

St Leonards & St Ives Parish Council
Finance Committee Meeting
Minutes of the meeting held on 3rd March 2010, at 8.07pm
In the Committee Room at the Village Hall, Braeside Road, St Leonards

Members Present: Chairman Cllr Mrs V Bell

Cllr R Bryan

Cllr R Dudman

Cllr C Preece

Cllr Mrs A Warman

Cllr M Dyer

Cllr Mrs S Smith

Cllr R Warman

In attendance: Mrs Ann Jacobs Parish Clerk

Open Forum: None

431. Declarations of Interest – Cllr Mrs A Warman - VHMC will leave if a debate on any issue arises.
 Cllr R Dudman – Age Concern will leave if a debate on any issue arises.

432. Apologies were received and accepted from Cllr J Crow and Cllr Mrs J House

433. Minutes of the Finance Committee meeting 3rd February, 2010, pages 67 & 68, the Chairman of the meeting was confirmed as Cllr Mrs Bell, the Minutes were subsequently approved and signed as a correct record. Proposed by Cllr Mrs S Smith, seconded by Cllr M Dyer.

434. Matters Arising from the Minutes: None

435. Correctional note to Minutes dated 2nd December 2009 – It was agreed, unanimously, that the approved minutes of 2nd December, page 55 should be corrected to show the Chairman as Cllr Mrs V Bell and not as originally stated Cllr Mrs J House.

RESOLVED: A manual correction was made to the Minutes of 2nd December, page 55 to show the Chairman as Cllr Mrs V Bell.

436. Schedule of Payments - The schedule of payments dated 3rd March 2010, were discussed, a copy of which had been circulated to each Member, and is placed with these Minutes in the Minute Book see Appendix A. The schedule was approved. Proposed by Cllr R Bryan seconded by Cllr Mrs S Smith. (Cllrs Mrs Warman and R Warman abstained).

RESOLVED: That the schedule of payments dated 3rd March 2010, (cheque numbers 003458 to 003477) be approved.

437. Bank Reconciliation: – The Clerk submitted for information a bank reconciliation for the period ended 19th February 2010. Proposed for acceptance by Cllr C Preece, seconded by Cllr R Warman. Agreed unanimously. A copy of which had been circulated to each Member and placed with these Minutes in the Minute Book see Appendix B.

RESOLVED: That the bank reconciliation dated 19th February, 2010, was approved.

The Clerk was asked to put the Fixed Reserve Account on the next agenda for review.

438. Village Hall Management Committee – The accounts for 31st January, 2010 were noted.

439. Internal Audit –

i) The Clerk reported the issues raised by the Internal Auditor. The relevant corrections have been made.

ii) To carry out an Annual review the effectiveness of the System of Internal Audit. The Clerk circulated a written report for consideration. A copy of which appears as Appendix C with these Minutes in the Minute Book. This was discussed. It was agreed to recommend to Full Council that the system of Internal Audit is effective. Proposed by Cllr Mrs Warman, seconded by Cllr C Preece

RESOLVED: To recommend to Full Council that following a review, the system of Internal Audit is effective.

440. Review of copying and office printing resources – Deferred to the next meeting.

441. Grant Requests –

i) Greyfriars – A grant request towards the costs for the Minibus used by Parish Residents was discussed. It was noted that the review in October 2009 indicated 25 residents per week were

collected for shopping and 182 residents from the Parish are registered at the Centre. It was agreed, unanimously, to award a grant of £300 as per the budget specifically for the minibus costs. Proposed by Cllr C Preece, seconded by Cllr Mrs S Smith.

RESOLVED: To grant £300 to Greyfriars (Ringwood and District Community Association) (under the Local Government and Rating Act 1997, s26-29) in respect of the minibus used to assist residents of this Parish.

- ii) Air Ambulance – A grant request from Dorset and Somerset Air Ambulance – was received and discussed. It was agreed unanimously to grant a payment of £150. Proposed by Cllr M Dyer, seconded by Cllr R Bryan..

Resolved: To grant £150 to Dorset and Somerset Air Ambulance (under the Local Government Act 1972, section 137).

The Chairman reported that it was taking time and resources chasing grant requests. The Clerk will include a clause in correspondence to grant recipients advising that requests must be in within the financial year or the funding will be lost for that year.

442. Exchange of Information: Next meeting scheduled for 7th April 2010

Meeting ended at 8.37pm

Chairman