

**Finance Committee Meeting
Minutes of the meeting held at 8.01pm 6th February 2013
In the Committee Room at the Village Hall, Braeside Road, St Leonards**

Members Present: Cllr R Warman, Chairman

Cllr R Bryan

Cllr C House

Cllr A Warman

Cllr R Dudman

Cllr Mrs J House

Cllr G Willetts

Cllr B Goringe

In attendance: Mrs A Jacobs, Clerk

378. Declarations of Pecuniary Interest:- None

379. Apologies: Cllr M Hockley

380. Public Speaking: None

381. Grant of Dispensation: None

382. Minutes of the Finance Committee meeting - The Minutes of the meeting held on 5th December 2012, pages 59 60 were approved and signed as a correct record. Proposed by Cllr M Dyer and seconded by Cllr Mrs J House. Agreed unanimously.

383. Matters Arising from the Minutes:

384. Schedule of payments for cheques: The schedule of cheques for numbers 004007-004027 was discussed, a copy of which had been circulated to each Member, and a public access version is placed with these Minutes in the Minute Book see Appendix A. The schedule was approved. Proposed by Cllr R Bryan, seconded by Cllr C House.

RESOLVED: That the schedule of payments for cheque numbers 004007-004027 be approved.

385. Bank Accounts:-

- i) The Clerk submitted for information a bank reconciliation for the periods ended 18.12.12 & 24.01.13 a copies of which, had been circulated to each Member and placed with these Minutes in the Minute Book see Appendix B & C. It was proposed for acceptance by Cllr Mrs J House seconded by Cllr C House. Agreed unanimously.

RESOLVED: To accept the bank reconciliation for 20th November 2012 as presented.

- ii) Reserves Subcommittee: Cllr R Warman reported. With the current economic climate the reserves were kept under a continuous review. The Clerk noted that the HSBC account still had no funds. This was discussed it was agreed, unanimously, that the subcommittee should be delegated to move funds between the Council Accounts already established. Proposed by Cllr Mrs J House, seconded by Cllr Mrs A Warman.

RESOLVED That the subcommittee be delegated to direct the movement of funds between the Council accounts already established.

The AIB investment is due for renewal on 13th February 2013. It was agreed unanimously to renew the investment on the same basis. Proposed by Cllr R Warman, seconded by Cllr Mrs J House.

RESOLVED: To renew the AIB investment for a further 2 months from 13th February 2013.

386. Internal Audit – The report from the Internal Auditor was reported to Membera. No issues were raised. Noted.

387. Budget vs expenditure – An updated spreadsheet detailing position to date was circulated to Members. This was discussed. The Chairman reminded members that no provision had been made for Localism Bill Costs. An underspend is predicted. The financial position will be

discussed at the March meeting with recommendations to go to full Council. A number of outstanding projects were in hand. Other commitments and ideas for spending were also noted. These were:-

- Refurbishment of the Scout hut - £2,000 has been allocated in next years budget, extensive work was needed on the building.
- A memorial to Mr Brian Kliger to mark his huge commitment to the Parish.
- Packhams Gym project £1,000 has been given balance to be found

388. Lease Compliance – The Clerk reported on the recent work to the Tennis Courts and the issues arising. No request had been received for use of the car park for skips or the area near the Bowls Club. The Clerk circulated a draft letter together with impact assessment form for discussion. The Chairman of Finance will take a second look at the draft and authorise despatch of the letter to all Tenants.

389. To resolve to exclude the Press and Public under the Public Bodies Admission to Meetings Act 1960, to review the method of payment of the Clerk's pension contribution. Proposed by Cllr Mrs A Warman, seconded by Cllr R Warman. It was agreed to exclude the Press and Public
RESOLVED: To exclude the Press and Public under the Public Bodies Admission to Meetings Act 1960, to review the method of payment of the Clerk's pension contribution.

390. Exchange of Information:

1. Next meeting scheduled for 6th March 2013 noted.
2. Cllr R Bryan warned members of the new scam of reading cards via electronic devices if the display the receiver sign.
3. The Clerk was asked to get a quote for the lowest range fibre optic broadband.

Meeting ended at 8.31pm

Chairman