

Finance Committee Meeting
Minutes of the meeting held 9th November 2011 at 7.26pm
In the Committee Room at the Village Hall, Braeside Road, St Leonards

Members Present: Cllr Mrs J House, Chairman

Cllr C House
Cllr M Dyer

Cllr R. Dudman
Cllr M Hockley

Cllr Mrs A. Warman
Cllr R. Warman

In attendance: Mrs Ann Jacobs, Parish Clerk and one Member of the Public observing

Public Forum: None

327. Declarations of Interest:-

Name	Details	Declaration
Cllr Mrs A Warman	VHMC Chairman and Trustee - Will declare a Personal and Prejudicial if the VHMC is to be discussed.	Personal & Prejudicial
Cllr R Dudman	VHMC and Age Concern Trustee- - Will declare a Personal and Prejudicial if the VHMC is to be discussed.	Personal & Prejudicial
Cllr R Warman	Husband of Chairman of VHMC	Personal

328. Apologies were received and accepted from Cllr R Bryan; Cllr J Crow, Cllr B Goringe and Cllr G Willetts.

329. Minutes of the Finance Committee meeting the Minutes of the meeting held on 5th October 2011 pages 53 & 54 were approved and signed as a correct record. Proposed by Cllr M Dyer and seconded by Cllr Mrs A Warman.

330. Matters Arising from the Minutes:

1. Min. 277 – Letter of thanks for the grant of £350 received from East Dorset Citizens Advice Bureau

331. The schedule of payments for cheques

The schedule of Cheques, numbers 003797 - 003810 were discussed, a copy of which had been circulated to each Member, and a public access version is placed with these Minutes in the Minute Book see Appendix A. The schedule was approved. Proposed by Cllr R Warman, seconded by Cllr R Dudman.

RESOLVED: That the schedule of payments for cheque numbers 003797 - 003810 be approved.

332. Bank Reconciliation

The Clerk submitted for information a bank reconciliation for the period ended 21st October 2011 a copy of which, had been circulated to each Member and placed with these Minutes in the Minute Book see Appendix B. It was proposed for acceptance by Cllr M Dyer seconded by Cllr R Warman. Agreed unanimously.

RESOLVED: That the bank reconciliation dated 21st October 2011 be approved.

333. Reserve Holdings – The Subcommittee have delayed further recommendations until after the budget discussions. They are looking at some possible options and will report when fully investigated.

334. Village Hall Management Committee – Accounts delayed as the VHMC are not meeting until 17th November 2011.

335. Budget Setting – A draft paper in a new format had been circulated to Members with the agenda and was discussed. A copy of which appears as Appendix C with these Minutes in the Minute Book. As discussions progressed to the grant section. Cllr Mrs A Warman and Cllr R Dudman declared a Personal and Prejudicial Interest and left the room. Before leaving Cllr Mrs Warman informed the meeting that all of the Larger Parish and Town Councils have increased their precepts to cover their village halls.

Cllr R Warman queried the VHMC grant figure as the sheets show £5,000 for the hall and he understood that £12,000 would be the sum included. This was discussed it was noted that historically a sum of between £8,000 and 10,000 had been awarded to the hall. The Chairman reminded Members that the grant for the Hall was deferred to November's full Council meeting. A question had been raised by a Member in respect of the revised rolling programme, this will be forwarded to the VHMC for a response. The Clerk reminded Members that any further questions need to be put to the VHMC prior to the meeting.

7.46pm Cllr Mrs Warman and Cllr R Dudman were asked to return to the meeting.

Other budgetary provision was discussed and the following adjustments made:

Line 37 - Allotment provision reduced to £500 as no land has been sourced to date costs are unknown at present. Cllr Mrs Warman asked if Cllr M Dyer could make enquiries with residents in Boundary Lane to see if anyone would be prepared to lease land for allotments.

Line 97 – This is the 3 yearly H & S check for the play park light columns – reduce to £100

336. Budget Vs Expenditure – Members to noted the updated figures including payments to end October 2011.

337. Grant Request: A grant request was received from

i) Greyfriars - A grant request was received from Greyfriars budgetary provision of £300 has been included in the budget.. The Greyfriars Minibus collects 26 residents from the Parish for weekly shopping trips and 358 residents of the Parish are registered Members using the different Clubs at the Centre. Accounts had been provided and circulated to Members. This was discussed. It was agreed to award a grant of £300 to Greyfriars. Proposed by Cllr M Dyer, seconded by Cllr C House.
RESOLVED: To award a grant of £300 to Greyfriars (Ringwood Community Centre) (Approval authority LGA72 s137).

ii) Royal British Legion – Members approved the purchase of the wreath for Remembrance Day and awarded a donation, a sum of £150 was authorised in this respect. (Approval authority LGA72 s137). Proposed by Cllr Mrs A Warman, seconded by Cllr R Warman.

RESOLVED: To approve the purchase of a wreath for Remembrance Day and donation total sum £150 (Approval authority LGA72 s137)

338. Internal Audit – The report from the Internal Auditor for 30th September 2011 had been circulated to Members a copy of which appears as Appendix D with these Minutes in the Minute Book. This was discussed and the content noted. The Chairman will check the bank statements against the bank reconciliation.

339. Exchange of Information:

1. Next meeting scheduled 7th December 2011.
2. Gypsy/Traveller sites Consultation – Special exhibition events are being organised 24th November at the Allendale Community Centre and 28th November at The Hub, Verwood. In an aim to raise public awareness the Clerk has asked for posters for the Parish boards, emails to known Parish Groups are being sent and an item is on the website.

Meeting ended at 8.10pm

Chairman