

Finance Committee Meeting
Minutes of the meeting held 5th October 2011 at 8.13pm
In the Committee Room at the Village Hall, Braeside Road, St Leonards

Members Present: Cllr Mrs J House, Chairman

Cllr R Bryan

Cllr M Dyer

Cllr R. Dudman

Cllr M Hockley

Cllr Mrs A. Warman

Cllr R. Warman

In attendance: Mrs Ann Jacobs, Parish Clerk and five Members of the Public observing

Public Forum: None

268. Declarations of Interest:-

Name	Details	Declaration
Cllr Mrs A Warman	VHMC Chairman and Trustee see no reason to leave the room from the agenda.	Personal & Prejudicial
Cllr R Dudman	VHMC and Age Concern Trustee	Personal & Prejudicial

269. Apologies were received and accepted from Cllr J Crow, Cllr C House, Cllr B Goringe and Cllr G Willetts.

270. Minutes of the Finance Committee meeting the Minutes of the meeting held on 7th September, 2011, pages 42 & 43 were approved and signed as a correct record. Proposed by Cllr R Bryan and seconded by Cllr M Dyer.

271. Matters Arising from the Minutes: None

272. The schedule of payments for cheques

September 2011 cheque numbers 003785 - 003796 were discussed, a copy of which had been circulated to each Member, and a public access version is placed with these Minutes in the Minute Book see Appendix A. The schedule was approved. Proposed by Cllr R Warman, seconded by Cllr M Dyer.

RESOLVED: That the schedule of payments for cheque numbers 003785-003796 be approved.

273. Bank Reconciliation

The Clerk submitted for information a bank reconciliation for the period ended 22nd September 2011 a copy of which, had been circulated to each Member and placed with these Minutes in the Minute Book see Appendix B. It was proposed for acceptance by Cllr R Warman seconded by Cllr R Bryan. Agreed unanimously.

RESOLVED: That the bank reconciliation dated 22nd September 2011 be approved.

274. Reserve Holdings – A meeting was held last week but the subcommittee were not yet in a position to finalise their recommendations. They are looking at overlapping deadlines on investments to provide guaranteed cashflow with maximum return.

275. Village Hall Management Committee –The Minutes accounts for end August were noted. A copy of which appears as Appendix C with these Minutes in the Minute Book.

276. Budget Setting – A draft paper was circulated to Members and was discussed. A copy of which appears as Appendix D with these Minutes in the Minute Book. Cllr Warman queried the format of the document the Clerk will amend the document for future meetings. The grant provision for the VHMC was queried as insufficient following the resolution of January. It was noted that the resolution for a grant payment of £12,000 for VHMC was for the 2011/2012 financial year. Cllr Mrs Warman asked that the discussion for the payment of the grant and discussions on next years grant to VHMC be deferred to the November meeting as a number of Councillors would not be in attendance at the October meeting.

The Clerk asked that this was put in writing so that the Council could consider this as the resolution made in January includes a statement in respect of the date of the discussion and payment date.

It was noted that whilst Parish Councils were not capped care must be taken to ensure the budget was as accurate as possible as there were a number of unknown costs which may come to the Parish as a result of cuts in spending at DCC and EDDC. A balance between precept and allocating reserves is needed. A major concern was the Village Hall funding impact on the precept. For every £1,000 extra on expenditure an increase of 1.37% would result.

Cllr Dyer apologised but for personal reasons had to leave the meeting.

277. Grant Request: A grant request was received from the Citizens Advice Bureaux Wimborne, budgetary provision allocated £440. The Citizens Advice Bureaux had provided further information. 62 Clients were seen at Wimborne from the Parish, each client normally has 3 separate visits average cost per client £44.26. This was discussed. In light of the current economic climate and prospective demands on the Parish precept it was agreed that a lower grant of £350 be awarded to Citizens Advice Bureaux Wimborne. This was agreed by five in favour and Cllr Mrs J House against (Cllr Dyer had left the meeting).

RESOLVED: To award a grant of £350 for the 2011/2012 Financial Year (Approval authority LGA72 s142) to Citizens Advice Bureaux Wimborne

278. Exchange of Information:

1. Next meeting scheduled 9th November 2011.
2. Cllr Mrs A Warman reported that EDDC had been taken to appeal for non determination re 62 Oaks Drive
3. Cllr Bryan reported: Wattons Lane action was being taken to dig trenches and remove laybys to prevent further antisocial behaviour.
4. Cllr Hockley reported that the developer for land adjacent 6 Laurel Lane was considering appealing against refusal.

Meeting ended at 9.02pm

Chairman