

Finance Committee Meeting
Minutes of the meeting held on 2nd March, 2011 at 7.56pm
In the Committee Room at the Village Hall, Braeside Road, St Leonards

Members Present: Cllr Mrs V Bell Chairman
 Cllr R Bryan Cllr M Dyer Cllr Mrs Smith
 Cllr J Crow Cllr Mrs A Warman

In attendance: Mrs Ann Jacobs Parish Clerk and one member of the public

Public Forum: None

451. Declarations of Interest:-

Name	Details	Declaration
Cllr Mrs A Warman	Item 5 Chairman and Trustee of VHMC – Cheque for VHMC for grant. Cllr Mrs Warman left the room for the approval of the schedule of payments.	Personal & Prejudicial

452. Apologies: were received and accepted from Cllr R Dudman; Cllr Mrs J House and Cllr R Warman

453. Minutes of the Finance Committee meeting the Minutes of the meeting held on 2nd February, 2011, pages 85 & 86 were approved and signed as a correct record. Proposed by Cllr Mrs S Smith, seconded by Cllr R Bryan.

454. Matters Arising from the Minutes:

- Minute 410 (ii) Email has been sent to VHMC – Their terms of hire item 4 Cancellation states that in the event of the Hirer cancelling a booking (with 30 days notice) that part of the hire fee already paid will be forfeited. The Clerk reported receipt of an email from the Chairman of the VHMC confirming that in the event of either group folding or cancelling any booking any portion of the grant unused will be refunded to the Council. Cllr Mrs Warman verbally confirmed this to Members.

Cllr Mrs Warman left the room for the approval of the next item.

455. The schedule of payments for February cheque numbers 003665-003677 were discussed, a copy of which had been circulated to each Member, and is placed with these Minutes in the Minute Book see Appendix A. The schedule was approved. Proposed by Cllr R Bryan, seconded by Cllr M Dyer.

RESOLVED: That the schedule of payments for February (cheque numbers 003665 003677) be approved.

456. Bank Reconciliation – The Bank reconciliation for the end of February will be circulated as soon as possible and approved at the next meeting. Due to the short month bank statements had not yet arrived.

457. Reserve Holdings – Cllr Mrs V Bell reported on the Subcommittees exchange of emails. Inquiries had been made as directed under Minute 407. These were discussed. The Clerk was asked to investigate a 5 month bond with AIB, potentially for April and deadlines for authorisation.

458. Exchange of Information:

- Next meeting scheduled for 6th April 2011
- Tennis Rent review next month

Meeting ended at 8.21pm

CHAIRMAN