

Finance Committee Meeting
Minutes of the meeting held at 7.36pm on 4th June 2014
In the Committee Room at the Village Hall, Braeside Road, St Leonards

Members Present: Cllr R. Warman Chairman

Cllr R Dudman

Cllr B Gorringe

Cllr M Dyer

Cllr C House

Cllr Mrs J House

Cllr A Warman

In attendance: Mrs A Jacobs, Clerk to Council

Cllr M. Dyer Chairman of the Council took the chair for the election of the Chairman of the Finance Committee.

34. Election of Chairman of Finance Committee for the Municipal Year 2014/2015 – There were two nominations.

Cllr R Warman was proposed as Chairman: proposed by Cllr R Bryan and seconded by Cllr B Gorringe Cllr C House proposed Cllr C House seconded by Cllr Mrs J House, a vote was taken. Cllr R Warman was duly elected 4:2.

RESOLVED: Cllr R Warman was duly elected as Chairman of the Finance Committee for the Municipal Year 2014/2015.

Cllr R. Warman took the chair

35. Election of Vice-Chairman of the Finance Committee for the Municipal Year 2014/2015

Cllr Mrs J. House was proposed as Vice-Chairman: proposed by Cllr C House, seconded by Cllr R Bryan. There were no other nominations. Agreed unanimously.

RESOLVED: Cllr Mrs J House is duly elected as Vice-Chairman of the Finance Committee for the Municipal Year 2014/2015.

36. Public Open Forum: None.

37. Declarations of Pecuniary Interest:- none

38. Apologies: None

39. Minutes of the Finance Committee meeting - The Minutes of the meeting held on 2nd April 2014 pages 86 &87 were approved and signed as a correct record. Agreed unanimously.

40. Matters Arising from the Minutes

1. Receipt and thank you from CAB New Forest for the grant.

41. Schedule of payments for cheques for April, May and June, copies of which, had been circulated to each Member and placed with these Minutes in the Minute Book see Appendix A. These were approved for payment. Proposed by Cllr Mrs J House, seconded by Cllr B Gorringe. Agreed unanimously.

RESOLVED: The schedule of payments of cheques for April, May and June, cheque numbers 004227 to 004261 be approved for payment.

42. Bank Reconciliations -

The Clerk submitted for information a bank reconciliations for the period ended 25th April, 2014 and 22nd May 2014, copies of which, had been circulated to each Member and placed with these Minutes in the Minute Book see Appendix B. It was proposed for acceptance by Cllr Mrs J. House. Agreed unanimously.

RESOLVED: That the bank reconciliations dated 25th April, 2014 and 22nd May 2014 be approved.

- 43. Reserve Holdings** – AIB bond is due to renew in July, this was discussed it was agreed to delegate the renewal of the bond to Chairman and Vice-Chairman of Committee. Proposed by Cllr M Dyer, seconded by Cllr B Goringe. Agreed unanimously.

RESOLVED: Renewal of the bond is delegated to the Chairman and Vice-Chairman of the Committee.

- 44. Village Hall Management Committee** – No accounts of the VHMC have been received since the last meeting as they are now circulated quarterly. Cllr Mrs Warman will arrange for them to be forwarded when available.

- 45. Internal Audit:** Internal Auditor's Report for the year ending 31st March 2013 was received, a copy of which had been circulated to Members and is attached to these Minutes in the Minute Book, see Appendix C. This was discussed. Members agreed, unanimously, with the suggestion of paying the line rental in advance for the year and, in line with the new financial regulations, to arrange for payment by direct debit. Proposed by Cllr C House, seconded by Cllr J House.

RESOLVED: To pay the line rental in advance for the year and in line with the new financial regulations, to arrange for payment by direct debit.

The third suggestion that there was no need for high speed broadband was disputed as the Clerk communicates by email and not letter wherever possible. Members agreed not to proceed with this recommendation.

46. Exchange of Information

1. Next meeting scheduled for 1st October 2014

Meeting ended at 7.55pm

Chairman