was agreed that the Clerk will arrange to reinvest the AIB fund for a further 6 months.** Proposed by Cllr Mrs J House, seconded by Cllr R Bryan agreed unanimously. The Clerk will check the audit regulations for any guidance on investments.

**RESOLVED: To reinvest the AIB fund for a further 6 months.**

**211. Grants:** Members considered the grant requests for 2014/2015 and budgetary provision for 15/16 in respect of each organisation:-

- i) Age Concern Mondays - numbers remain the same, this is a highly valued service in the community.

**RESOLVED: The Committee resolved that this grant should continue with an additional 3% added to cover the rent increase.**

Proposed by Cllr R Bryan, seconded by Cllr Mrs A Warman agreed unanimously.

- ii) Brightside club and Friday Friends Clubs – numbers of attendees not notified, but the Clubs were established by the Parish Council and are for those not qualifying for the Monday group. Members also contribute a membership fee and it provides an excellent social group for elderly, often lonely, people.

**RESOLVED to continue with the grant at £750 per group per annum.**

Proposed by Cllr R Bryan, seconded by Cllr Mrs J House, agreed unanimously.

- iii) Greyfriars Community Centre – The budgetary provision of £300 is towards cost of minibus which collects elderly Parishioners weekly for shopping visits in Ringwood. A vital service for many parishioners..

**RESOLVED to grant a sum of £300 for 14/15 and recommend that the grant continues for 15/16 at the same figure.**

Proposed by Cllr R Bryan, seconded by Cllr Mrs J House, agreed unanimously

- iv) East Dorset CAB budgetary provision £440 number of clients seen 151 (75 last year) average cost per client £44.26 (13/14 cost) – This was discussed it was agreed that the grant would be

increased to £500 for 14/15 and be put forward for 15/16 at the previous sum of £440. The same sum would be granted to the CAB New Forest.

**RESOLVED to award a grant of £500 for the current financial year, budgetary provision for 15/16 to be included at £440.**

Proposed by Cllr Mrs A Warman, seconded by Cllr Mrs J House. Motion carried 5:1.

Cllr Bryan voted against as he believes the numbers seeking advice will fall as the recession is lifting.

- v) CAB New Forest – budgetary provision £440 – number of clients seen 109. Request is for £480. **RESOLVED to award a grant of £500 for the current financial year, budgetary provision for 15/16 to be included at £440.**
- vi) Royal British Legion – budgetary provision £150 which includes the wreath. Agreed unanimously to grant £150 (including the wreath). Proposed by Cllr Mrs J House, seconded by Cllr R Bryan. **RESOLVED to grant the sum of £150 to the Royal British Legion for 14/15.**
- vii) Members considered other budgetary provision for 14/15 in respect of grants allocations for recommendation to full Council – No others were put forward.
- viii) Victim Support budgetary provision of £100. The Clerk reported that despite reminder emails, and telephone calls no information had been received. No grant awarded and no further budgetary provision was recommended for 15/16.

## **212. Village Hall Management Committee –**

- i) Accounts of the VHMC – none received. Cllr Mrs Warman will chase up despatch.
- ii) Members discussed what questions and information will be required from the VHMC for the full Council to be able to consider the grant for 2015/2016 at their October meeting. It was agreed that the following information will be required:-
  - Last year's audited accounts
  - Summary of the rolling programme showing what work has been done this year
  - Reserves amount
  - What the grant from the Parish Council was used for
  - A brief summary of capital and expenditure sums greater than £250
  - Details of what other grants have been received a summary of money raised by events and grants
  - What major works have been undertaken in 2014 and what major work is planned for the next year.
  - What contribution is planned for reserves from the current year

The Clerk will circulate the list of information to Councillors as soon as possible and ask if any further information will be required to ensure that any additional questions are put to the VHMC with the agenda for the meeting so that they can ensure the information is available on the night.

**213. Budget Vs Expenditure Figures:** Members noted the First quarter Budget vs Expenditure figures and 2<sup>nd</sup> qtr Budget vs Expenditure figures.

**214. Precept 2015/2016:** - Members discussed the first draft compiled by the Clerk. A number of projects are currently being discussed and it is important for each Working Party to compile and provide an outline budget even if it is a "best guess" so that these sums can be included within the precept or provision identified.

**215. Internal Audit** – The report from the Internal Auditor for end of June 2014 was noted. The Clerk will check back and liaise with the Chairman.

## **216. Exchange of Information:**

1. Next meeting 5<sup>th</sup> November 2014

**Meeting closed at 8.28pm**

**Chairman**