

**St Leonards & St Ives Parish Council
Finance Committee Meeting
Minutes of the meeting held on 3rd September 2008 at 7.56pm**

Members Present: Cllr Mrs J House, Chairman

Cllr R Bryan	Cllr I Maddock
Cllr Mrs V Bell	Cllr Mrs S Smith
Cllr J Crow	Cllr R Warman
Cllr. Mr M Dyer	

In attendance: Mrs Ann Jacobs Parish Clerk

191. Declarations of Interest:

Agenda Item	Name	Declared: P= Personal P & P = Personal and Prejudicial
5	Cllr Mrs J House	P & P - Cheque payment authorisation for Chairman's Allowance. Left prior to debate.
9 (iii)	Cllr R Warman	Personal and prejudicial, Treasurer of Youth Club – will answer questions if required and leave before debate.
9 (iii)	Cllr M Dyer	Personal and prejudicial – EDDC representative left before debate.

192. Apologies for absence were received and accepted from Cllr R Dudman and Cllr Mrs A Warman

193. Minutes of the Finance Committee meeting held 2nd July, 2008, page 16 was approved and signed as a correct record. Proposed by Cllr Mrs V Bell, seconded by Cllr R Warman.

194. Matters Arising from the Minutes: None

Vice Chairman Cllr Mrs V Bell took the chair for the authorising of schedule of payments item.

195. Schedule of Payments - The schedule of payments dated 3rd September, 2008, July Payments was discussed, a copy of which had been circulated to each Member, and is placed with these Minutes in the Minute Book see Appendix A. The schedule was then approved. Proposed by Cllr Mrs S Smith, seconded by Cllr M Dyer.

RESOLVED: That the schedule of payments dated 3rd September, 2008, July Payments (cheque numbers 003136 to 003150) be approved.

The schedule of payments dated 3rd September, 2008, August Payments was discussed, a copy of which had been circulated to each Member, and is placed with these Minutes in the Minute Book see Appendix B. The schedule was then approved. Proposed by Cllr Mrs S Smith, seconded by Cllr J Crow.

RESOLVED: That the schedule of payments dated 3rd September, 2008, August Payments (cheque numbers 003151 to 003167) be approved.

Cllr Mrs J House returned and took the Chair for the rest of the meeting.

196. Bank Reconciliation: –

The Clerk submitted for information a bank reconciliation for the period ended 23 July, 2008. A copy of which had been circulated to each Member and placed with these Minutes in the Minute Book see Appendix C. The bank reconciliation was agreed. Proposed by Cllr J Crow, seconded by Cllr Mrs V Bell.

RESOLVED: That the bank reconciliation dated 23rd July, 2008 is approved.

The Clerk submitted for information a bank reconciliation for the period ended 22 August, 2008. A copy of which had been circulated to each Member and placed with these Minutes in the Minute Book see Appendix D. The bank reconciliation was agreed. Proposed by Cllr J Crow, seconded by Cllr Mrs V Bell.

RESOLVED: That the bank reconciliation dated 22nd August, 2008 is approved.

197. Village Hall Management Committee – Copies of the accounts of the VHMC dated 31st May, 2008, had been circulated to Members a copy of which appears as Appendix E with these Minutes in the Minute Book. These were noted.

198. Budget Planning: The Committee reviewed the draft budget. An additional sum of £10,000 will be included for security; maintenance of parish sites and items discussed at the Amenities meeting.

199. Grants:-

- i) Age Concern – The Clerk reported on the increase costs of covering the room hire for the Age Concern Groups. It was noted that the fees have effectively increased 13% between March 207 and March 2008 with almost no credits being given for cancellations. A letter has been sent to all three requesting that cancellations meet with the VHMC hirers agreement to try and ensure sufficient notice is given to guarantee a refund. Noted.
- ii) East Dorset Citizens Advice Bureaux – An application for a grant for 2008/2009 has been received. A copy of which was copied to Members with the agenda and appears as Appendix F with these Minutes in the Minute Book. It was noted that the lottery funding has now ceased. It was agreed that the grant should remain as per the allocation within the budget, at £400. Proposed by Cllr J Crow, seconded by Cllr I Maddock. This was discussed. It was agreed to award a grant of £400 (under the Local Government Act of 1972, s 142). Proposed by Cllr Maddock, seconded by Cllr Bell.

RESOLVED: The grant for East Dorset Citizens Advice Bureaux to remain as per the allocated budget.

RESOLVED: That a grant of £400 (under the Local Government Act of 1972, s 142) be awarded to the East Dorset Citizens Advice Bureaux.

Cllr R Warman and Cllr M Dyer left the meeting for the debate on the following Minute 199 (iii).

- iii) Freedom Youth Centre – An application for a grant for 2008/2009 has been received and was discussed. A copy of the application and accounts appears as Appendix G with these Minutes in the Minute Book. It was agreed that a sum of £2000 (under the Local Government Miscellaneous Provisions Act 1976, s19). Proposed by Cllr Mrs V Bell, seconded by Cllr I Maddock.

RESOLVED: That a grant of £2000 be awarded to the Freedom Youth Club (under the Local Government Miscellaneous Provisions Act 1976, s19).

200. Internal Audit – The report from the Internal Auditor was received. It was noted that there were no issues of concern.

201. Exchange of Information:

- 1. Next meeting scheduled for 1st October, 2008
- 2. The Clerk reported the External Audit had been completed with no issues raised. This will be reported to Full Council for formal acceptance.

The meeting closed at 8.40pm

CHAIRMAN