

St Leonards & St Ives Parish Council
Finance Committee Meeting
Minutes of the meeting held on 2nd December, 2009 at 7.48pm
Members Present: Chairman Cllr Mrs J House

Cllr Mrs V Bell Cllr R Dudman
Cllr R Bryan Cllr M Dyer Cllr Mrs S Smith

In attendance: Mrs Ann Jacobs Parish Clerk

Open Forum: None

315. Declarations of Interest –

Item	Name	Declaration
5	Cllr Mrs J House	Personal and Prejudicial as there is an expenses payment. Cllr Mrs House left the room for that item
8	Cllr R Dudman	Personal and prejudicial if any financial decision is to be made

316. Apologies were received and accepted from Cllr R Bryan

317. Minutes of the Finance Committee meeting held on 4th November 2009 pages 46 and 47 was approved and signed as a correct record. Proposed by Cllr Mrs S Smith, seconded by Cllr Mrs J House.

318. Matters Arising from the Minutes: None

319. Schedule of Payments - The schedule of payments dated 2nd December 2009, were discussed, a copy of which had been circulated to each Member, and is placed with these Minutes in the Minute Book see Appendix A. The schedule was approved. Proposed by Cllr M Dyer seconded by Cllr Mrs S Smith.

RESOLVED: That the schedule of payments dated 2nd December, 2009 (cheque numbers 003410 to 003432) be approved.

320. Bank Reconciliation: – The Clerk submitted for information a bank reconciliation for the period ended 17th November 2009, proposed for acceptance by Cllr R Bryan, seconded by Cllr R Dudman. Agreed unanimously. A copy of which had been circulated to each Member and placed with these Minutes in the Minute Book see Appendix B.

RESOLVED: That the bank reconciliations dated 17th November, 2009, is approved.

321. Grants – Parish Plan Steering Group – A request to increase the grant to £200 per annum due to a withdrawal of funding from the Community Partnership was received and discussed. It was agreed unanimously to increase the grant provided invoices and receipts are provided the additional sum to be met from the grant contingency budget. Proposed by Cllr M Dyer, seconded by Cllr Mrs S Smith.

RESOLVED: To increase the grant to the Parish Plan Steering Group to £200 per annum on submission of invoice and receipts.

322. Village Hall Management Committee – Copies of the accounts to end October were noted. A copy of which appears as Appendix C with these Minutes in the Minute Book.

323. Internal Audit – The quarterly report from the Internal Auditor was received. There were no issues raised.

324. Exchange of Information:

1. Next meeting scheduled for 3rd February 2010
2. Cllr Bryan reported that the Lapland project organisers have been charged with a number of offences.
3. Cllr Bryan asked that the A338 public meeting is well advertised. Due to time constraints the Clerk will send out an email to all Members and ask if the additional newsletter sanctioned under Min 202 could be used for this purpose. Cllr Mrs Smith suggested a radio item

The meeting closed at 7.58pm

CHAIRMAN