

**St Leonards & St Ives Parish Council**

**Finance Committee Meeting**

**Minutes of the meeting held on 1<sup>st</sup> October, 2009 at 8.02pm**

**Members Present:** Chairman Cllr Mrs V Bell

Cllr J Crow

Cllr M Dyer

Cllr Mrs J House

Cllr Mrs A Warman

In attendance: Mrs Ann Jacobs Parish Clerk

**Open Forum:** None

**217. Declarations of Interest –**

Item	Name	Declaration
7	Cllr Mrs A Warman	Personal and Prejudicial – Chairman of VHMC only receiving the accounts.
5	Cllr Mrs V Bell	Personal and pecuniary – Cheque for expenses, left room for this item

**218. Apologies** were received and accepted from Cllr R Bryan; Cllr R Dudman; Cllr I Maddock; Cllr Mrs S Smith and Cllr R Warman.

**219. Minutes of the Finance Committee meeting 2<sup>nd</sup> September 2009** pages 28 & 29 were approved and signed as a correct record. Proposed by Cllr Mrs J House, seconded by Cllr M Dyer.

**220. Matters Arising from the Minutes:**

1. Min. 178.1 VAT ruling – applied for and received direction to VAT Notice 749 reported at FC on 30.09.09. Noted.
2. The Clerk reported attending the free HMRC open day on 1<sup>st</sup> October. It was noted that there was little relevance to Council business.

Cllr Mrs Bell left the room for the next item. Cllr Mrs House temporarily took the Chair.

**221. Schedule of Payments -** The schedule of payments dated 1<sup>st</sup> October 2009, were discussed, a copy of which had been circulated to each Member, and is placed with these Minutes in the Minute Book see Appendix A. The schedule was approved. Proposed by Cllr M Dyer seconded by Cllr J Crow  
**RESOLVED: That the schedule of payments dated 1<sup>st</sup> October, 2009 (cheque numbers 003373 to 003384) be approved.**

**222. Bank Reconciliation:** – The Clerk submitted for information a bank reconciliation for the period ended 21<sup>st</sup> August 2009. A Copy of which had been circulated to each Member and placed with these Minutes in the Minute Book see Appendix B. The bank reconciliation was agreed. Proposed by Cllr Mrs A Warman, seconded by Cllr M Dyer.

**RESOLVED: That the bank reconciliation dated 21<sup>st</sup> August, 2009, was approved.**

**223. Village Hall Management Committee –** Copies of the accounts to end of July 2009 were noted.

**224. Grants –**

- i) A review of the Dial A Ride Grant figures for the last 4 years indicates a significant drop in numbers. The Council pays a subsidy of £7 per trip only when the service is used. A drop in the electoral roll has been noted. The Clerk will write to Dial A Ride for more information and suggest more advertising.
- ii) Members reviewed the grants for 2010/2011 in light of the economic climate. The Clerk was requested to send a standard letter to each recipient and ask them to confirm usage figures for our parishioners. Cllr Mrs Warman reported that the sum against the VHMC would not be sufficient. The VHMC is currently compiling a 5 year maintenance plan, which will be prioritised and provided with rough estimates of costs. This will be provided before the next meeting agenda is despatched.

**225. Portable Hard Drive – The purchase of a portable hard drive** for the Council was discussed. This was approved at a cost £69.96 +VAT. Proposed by Cllr M Dyer, seconded by Cllr J Crow.

**RESOLVED: To purchase a portable hard drive at a cost £69.96 +VAT.**

**226. Council Reserve Fund –** This was discussed. After considering potential expenditure and cash flow the Reserve fund has been reinvested with Allied Irish for a further 60 days. The Chairman asked that consideration is given to investing for a longer period. The Clerk will ask if funds can be temporarily added in.

**227. Exchange of Information:**

1. Next meeting scheduled for 4<sup>th</sup> November 2009

The meeting closed at 8.25pm

**CHAIRMAN**