

**St Leonards & St Ives Parish Council
Finance Committee Meeting**

Minutes of the meeting held on 5th November 2008 at 7.52pm

Members Present: Cllr R Bryan Cllr Mrs S Smith
 Cllr J Crow Cllr Mrs A Warman
 Cllr M Dyer Cllr R Warman
 Cllr I Maddock

In attendance: Mrs Ann Jacobs Parish Clerk.

297. Election of Chairman for the meeting:-

As both the Chairman and Vice Chairman of the Committee were absent, the Clerk asked the Members to appoint a Chairman from their number. It was agreed that Cllr J Crow would Chair the meeting. Proposed by Cllr M Dyer, seconded by Cllr I Maddock.

RESOLVED: Cllr J Crow to chair the meeting.

Open Forum: None

298. Declarations of Interest – Agenda item 5 Schedule of Payments - An interest was declared by Cllr R Bryan and Cllr I Maddock as both were recipients of payments listed. Neither of the two individual payments were raised or discussed.

Cllr Mrs A Warman Item 7 – The Clerk reported that the accounts could not be discussed as they had not been received.

299. Apologies for absence were received and accepted from: Cllr Mrs V Bell, Cllr R Dudman and Cllr Mrs J House.

300. Minutes of the Finance Committee meeting held 1st October, 2008, page 43 was approved and signed as a correct record. Proposed by Cllr M Dyer, seconded by Cllr R Warman.

301. Matters Arising from the Minutes: None

302. Schedule of Payments - The schedule of payments dated 5th November, 2008, was discussed, a copy of which had been circulated to each Member, and is placed with these Minutes in the Minute Book see Appendix A. The Clerk was asked to record the payment to the VHMC for the Afternoon Club Grant more clearly to indicate the grant recipient. The two cheque payments 003202 and 003210 to Nildram were queried due to the difference in size. This was as a result of the Alarm chip incompatibility with the Broadband equipment. The schedule was then approved. Proposed by Cllr Mrs S Smith, seconded by Cllr Mrs A Warman.

RESOLVED: That the schedule of payments dated 5th November, 2008, (cheque numbers 00196 to 003218) be approved.

303. Bank Reconciliation: –

The Clerk submitted for information a bank reconciliation for the period ended 23 October 2008. A copy of which had been circulated to each Member and placed with these Minutes in the Minute Book see Appendix B. The bank reconciliation was agreed. Proposed by Cllr R Warman, seconded by Cllr Mrs S Smith.

RESOLVED: That the bank reconciliation dated 23rd October, 2008 is approved.

304. Village Hall Management Committee – Copies of the accounts of the VHMC had not been received.

305. Correspondence:

1. Greyfriars update on Ebenezer hall appeal – The Clerk gave a short synopsis. Noted.

306. Internal Audit – The report from the Internal Auditor was received. No issues were raised.

307. Grants–

i) Parish Plan Steering Group – It was agreed that the sum of £120 allocated to meet the expenses of the steering group could be released on receipt of invoices and evidence of expenditure. Proposed by Cllr Mrs A Warman, seconded by Cllr M Dyer.

RESOLVED: Subject to evidence of expenditure to release the £120 allocated for the Parish Plan Steering Group expenses.

ii) Poppy Appeal – It was agreed to approve the donation to the Royal British Legion of £150 (includes £16.50 for the wreath). Proposed by Cllr M Dyer, seconded by Cllr Mrs S Smith.

308. Exchange of Information:

1. Next meeting scheduled for 3rd December, 2008
2. Late correspondence: Invitation to the AGM of the New Forest CAB on 26th November. Cllr M Dyer will attend.

The meeting closed at 8.02pm

CHAIRMAN