

**Finance Committee Meeting**  
**Minutes of the meeting held 11<sup>th</sup> January 2012 at 7pm**  
**In the Committee Room at the Village Hall, Braeside Road, St Leonards**

As the start time of the Amenities meeting is not specified the Finance meeting was brought forward at the request of the Members present. Amenities meeting was held immediately after.

Members Present: Cllr Mrs J House, Chairman

Cllr R Bryan	Cllr M Hockley	Cllr A Warman
Cllr R Dudman	Cllr C House	Cllr R Warman
	Cllr M Dyer	

In attendance: Mrs Ann Jacobs, Parish Clerk and six members of the Public

**Public Forum:** The Committee heard from the Treasurer of the VHMC in respect of the grant to the VHMC.

**404. Declarations of Interest:-**

Name	Item	Declaration
Cllr C House	Item 5 Schedule of Payments	Personal and prejudicial left room for the debate and decision
Cllr R Warman	Item 10	Personal Husband of Chairman of VHMC
Cllr Mrs A Warman	Item 10 (ii)	Personal and prejudicial as Chairman and Trustee of VHMC. Will speak under 12(2) and then leave.
Cllr A Warman	Item 11	Personal
Cllr R Dudman	Item 10(ii)	Personal and prejudicial Trustee of the VHMC

**405. Apologies** were received and accepted from Cllr B Goringe and Cllr G Willetts.

**406. Minutes of the Finance Committee meeting** the Minutes of the meeting held on 7<sup>th</sup> December, 2011 page 74, were approved and signed as a correct record. Proposed by Cllr C House and seconded by Cllr M Dyer.

**407. Matters Arising from the Minutes:** None

**408. The schedule of payments for cheques**

The schedule of cheques, numbers 003831-003844 were discussed, a copy of which had been circulated to each Member, and a public access version is placed with these Minutes in the Minute Book see Appendix A. The schedule was approved. Proposed by Cllr R Warman, seconded by Cllr R Bryan.

**RESOLVED: That the schedule of payments for cheque numbers 003831-003844 be approved.**

**409. Bank Reconciliation**

The Clerk submitted for information a bank reconciliation for the period ended 20<sup>th</sup> December 2011 a copy of which, had been circulated to each Member and placed with these Minutes in the Minute Book see Appendix B. It was proposed for acceptance by Cllr R Bryan seconded by Cllr R Warman. Agreed unanimously.

**RESOLVED: That the bank reconciliation dated 20<sup>th</sup> December 2011 be approved.**

**410. Reserve Holdings –** The AIB GB reserve fund has been reinvested until the 28<sup>th</sup> February 2012. Noted.

**411. Village Hall Management Committee –**

- i) To receive the accounts of the VHMC – delayed due to Christmas and work load
- ii) Grant for 2012/2013 for the VHMC –

Cllr Mrs Warman spoke and answered questions under 12 (2). Members also heard from the VHMC Treasurer and asked questions of Members of the public whilst the meeting was closed.

7.20pm Cllr R Dudman and Cllr Mrs A Warman left the room for the debate. The Chairman reconvened the meeting for debate.

Members debated the request and financial figures presented at length. Several motions were put and failed. The general consensus was the Council should not try to micromanage the hall finances, the hall was well managed. The issue was with the sum required, which Members generally agreed, in these austere times, should be what the Council was able to afford. After further debate it was agreed to award a grant of £10,000 for the financial year 2012/2013, payable in two instalments £6,000 in the first ½ and £4,000 in the second half of the financial year. The Council asked that the VHMC give due consideration to putting as much as possible of the sum into reserves. Proposed by Cllr R Bryan, seconded by Cllr M Dyer. The motion was carried by 4 votes in favour and 2 against.

**RESOLVED: to award a grant of £10,000 for the financial year 2012/2013, payable in two instalments £6,000 in the first ½ and £4,000 in the second half of the financial year.**

The Council also asked that the VHMC give due consideration to putting as much as possible of the sum into reserves.

Cllr Mrs A Warman and Cllr Dudman returned to the meeting and were informed of the resolution.

**412. Precept Demand 2012/2013–**

Cllr Dyer proposed that a recorded vote was taken on this item. This was agreed unanimously

**RESOLVED: The Clerk will record the vote taken on this item.**

Members discussed the revised budget spreadsheet detailing the income and expenditure forecast for 2012/2013. The figures had been reviewed and adjusted at several finance meetings over the last 3 months. The VHMC grant of £10,000 was included and the figures reviewed. Several Motions were put and failed. It was agreed to recommend to full Council an increase of 3.5% on last year's precept. Proposed by Cllr Mrs A Warman, seconded by Cllr R Dudman. This was carried by 6 in favour and 2 against.

Those in favour:

Cllr Mrs A Warman; Cllr R Warman; Cllr M Hockley; Cllr R Dudman; Cllr J House Cllr C House.

Those against:

Cllr R Bryan and Cllr M Dyer

**RESOLVED: To recommend to full Council that the precept demand for 2012/2013 should be £75405 an increase of 3.5% on the precept figure for 2011/2012.**

- 413. Data Protection –** Members received guidance from DAPTC concerning registration. This was discussed. It was agreed unanimously that the Clerk will register the Council at a cost of £35 per annum. Proposed by Cllr C House, seconded by Cllr M Hockley.

**RESOLVED: The Council will register for Data Protection at a cost of £35pa.**

- 414. DAPTC Hosting Eastern Area Committee Meeting cost £28 –** The Council has been asked to host a meeting of the DAPTC Eastern Area Committee. The cost of hiring the room is £28. It was agreed that this should be covered by the Council. Proposed by Cllr M Dyer, seconded by Cllr R Bryan. Cllrs Mrs A Warman and Cllr R Dudman abstained, rest in favour.

**RESOLVED; To cover the cost of £28 for room hire to host the DAPTC Eastern Area Committee Meeting on 31<sup>st</sup> January 2012.**

**415. Exchange of Information:**

1. Next meeting scheduled for 7<sup>th</sup> March 2012

**Meeting ended at 8.22pm**

**Chairman**