

**St Leonards & St Ives Parish Council
Finance Committee Meeting
Minutes of the meeting held on 2nd July 2008 at 7.46pm**

Members Present: Cllr Mrs J House, Chairman

Cllr Mrs V Bell	Cllr I Maddock
Cllr J Crow	Cllr Mrs S Smith
Cllr Mr R Dudman	Cllr Mrs A Warman
Cllr. Mr M Dyer	Cllr R Warman

In attendance: Mrs Ann Jacobs Parish Clerk

90. Declarations of Interest:

Agenda Item	Name	Declared: P= Personal P & P = Personal and Prejudicial
7	Cllr Mrs A Warman	Personal and prejudicial, but will stay as this is just to receive the accounts of the VHMC.

91. Apologies for absence: All present

92. Minutes of the Finance Committee meeting held 4th June, 2008, pages 7 & 8 were approved and signed as a correct record. Proposed by Cllr Mrs V Bell, seconded by Cllr J Crow.

93. Matters Arising from the Minutes: Min: 52.3 Cllr Mrs A Warman reported attending the Annual meeting of the Citizens Advice Bureaux. A copy of the annual report was passed to the Clerk.

94. Schedule of Payments - The schedule of payments dated 2nd July, 2008, was discussed, a copy of which had been circulated to each Member, and is placed with these Minutes in the Minute Book see Appendix A. The schedule was then approved. Proposed by Cllr Mrs S Smith, seconded by Cllr M Dyer.

RESOLVED: That the schedule of payments dated 2nd July (cheque numbers 003119 to 003135) be approved.

95. Bank Reconciliation: – The Clerk submitted for information a bank reconciliation for the period ended 23 June, 2008. A copy of which had been circulated to each Member and placed with these Minutes in the Minute Book see Appendix B. The bank reconciliation was agreed. Proposed by Cllr R Warman, seconded by Cllr Mrs S Smith.

RESOLVED: That the bank reconciliation dated 23rd June, 2008 is approved.

96. Village Hall Management Committee – Copies of the accounts of the VHMC dated 31st March, 2008 and 30th April, 2008, had been circulated to Members a copy of which appears as Appendix C with these Minutes in the Minute Book. These were noted.

97. Exchange of Information:

1. Next meeting scheduled for 3rd September, 2008
2. Cllr Maddock asked when the risk assessment report for Legionella at the Village Hall would be discussed. The Chairman reported that this will be once the survey has been carried out. The Clerk is contacting EDDC for an approved list of possible companies.
3. Cllr Mrs A Warman, reported travellers have arrived on Avon Heath. Highways have been informed.

The meeting closed at 8.00pm

CHAIRMAN