

**St Leonards & St Ives Parish Council
Finance Committee Meeting**

Minutes of the meeting held on 1st April, 2009 at 7.46pm

Members Present: Cllr Mrs J House, Chairman

Cllr Mrs V Bell

Cllr R Dudman

Cllr Mrs A Warman

Cllr R Bryan

Cllr M Dyer

Cllr R Warman

Cllr J Crow

Cllr Mrs S Smith

In attendance: Mrs Ann Jacobs Parish Clerk.

Open Forum: None

510. Declarations of Interest –

Agenda Item	Name	Declaration
9	Cllr Mrs A Warman	Personal and Prejudicial – Cllr Mrs Warman left the room for the item
9	Cllr R Warman	Personal
10	Cllr R Bryan	Personal – left room for the item
9	Cllr R Dudman	Personal

511. Apologies for absence were received and accepted from: Cllr I Maddock.

512. Minutes of the Finance Committee meeting held 4th March, 2009 pages 83 & 84 were approved and signed as a correct record. Proposed by Cllr J Crow, seconded by Cllr Mrs V Bell.

513. Matters Arising from the Minutes:

1. Minute 465– Cllr R Warman asked why the response had not been copied to Members and put to full Council on 25th March as the advice in the subsequent letter from the Monitoring Officer had gone through NALC. The Clerk reported that further clarity has been sought from the Monitoring Officer and that a response was awaited. The Clerk will forward a copy of the email sent to Cllr R Warman and chase up a response.

514. Schedule of Payments - The schedule of payments dated 1st April, 2009, were discussed, a copy of which had been circulated to each Member, and is placed with these Minutes in the Minute Book see Appendix A. The schedule was approved. Proposed by Cllr J Crow, seconded by Cllr Mrs S Smith .

RESOLVED: That the schedule of payments dated 1st April, 2009 (cheque numbers 003274 to 003298) be approved.

515. Bank Reconciliation: – The Clerk submitted for information a bank reconciliation for the period ended 20th March, 2009 . A Copy of which had been circulated to each Member and placed with these Minutes in the Minute Book see Appendix B. The bank reconciliation was agreed. Cllr Mrs V Bell, seconded by Cllr Mrs S Smith.

RESOLVED: That the bank reconciliations dated 20th March, 2009, was approved.

516. Review of the reserve funds held – The Clerk reported on information so far obtained. This was discussed. It was agreed to appoint a working party to review how and with whom the reserve funds are held and make a recommendation to full Council. The working party to consist of Cllr Mrs Bell, Cllr R Bryan and Cllr R Warman. Proposed by Cllr J Crow, seconded by Cllr Mrs S Smith.

RESOLVED: To appoint a working party to review how and with whom the reserve funds are held and make a recommendation to full Council on 29th April.

517. Village Hall Management Committee – Copies of the accounts for February have not been received.

518. Insurance Review: The Clerk confirmed that quotations have been requested from three companies and these should be received by 20th April, for a decision by full Council on the 29th April.

8.15pm Cllr Mrs Warman left the room for the next item.

519. Legal Advice Costs – The Chairman reported. The Village Hall Subcommittee still have to meet and discuss the final points concerning the lease. Further advice has been obtained which raise concerns about redrafting the lease. Advice from EDDC is that divorcing the 1st schedule would mean surrendering the lease and may have other consequences. Quotes would be needed if this is decided. Concern was raised over the costs incurred already on this issue. It was agreed (with Cllr R Dudman abstaining) that the subcommittee should be delegated to consider and approve costs for legal advice up to £500. Proposed by Cllr M Dyer, seconded by Cllr R Bryan.

RESOLVED To recommend to Council that the subcommittee should be delegated to consider and approve costs for legal advice up to £500.

Cllr R Bryan left the room for the next item.

520. Bye Election July 2008 – The Clerk reported that the invoice for the Bye election held July 2008 for £2,809.13 has been received. It was agreed that this will be settled. Proposed by Cllr M Dyer, seconded by Cllr R Warman.

RESOLVED: To pay the sum of £2809.13 to EDDC in reimbursement for the cost of the bye election held in July 2008.

521. Exchange of Information:

1. Next meeting scheduled for 6th May, 2009
2. The Clerk reported leave from 3.4.09 to 13.04.09 inclusive.

The meeting closed at 8.30pm

CHAIRMAN